

BUHL JOINT SCHOOL DISTRICT NO. 412

920 Main Street
Buhl, Idaho 83316



November 4, 2022

Dear Prospective Pupil Transportation Bidders:

The Buhl Joint School District #412, Buhl Idaho is currently finalizing the pupil transportation bid specifications. If you are interested in submitting a proposal, please notify Dave Klug, Business Manager, and a Bid packet will be mailed to you. There will be a pre bid conference at **2:00 PM on Wednesday, November 16** in the Buhl School District Administrative Office. This Conference is not mandatory; however, persons interested in submitting a proposal are encouraged to attend, as bidders will be provided an opportunity to ask questions clarifying any aspect of the proposal process. **Deadline for proposal submission is 9:00 AM November 28, 2022 with opening at 9:00 AM**

The Bid Packet will include the following:

- Advertisement for Bid
- Request for Proposal
- Instructions to Bidders
- Site of Contractor's Operations
- School District Transportation Policies
- Annual State Pupil Transportation Reports (2021-2022)
- Current Contract
- April, May and July 2022 Pupil Transportation Invoices
- 2022-2023 District Transportation Budget
- Current Busing and Routing information
- School Bell Schedules
- 2022-2023 School Calendar

We Look forward to your participation in our bid process.

Sincerely,

Dave Klug
Business Manager
208-543-6436
dklug@buhlschools.org

"Striving for Excellence in Education"

Section A**ADVERTISEMENT FOR BIDS**

A.01 NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Trustees (Board) for the Buhl Joint School District (#412), Buhl, Idaho, for Pupil transportation services.

A.02 Bid documents and detailed specifications are available at the Buhl School District Office (920 Main, Buhl, Idaho) between the hours of 8:00am and 4:00pm, Monday through Friday, excluding holidays, until the day and hour of the bid opening.

A.03 Bids must be submitted at the **Buhl Joint School District office (920 Main St., Buhl) on or before 9:00am –(MST) on November 28th 2022.** At the stated time and place, bids will be publicly opened and read aloud. Bids received after this stated time and date will not be considered.

A.04 All bids will be forwarded to the Board at its next regularly scheduled meeting and will be taken under advisement at that time, pending an investigation of all acceptable bids by school district officials. The Board reserves the right to schedule a subsequent meeting to further discuss the bids and award the contract to the successful vendor.

A.05 Each vendor will enclose with their bid a certified check, cashier's check, or bid bond in the sum of two thousand dollars (\$2,000) payable to the Buhl Joint School District No. 412.

A.06 Each bid must include the information sought or set forth in the Bid Documents and Specifications, including the information regarding employment information set forth in Section C. of the Bid Documents and Specifications.

A.07 The Board reserves the right to accept or reject any or all bids or any portion thereof or to waive any informality or to accept the bid deemed best for the Buhl Joint School District.

A.08 In determining which vendor is the lowest responsible vendor, the Board will not only consider the estimated cost of the bid; the Board may also consider the skill, ability, and integrity of a vendor to do faithful and conscientious work and promptly fulfill the contract according to its letter and spirit. References will be contacted.

A.09 Bids will be submitted in an 8 1/2" by 11" envelope, clearly marked **"TRANSPORTATION BID, BUHL SCHOOL DISTRICT"** on the face of the envelope.

A.10 Idaho Code 33-1510 (2) No contract shall be executed covering a period of time exceeding five (5) years. School districts shall advertise, bid and contract for all bus transportation service routes at a single time, and contract with the lowest responsible bidder or bidders meeting the specifications; provided that, one (1) time only, a school district may renew a contract with the current contractor if the board of trustees, after renegotiation with the contractor, determines that the terms are satisfactory to the district. The board of trustees may renew the contract for a term not to exceed five (5) years. Renewal of any contract pursuant to this section shall not be granted unless the provisions of this section were included, in a substantially conforming summary, within the bidding notice, published pursuant to section [33-601](#), Idaho Code, of the contract.

ATTEST: Buhl Joint School District No. 412

/s/ Lynn Busmann
Board of Trustees
Buhl Joint School District No. 412
920 Main St.
Buhl, ID 83316

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REQUEST FOR PROPOSAL

BUHL SCHOOL DISTRICT

RFP Pupil Transportation Services

The purpose of this Request for Proposal (Solicitation) is to obtain competitive Offers (Bids) from qualified firms (Proposers) interested in providing Buhl School District (District) with Pupil Transportation Services.

RFP DUE: NOT LATER THAN 11:00 AM November 28, 2022

At which time and place they will be publicly opened.

Bids shall be submitted in the quantity and form requested, on the forms provided, properly signed and returned in a sealed package clearly marked with the:

**Transportation Bid
Buhl School District
920 Main Street
Buhl, Idaho 83316**

The district reserves the right to, (1) reject any RFP not in compliance with all prescribed public bidding procedures and requirements, (2) add to the price bid by non-resident bidders an increase equal to the percent preference that the non-resident bidders home state would give its instate bidders, and (3) reject for good cause any or all bids that are not in the best interest of the district.

The Board of Trustees for Buhl Joint School District No. 412 reserves the right to reject any or all bids and to waive all informalities.

DATE: Month Day Year

Signed by District Administration

INSTRUCTIONS TO BIDDERS

1. **Introduction:** The term “District” throughout this solicitation means the Buhl School District, the term “Bidder” means the Person or Firm that submits an offer in response to this Solicitation, and the term “Provider” means the Bidder(s) awarded a contract as a result of this solicitation.
2. **Solicitation Review:** Bidders must carefully review this document and are responsible for knowing and understanding the terms and conditions included in or applicable to this solicitation. Unless defects, ambiguities, omissions, from the specifications, or errors are brought to the District’s attention by written bulletin to all bidders. The DISTRICT will not be responsible for any oral instructions. All written bulletins sent to Bidders are to be considered in the proposal as, and do become, part of the Contract Documents.
3. **Offer:** A submission in response to this solicitation is the Bidder’s Offer to enter into a Contract. By signing and returning the Offer, the Bidder acknowledges he/she has read, understands and agrees to be bound by the terms and conditions contained in this document. The Offer is a “Firm Offer,” and must be held open by the Bidder for the District’s acceptance for sixty (60) days. The District’s Award of a Contract constitutes acceptance of the Offer and binds a Provider to the contract. The Bidder must not make its Offer contingent upon the District’s acceptance of any terms or conditions (including Specifications) other than those contained in this solicitation.
4. **Offer Preparation: Bidders must:**
 - A. Submit a completed Bid Schedule and a completed “Offer Form” sheet (Attachment A) as the first sheet of its submission.
 - B. Provide the District with all required or requested documents and descriptive;
 - C. Initial any corrections or erasures to their Offer;
 - D. Identify (on the Offer Form) whether the bidder is/is not a “Resident Proposer.”
 - E. Provide (on the Offer Form) certification of nondiscrimination
 - F. Provide (on the Offer Form) written acknowledgement of the receipt of all addenda.
5. **Offer Submission:**
 - A. To ensure proper identification and handling, original offers shall be submitted in the provided, sealed bid envelope appropriately marked with the Proposal Name and the name and address of the bidder. Five (5) copies of the proposal needs to be included. If the requested number of copies does not fit into the envelope, enclose all other copies in a box, seal it and attach a label on top with the appropriate information. Original must be in the provided envelope.
 - B. Offers are to be delivered to the Buhl School District, 920 Main St., Buhl, ID 83316. via USPS, UPS, FEDEX, other delivery service, or by hand, not later than the stated deadline. **Facsimile Offers will NOT be accepted.** Offers should be addressed or delivered to the following address:

**Transportation Bid
Buhl Joint School District #412
920 Main Street
Buhl, Idaho 83316**

- C. The District is not responsible for Offers submitted in any manner, format or to any delivery point other than as required.
 - D. Bidders are solely responsible for ensuring that the District receives their Offers at the required delivery point prior to closing. Offers received after the deadline will be refused and returned unopened at the Bidder's expense.
6. **Pre-Bid Conference:** A pre-bid conference is conducted to explain the procurement requirements, to provide information, or to conduct site inspections. The conference will allow Bidders an opportunity to address deficiencies, defective specifications, or other bid concerns. The purpose is to identify and resolve issues that may have the potential of creating an award protest. Statements made by District representatives at the pre-bid conference shall not change the solicitation unless the District confirms such statements with a written Addendum. **A pre-bid conference will be held November 16th, 2022 at 2:00 PM in the Buhl School District, 920 Main Street, Buhl, Idaho 83316.**
7. **Addenda:**
- A. The District may change this solicitation by written addenda.
 - B. All addenda shall be issued not later than seven (7) working days prior to the bid closing.
 - C. Bidders shall provide written acknowledgement of receipt of any Addenda on the provided Offer Form.
 - D. The District shall send Addenda to all plan holders by facsimile or e-mail with confirmation.
 - E. Bidders are responsible to make inquiry as to any Addenda issued. Bidders should frequently check with the District regarding Addenda until bid closing, (i.e., at least once weekly until the week of the bid closing and at least once daily the week prior to closing).
 - F. At its discretion, the District may extend the closing to allow bidders time to analyze and adjust to changes.
 - G. Addenda to this Solicitation shall be posted on the District website: <https://www.buhlschools.org/rfp>
8. **Modification or Withdrawal:** A bidder may modify or withdraw its offer in writing only prior to closing. Modification or withdrawal must be marked and delivered as described in OFFER SUBMISSION above. Bidders are responsible for ensuring that the District receives its modification or withdrawal. Modifications or withdrawal must be prepared and submitted on the Bidder's letterhead, signed by an authorized representative of the Bidder.
- A. Modifications: Shall state that the modification amends and supersedes the prior offer.
 - B. Withdrawals: The Bidder may withdraw its offer in person prior to the closing, upon presentation of appropriate identification and evidence of authority satisfactory to the District. The District shall void any date and time stamp mark.
9. **Receipt, Opening, and Recording of Offers:**
- A. The District shall time stamp each Offer and any modification upon receipt.
 - B. The District shall not be responsible for the premature opening or failure to open an Offer that is not properly addressed and/or identified.
 - C. The District shall publicly open Offers including modifications made to the Offer.
10. **Alternate Bids:** Alternate Bids in the best interest of the District will be considered.
11. **Late Offers, Withdrawals, or Modifications:** Any Offer received after the closing is late. A Bidder's request for withdrawal or modification of an Offer received after closing is late. The District shall not consider late Offers,

withdrawals or modifications except as permitted in MISTAKES below. The District reserves the right to consider Offers that have been delayed or mishandled by the District.

12. **Mistakes by Bidder:** The District shall carefully consider whether to permit waiver, correction or withdrawal of Offers for certain mistakes. The District must not allow a Bidder to correct or withdraw an Offer for an error in judgment. The District must reject any Offer in which a mistake is evident on the face of the Offer. If certain mistakes in an Offer are discovered after Opening, but before Award of the Contract, the District may take the following action:
 - A. The District may waive, or permit a Bidder to correct, a minor informality; a matter of form rather than substance that is evident on the face of the Offer, or an insignificant mistake that can be waived or corrected without prejudice to other Bidders.
 - B. The District may correct a clerical error if the error is evident on the face of the Offer, or other documents submitted with the Offer, and the Bidder confirms the District's correction in writing. A clerical error is a Bidder error in transcribing its Offer.
 - C. The District may permit a Bidder withdraw an Offer based on one or more clerical errors in the Offer.
13. **Offer Evaluation and Award:**
 - A. **Evaluation:** The District will utilize the following objective factors to determine that Offer which provides the District with the optimal or best value:
 - (1) **Clarification of Bids:** After the Bid Opening, the District may conduct Discussions with apparent Responsive Bidder(s) for the purpose of clarification and to assure full understanding of the Bid.
 - (2) **Objective Criteria:** The District may allow, at its discretion, certain other objective evaluation criteria. Examples of such criteria include but are not limited to Bidders' performance history on other contracts, experience of key personnel, adequacy of equipment and facility, financial wherewithal, sources of supply, references and other provisions.
 - B. **Award:** The successful CONTRACTOR will be required to submit a performance bond in the amount of one hundred percent (100%) of the estimated operating expenses for each year of the Contract. The performance bond may be in the form of an actual bond issued by a surety company certified to do business in the State of Idaho, a certified or cashier's check, or a certificate of deposit at a bank. The performance bond for the first year of the contract will be after contract is awarded. Subsequent performance bonds are to be submitted to the District's business manager on or before August 1st preceding each school year. The bond shall be forfeited by the bidder in event of failure to fulfill provisions of the Contract on which the award is based.
14. **Offer Rejection:**
 - A. **The District may reject any Offer:**
 - When the rejection is in the best interest of the District.
 - That fails to meet the Specifications of the Solicitation.
 - That is submitted late.
 - B. **The District may reject all Offers based upon the following criteria:**
 - Misconduct, error, or ambiguous or misleading provisions in the Solicitation threaten the fairness and integrity of the competitive process.
 - Causes other than legitimate market forces threaten the integrity of the competitive process. Such as collusion, corruption, and/or inadvertent or intentional errors in the Solicitation.

- Any other circumstance indicating that awarding the Contract would not be in the public interest.

15. **Protest, Change, Clarification:**

- A. **Deadline:** No question changes, clarification, or protest will be considered after 12:00 noon on the fourth Day prior to the Closing.
- B. **Questions:** All questions regarding this Bid must be submitted in writing to the attention of Dave Klug, Business Manager. All questions received prior to the deadline must be received in written form and will be answered by addenda.
- C. **Change, Clarification, Protest:** Bidders may request changes of, clarification to, or protest the terms and conditions and/or the specifications of this Bid. Bidder comments must be made in writing; such comments shall include:
 - (1) A statement of the form of relief requested or any proposed changes to the contract terms and conditions or specifications.
- D. **Response:** All Bidders will be provided notice of the District's determination (i.e. entirely rejects or agrees with) in a written addendum to any questions, changes, clarification or protest.

16. **Offer Costs:** The District is not liable for any costs incurred by the Bidder in its Offer preparation.

17. **Use of Brand or Trade Names:** Any brand or trade names used by Buhl School District in bid specifications are for the purpose of describing and establishing the standard of quality, performance and characteristics desired and are not intended to limit or restrict competition. Bidders may submit bids for substantially equivalent products to those designated unless the Invitation to Bid provides that a specific brand is necessary because of compatibility requirements, etc.

18. **Indemnity**

CONTRACTOR agrees to indemnify, hold harmless and defend District, its governing board, officers, employees and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused by CONTRACTOR's gross negligence in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of District, its agents or employees, student-upon-student violence; routing; or CONTRACTOR's good faith adherence to District's policies, procedures, directives.

To the extent legally permitted the District agrees to indemnify, hold harmless and defend CONTRACTOR, its directors, officers, employees and agents from and against every claim or demand which may be made by any person, firm, or corporation, or any other entity arising from or caused by any act of neglect, default or omission of District in the performance of this Agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of CONTRACTOR, its agents or employees.

19. **Termination of Contract**

If either party violates any of the covenants or duties imposed upon it by this Agreement, such violation shall entitle the other party to terminate this Agreement in accordance with the following procedure: The non-defaulting party shall give the offending party thirty (30) days' written notice of default and the opportunity to remedy the violation or take steps to remedy the violation. If violation is not remedied or steps are not taken to remedy the violation at the end of 30-days, the non-defaulting party may issue notice for contract to terminate in one hundred eighty (180) days.

Either party may terminate this Agreement for convenience as of the end of the then current school year upon not less than one hundred and eighty (180) days prior written notice to the other party.

20. **Insurance Coverage & Limits**

CONTRACTOR shall, at its expense, procure and keep in force during the entire term of this Agreement for claims arising under this Agreement, General Liability and Automobile Liability Insurance to protect CONTRACTOR, its drivers and other personnel. CONTRACTOR shall provide General Liability limits of not less than \$10,000,000.00 each occurrence and aggregate bodily injury and property damage and \$10,000,000.00 Personal Injury each occurrence and aggregate; Automobile Liability limits of not less than \$10,000,000.00 combined single limit for bodily injury and damage to property for all owned, hired and non-owned autos; Upon request, CONTRACTOR agrees to provide to District a certificate of insurance evidencing such coverage and designating District as an additional insured for claims specifically arising under this Agreement as its interest may appear for both the General and Automobile Liability programs, such certificate to be provided by July 1st of each Contract Year, or on renewal of such policies. All insurance policies shall provide that no coverage shall be canceled except by thirty (30) days' written notice to CONTRACTOR and District. Insurer shall maintain a minimum A.M. Best's & Company rating of A or CONTRACTOR shall obtain insurance from a company mutually agreed upon between CONTRACTOR and District. Upon request, CONTRACTOR shall provide District with a certificate of insurance as evidence of having statutory workers' compensation coverage at levels and in forms required by the laws in which CONTRACTOR shall operate for this Agreement.

21. **Compensation and Billing**

In consideration for services rendered hereunder, DISTRICT shall pay to CONTRACTOR all sums due and owing and calculated in accordance with the rates provided in the bid. During the first month of each school year (August), the CONTRACTOR shall estimate the cost of services for the ensuing school year and shall bill the DISTRICT such amount in twelve (12) equal monthly billings beginning in August for payment in September. Beginning with the August invoice for September payment, invoices must be submitted to the DISTRICT no later than the last working day of each month for the current month's service. After verification of the statement and any adjustments necessary to CONTRACTOR or DISTRICT, payment will be made.

The DISTRICT has the right to inspect the CONTRACTOR'S records at any time to verify the accuracy of the information and data used to comply and calculate the billing. This right may include an annual audit within the scope of this contract.

In the event that CONTRACTOR fails to operate any route because of the failure of equipment or personnel or school closure upon reasonable notification, the amount of payment for the route(s) may be deducted from the following month's payment of 50% of the rate per mile.

22. **Annual Rate Adjustment**

District and CONTRACTOR recognize that certain of CONTRACTOR's costs are subject to change during the term of this Agreement. As such, the Parties agree that the compensation for the services described herein shall be examined for possible increase on a year-to year basis. The CONTRACTOR shall submit to the District a new adjusted rate schedule by the first week of March, along with documentation justifying the rate changes submitted. The increase shall not be greater than the percentage increase as measured by the US City Average Consumer Price Index (CPI-W) for all items for Denver, CO for the preceding calendar year, unless agreed upon in writing by the District. In no case shall the increase be less than 1% or greater than 5%. Any agreed upon cost adjustment shall take effect on July 1st 2023 the first year, and every July 1st through the remaining term of the Agreement, including any extensions.

District and CONTRACTOR recognize that certain CONTRACTOR's costs are subject to change during the term of this Agreement. In the event of unusual circumstances, such as changes in state or federal taxes, laws or specifications, increased insurance or surety premiums, driver shortage or any other condition which causes any of the CONTRACTOR's operating costs hereunder to increase at a rate in excess of the CPI-U increase, then the parties may determine a reasonable and just amount to cover such increase.

23. **Fuel**

It is the responsibility of the CONTRACTOR to provide for procurement of fuel for use within the scope of the Contract. Fuel used by the CONTRACTOR will be subject to a fuel cap of 5.29 per gallon of diesel fuel, and Cap of 1.50 per gallon of Propane (or alternative fuel and corresponding cap). Fuel Cap will be determined by an average of two local vendors approved by the District.

If the purchase price of fuel used exceeds the price identified as the fuel cap, the DISTRICT will reimburse the CONTRACTOR on a dollar-for-dollar basis the actual amount paid over the cap or bill the CONTRACTOR for such per gallon fuel cap costs if conditions warrant. If the purchase price of any fuel used falls below the price identified as the fuel cap the CONTRACTOR will reimburse the DISTRICT on a dollar-for-dollar basis the total actual amount paid under the cap. Any credits or funds received by the CONTRACTOR for refund of state or federal taxes will be credited to the DISTRICT.

Adjustments for fuel purchases will be included in the CONTRACTOR's monthly billing as a separate item or on a separate invoice in calendar month increments or reimburse the DISTRICT via invoice credit or check if appropriate. CONTRACTOR will provide a detailed listing of purchases of fuel including number of gallons purchased and price paid with full purchase price extended as part of the billing. The CONTRACTOR will maintain and have available for DISTRICT inspection invoices and other supporting documents as proof of fuel purchase volumes, prices and amounts. It will also be the CONTRACTOR'S responsibility to keep accurate records as to the use of fuel in each bus and provide this information to the DISTRICT if requested.

As part of the adjustment process, each billing or credit for fuel adjustment shall include an item listing fuel used by the CONTRACTOR for private and non-district charter trips and other non-district mileage. A credit shall be given to the DISTRICT calculated by multiplying the number of miles traveled in such trips divided by the average fleet miles per gallon times the average price paid during the calendar month.

24. **Status of CONTRACTOR**

CONTRACTOR shall be an independent CONTRACTOR employed to provide transportation services only. Neither CONTRACTOR nor any of its employees shall be held or deemed in any way to be an agent, employee or official of District. CONTRACTOR shall be responsible for, and hold District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes.

25. **Facility**

Contractor awarded this bid shall obtain a site within one (1) mile of Buhl city limits by the start of the 2023-2024 SY. In this regard, each bid shall be accompanied by the name, street address, and telephone number of the owner of such property, copy of the lease agreement or other confirmation from the owner of the real property that the owner will lease the property to the bidder in the event of the bid is awarded to the contractor. The District reserves the right to contact the owner of such property to verify and make inquiries as to the nature of the relationship between the property owner and the contractor. Any bid submitted that does not include this information will be deemed to be in non-conformance with the bid specifications and will not be considered by the District. Should Contractor, for any reason, not obtain or retain a site as required herein, the District, in its sole discretion, may declare any offer and/or contract null and void.

26. **Fleet**

All vehicles supplied by CONTRACTOR in performance of this Agreement shall meet or exceed the standards established by applicable laws and regulations and shall pass annual state required inspection. CONTRACTOR shall maintain the vehicles used to provide transportation services under this Agreement in accordance with law and accepted industry maintenance standards. CONTRACTOR shall examine each vehicle in accordance with its preventative maintenance schedule during the term of this Agreement. District shall have the right to inspect school

buses and all other vehicles used in the performance of this Agreement at all reasonable times and by all reasonable means to insure safety compliance.

The prices included with this Agreement do not include future required modifications to vehicles. If District or any government agency shall at some time in the future mandate that CONTRACTOR provide seat belts for use in vehicles, the Parties shall negotiate in good faith alternative pricing and availability of vehicles to service District under this Agreement. In the event that District or any governmental agency imposes other equipment requirements other than those set forth above on CONTRACTOR's vehicles during the term of this Agreement, which are specific requirements for the operation of this Agreement or immediate installation is required for continuing operation of the vehicles, CONTRACTOR and District shall negotiate price increases applicable to such equipment installation.

27. **Term**

- A. The initial term of this Contract shall be 5 years and will begin on July 1, 2023 and expire June 30, 2028. With CONTRACTOR having satisfactorily performed all of the obligations required of it hereunder, no later than November 1, 2027, this Agreement may be extended by mutual written agreement of the parties for an additional 5 years. Any Contract extension must be under the same terms and conditions as originally agreed to or as amended by mutual consent of the parties, such amendments to exclude rate structure changes, except as provided for in the Contract Extension agreements shall be in writing.

28. **District Policies**

- A. The District shall have the exclusive right and obligation to set standards or policies regarding student transportation in general and in particular as to the beginning and ending time of schools, walking distances to school, the establishment of bus stops, bus arrivals and departure times, railroad crossings, current route descriptions, and all other pertinent policies relating to transportation.
- B. The District shall designate the students for whom CONTRACTOR shall provide Regular Service. CONTRACTOR shall provide Regular Service for such students for each day that school is in session during the term of this agreement and shall provide Special Service for such students and authorized District Personnel as the District may require.

29. **Arbitration**

- A. Any disagreement regarding the interpretation, meaning or effect of any provision of the Contract shall be settled by arbitration if so requested by both parties in writing. In case of such a joint written request, the parties agree that within sixty (60) days, binding arbitration will be entered into, with each party having selected an arbitrator, and the two having selected a third. The decision of the majority of the arbitrators shall be binding upon each of the parties hereto. The cost of such arbitration shall be shared equally between the parties. Should the parties not agree to arbitration, the parties may agree to a mediation. If mediation is not successful, parties may pursue remedies as they choose.

30. **Independent CONTRACTOR**

- A. CONTRACTOR is an independent CONTRACTOR responsible to furnish transportation only, pursuant to this Agreement, and neither CONTRACTOR nor any agent, officer or employee of CONTRACTOR shall be held or deemed in any way to be an agent, employee, officer or official of the District. None of the benefits provided by the District to its employees are available from the District to the employees, agents or servants of the CONTRACTOR. CONTRACTOR shall be solely responsible for CONTRACTOR's acts and for the acts of CONTRACTOR's agents, officers, and employees during the performance of the Contract, and at all other times, and District shall have no power or control pertinent to the acts of any said persons.

1. **GENERAL SCOPE**

CONTRACTOR shall during the period aforementioned, provide and maintain the required number of school buses and bus drivers to transport conveniently, safely and reliably, all students designated by the District to be served under the provisions of the contract. Such transportation shall be provided for regular home-to-school and special education (including school-to-school) transportation service for each and every day that the school is convened and, in addition, CONTRACTOR shall during the period of this agreement provide transportation for all students or other authorized personnel as may be required by the District for field trips, excursions, athletic activities, extended school year, summer school. The current school year is based generally on _171_ days of school in which transportation is required.

A. **MAXIMUM ALLOWABLE BUS/VEHICLE AGE:**

Average age of all buses shall not exceed 8 years. Vehicles that exceed the following maximum age limits shall be replaced by new equivalent or better equipment throughout the term of the contract:

- (1) Conventional gas buses ten (10) years.
- (2) Conventional diesel buses twelve (12) years.
- (3) District approved heavy-duty transit buses fifteen (15) years.*
- (4) All other transit buses twelve (12) years.
- (5) Conventional small bus or van eight (8) years

* District approved heavy-duty transit buses: Approval will be based on transmission, engine, brake size and type, axle rating and frame configurations.

B. **CONDITION AND MAINTENANCE:**

CONTRACTOR shall keep all equipment used for the transportation of students in strict accordance with the State of Idaho and Federal standards and specifications for school buses. Such equipment shall be maintained in safe and good mechanical order at all times so as to pass the State School Bus Inspection. Such buses and vehicles shall also be kept in a clean and sanitary condition and free from body damage including minor dents and paint scrapes of a cosmetic nature. All damage shall be repaired within 15 days of occurrence, unless otherwise approved by the District. Bumpers and wheels will be cleaned as needed to retain a fresh, clean appearance. CONTRACTOR shall administer on all buses and vehicles used by CONTRACTOR in the transportation of pupils, an extensive preventative maintenance as outlined in the CONTRACTOR's proposal.

C. **FLEET SIZE:**

CONTRACTOR shall have a fleet of adequate number and capability to guarantee service for all of the District's pupil transportation needs, including basic Home-to-School, special education needs, activities, athletics and field trips. Equipment will be added as needed to meet increasing needs. The initial fleet will provide the following as a minimum.

- (1) Regular Home-to-School: Provide as minimum: __9__

CONTRACTOR shall provide (_9__minimum) route buses, (_3_) spare buses, tools, equipment, apparatus, facilities, transportation, labor and materials necessary to furnish the service as requested by the DISTRICT.

Bids are to be submitted on a per mile basis, irrespective of the total of buses required to perform the service. There is no provision for minimum daily route miles as a part of this bid. Unless otherwise approved by the DISTRICT pupil riding time should not exceed sixty (60) minutes for all routes.

- (2) Special Education: Provide as a minimum 1

Non-Ambulatory Students and Special Education Students having an IEP requiring transportation beyond what can be provided via mainstream busing qualify as Special Needs Students. As a part of the bid CONTRACTOR shall provide a minimum of one (1) special needs route buses and one (1) spare bus with the following minimum capacities, bus capacity is determined by the manufacture's rated capacity before retro-fitting of lift devices and wheel chair stations, all buses shown below shall be equipped with approved child restraint system at all seating positions.

- (3) Type A, 8 passenger, with child lift restraint systems plus one (1) wheel chair positions lift bus equipped with air conditioning and forward facing wheel chair stations.
- (4) Daily Transportation for Pre-K student: Provide as minimum: 1
- (5) Activities, athletics and field trips: Provide as a minimum: 2
- 84 passenger or greater equipped with undercarriage luggage compartments
 - Insta-Chains, heated mirrors, air brakes, air dryer
 - Variability of Charter bus with undercarriage luggage compartments
- (6) During regular school hours, after students have been delivered from home-to-school and before they are returned from-school-to-home, DISTRICT requires that students be transported to and from other education programs. Bids for In-Between School Shuttle Transportation are to be submitted on a per mile basis. Time for shuttle bus services will begin and end from the CONTRACTOR'S facility with a limit of no more than Four miles from the facility to first pickup point.
- (7) Spare buses: Spare buses are defined as vehicles used as a temporary replacement for a regular bus for reason of breakdown, maintenance or emergency. Activity buses are not to be included in the count to determine spare buses.

D. DISTRICT INSPECTION:

The District retains the unrestricted right to inspect at any time the CONTRACTOR's facilities, buses, records, maintenance and operational procedures and driver training as well as other areas pertaining to compliance with contractual terms and/or required methods of transporting pupils. If equipment is found by such inspection to not comply with legal or contract requirements, the CONTRACTOR shall, at its expense, immediately remove such equipment from service, and supply substitute complying equipment. Equipment removed from service, as the result of an inspection shall not be placed back into service without complete correction of deficiency and authorization of the District.

E. VIDEO EQUIPMENT:

CONTRACTOR shall provide a digital video surveillance system for use on the school buses provided under this Agreement. Each bus shall have a box constructed as required for safe use, wired with the capacity to contain video cameras. CONTRACTOR shall supply digital, 2 camera systems for each bus. CONTRACTOR shall retain ownership of the video monitoring equipment and will be responsible for supplying all recorded video, repair and replacement of the equipment. In addition, CONTRACTOR and District will develop and update as necessary guidelines and procedures for handling, reviewing and disclosure of videos and the information they may contain. All video will be stored and maintained for a period of fourteen (14) days. District will be provided at-will access. The buses will have a camera in operation at all times.

- (1) The system will include multiple cameras (Minimum of 2 – sufficient to cover all seating – which may include two ceiling mounted wide angle lenses stairwell and aisle views), Digital Recording (DVD or DVR), and microphone. System components to be approved by the District.
- (2) Proposer will specify the system proposed and identify the costs to the District for supplying the system. The cost will be broken out by unit cost per component and added to the rate per hour for each bus type.

F. STUDENT TRACKING EQUIPMENT (Optional):

All regular Home to School vehicles will have student tracking in operation for all Regular and Special Education

routes. **GPS**

- (1) System will monitor student movement on and off the bus in real or near-real time.
- (2) Solution may be scanned bar code or radio frequency identification (RFID). In the event RFID is proposed as a solution CONTRACTOR shall assist District in obtaining any required ODE approvals.
- (3) CONTRACTOR will provide costs for equipment, software, and student consumables (ID badges, cards, etc.)
- (4) Equipment and software must be compatible with District student information system (Synergy).
- (5) System should be expandable to provide staff and parent tracking all optional costs should be provided in proposal response.

2. **ROUTES**

A. **ROUTING SOFTWARE:**

CONTRACTOR may utilize the District's routing software license. CONTRACTOR will be responsible for on-going routing software fees and upgrades. CONTRACTOR will demonstrate in their response their ability to maximize such software.

If CONTRACTOR prefers to utilize a different routing software, the CONTRACTOR will specify which software and demonstrate their ability to maximize that software. If the CONTRACTOR proposes to modify or change its routing software, that software must also interface with the District's student information database and the proposed software may only be substituted after written approval by and at no cost to District

B. **REGULAR HOME-TO-SCHOOL ROUTES:**

The CONTRACTOR will route all buses with safety, efficiency, and whenever possible, cost savings in mind, following ODE rules, ODE approved supplemental plan and District policies. The District shall retain responsibility for final approval of all routes and route changes. The District will review routes monthly and may propose new or modified routes to the CONTRACTOR when considered appropriate by the District.

District has provided detailed routing data to be distributed with the RFP.

C. **ATHLETICS, ACTIVITIES, FIELD AND OTHER TRIPS:**

The District routinely schedules athletic, activity and field trips in its normal course of business. For 2021-2022 there were approximately 215 athletic and approximately 42 activity trips. We anticipate similar activities in the future.

D. **SPECIAL EDUCATION:**

The CONTRACTOR shall provide services, both in and out of the district, to transport special education students as required by the District, including provision of necessary vehicles to accommodate all special needs. It is understood that requirements for special education buses vary from day to day, requiring careful attention and rapid adjustments of vehicle schedules. The CONTRACTOR shall be responsible for developing and coordinating Special Education routes. The CONTRACTOR will assist the District in communicating routing information to both parents and schools.

- (1) The CONTRACTOR shall pick up and drop off Special Education students on the same side of the street where they reside. CONTRACTOR shall deliver the students to emergency locations whenever directed by the District.
- (2) The District shall provide the CONTRACTOR with names, addresses, number of students, start and end times and receiving schools for Special Education students who are to be picked up and returned.
- (3) CONTRACTOR shall maintain updated records as furnished by District on each Special Education student by name, attending school, home address and phone, parent data, emergency information, and annotations on unique problems pertaining to each student, such as behavior, disability, or health. Each driver shall have the above appropriate information for any given route with him/her at all times when driving and shall maintain current information. This information shall be guarded as confidential according to Federal and State guidelines.

- (4) Routing software must be utilized for Special Education routes. The District reserves the authority to review and approve or modify these routes.

E. ROUTE TESTING:

- (1) Prior to August 15th of each school year the CONTRACTOR shall field-test all routes that the District has approved. CONTRACTOR shall notify the District of any time discrepancy in scheduling.
- (2) All drivers shall "dry-run" their routes before the start of the school year. All drivers, prior to being assigned or reassigned on a regular basis, shall be required to "dry-run" their route to insure complete familiarity with route operation. The cost of this will be borne by the CONTRACTOR.

F. ROUTE OWNERSHIP:

All bus routes, Regular Home-To-School, Special Education or any other routes that are developed by or for the District are and will remain the sole property of the District.

G. BUS NUMBERS:

All buses shall have the appropriate Bus number, if different than the permanently affixed number for the corresponding school, the correct number shall be posted in the windows of the bus each and every time when providing service to a given school. The permanent bus numbers will be posted in two places on the bus: 1) by the front door where students load the bus and 2) by the driver's side window.

H. PROBLEM SOLUTIONS:

If problems develop with loads, bus times, or other problems that might be corrected by route alterations, CONTRACTOR is expected to develop such solutions and present them to the District for consideration prior to any change.

I. ROUTE RESTRICTIONS:

In the designation and selection of routes, under this Agreement, CONTRACTOR shall be limited to operation of equipment on highways, roads and streets that are owned and maintained by the State of Idaho or any local municipality. However, the District at its option in accordance with established District policy, may specify that CONTRACTOR operate over private roads which are maintained in a condition equal to that of the maintenance provided for public roads, given permission from property owners.

J. ROUTE CHANGES:

Student transportation requirements may vary throughout the school year, resulting in adding or deleting buses, and combining or splitting routes. Any and all route changes shall be pre-approved by the District. CONTRACTOR's drivers are not to modify the established District approved bus routes without District approval

K. SCHOOL SCHEDULES:

Establishment of school hours is the responsibility of the District. It is recognized, however, that school hours have great impact on the ability of the CONTRACTOR to efficiently meet the requirements of the Contract. The District will inform the CONTRACTOR of any planned changes in school hours, from one year to the next, no later than July 1. The CONTRACTOR will support the District in its establishment of the best combination of school and bus schedules by August 10th, with all final decisions at the discretion of the District.

3. STAFF

A. TRANSPORTATION MANAGER:

The CONTRACTOR will employ a Transportation Manager. The Transportation Manager will be located in the transportation operations facility. The District will have final approval on the selection of a manager. The manager will work directly with the District designee.

- (1) CONTRACTOR shall provide a sufficient work force and have on hand drivers, substitute drivers, mechanics, and management during normal operating hours so as to be able to perform uninterrupted reliable on time service in case of emergencies, no-shows, and other exceptional circumstances.

Provide a detail summary of staffing proposed for the contract.

- (2) The responsibility of selecting, hiring, training, supervising and disciplining of drivers and all other employees shall rest upon the CONTRACTOR. In the selection and hiring process, the CONTRACTOR shall conduct a diligent and comprehensive background investigation of all prospective employee's criminal and safe driving record as may be allowed by law. The CONTRACTOR shall not knowingly employ anyone who has:
 - (a) A felony conviction within the past ten years or any conviction for a crime of violence, sexual offense, drug use or sale, child abuse or child pornography.
 - (b) Conviction of DUI, manslaughter, leaving the scene of an accident, or driving with a suspended or revoked license.
 - (c) Conviction within the past two years of careless or reckless driving.
 - (d) Conviction of more than one offense in the past three years of speeding, violation of a traffic signal, or citation.
 - (e) A pattern of driving violations on the record.
 - (f) Drivers must meet all requirements of the Idaho Department of Education School Bus Drivers.

The responsibility for hiring and discharging personnel in respect to all of the foregoing shall rest entirely upon the CONTRACTOR and the CONTRACTOR agrees that it shall enter into no agreement or arrangement with any employee, person, group or organization which will in any way interfere with the CONTRACTOR's ability to comply with this requirement. The CONTRACTOR further agrees that the District shall have the right by written order to request dismissal from the CONTRACTOR's employ or transfer of any person(s) or driver(s) who in the opinion of the District, is not of appropriate personality, character, temperament or qualifications to operate a school bus as set forth in this Agreement, or who is not in compliance with this contract, the District Policy or any government laws or regulations as related to his or her job in regard to any or all of the foregoing. District shall make such request in writing, state the reasons therefore and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations. Unless prohibited by law, District shall indemnify, defend, and hold CONTRACTOR harmless from and against all claims, expenses, or liabilities by or to a removed CONTRACTOR employee arising from the removal of that employee based on the District's request.

B. CONTRACTOR'S PERSONNEL:

CONTRACTOR shall provide an on-site manager with significant supervisory experience in the field of student transportation. The on-site manager shall have the experience, skills and necessary delegated authority to take responsibility for all requirements of the Contract and to speak fully for the CONTRACTOR. The manager's duties will include all functions necessary for full administration of all Contract requirements. These shall include, but not be limited to, responding to parent concerns and complaints, coordinating with and supporting individual schools, supporting and helping implement District programs for student behavior management, driver training, etc.

The following list of responsibilities is meant to be a list of minimal responsibilities to be covered by the CONTRACTOR's personnel; it should not be construed as a mandated organizational chart. Proposer is required to include in his response to this RFP an organization chart.

- (1) The Responsibilities of the CONTRACTOR's Manager shall include, but not necessarily be limited to:
 - (a) overall coordination of the program
 - (b) hiring, evaluating, motivating and dismissal of employees
 - (c) ensuring that adequate driver training in vehicle operation, student management, and public relations occurs

- (d) ensuring that substitute drivers have adequate experience and specific instructions on an assigned route before being assigned to that route
 - (e) ensuring that substitute drivers are trained and proficient in operating all sizes of equipment
 - (f) ensuring that drivers are on time for scheduled routes and trips
 - (g) communicating effectively with school officials, parents, and CONTRACTOR's employees
 - (h) ensuring that appropriate preventative and scheduled maintenance occurs
 - (i) ensuring that state reports are accurately completed in a timely manner
 - (j) developing an effective working relationship with all appropriate District personnel
 - (k) driving routes on potential inclement weather days and formulating recommendations regarding school closures
 - (l) frequently reviewing routes developed and recommending improvements where appropriate
- (2) The responsibilities of the CONTRACTOR's field supervisor(s) shall include, but not necessarily be limited to:
- (a) Riding with every certified bus driver at least twice annually for the purpose of observing and evaluating their driving practices with respect to safety, mechanical operation, and conformance with applicable laws, rules, regulations, adherence to specified route schedules and times and method of student management
 - (b) suggesting improvements and alternate strategies
 - (c) monitoring, when appropriate, implementation of corrections and changes by the drivers
 - (d) acting as a resource that drivers feel free to come to with potential problems
- (3) The responsibilities of the designated safety officer shall include, but not necessarily be limited to:
- (a) coordinating employee safety meetings required by OSHA
 - (b) assuring compliance with all state and federal laws
- (4) The responsibilities of the CONTRACTOR's trainers shall include, but not necessarily be limited to:
- (a) training prospective drivers in vehicle operation to help them obtain CDL certification
 - (b) providing instruction in the special handling that may be required for some special education students
 - (c) providing instruction in the Defensive Driving courses
 - (d) coordinating the required instruction and certification in First Aid
 - (e) communicating with the field supervisor(s) and providing additional training, when appropriate, for existing drivers.
- (5) The responsibilities of the dispatchers shall include, but not necessarily be limited to:
- (a) assigning substitute drivers, when required, to the home-to-school routes
 - (b) assigning drivers to field trips, athletic runs, and all other special trips

- (c) working with the regularly assigned drivers to ensure that problems (delays, etc.) are communicated to the schools
 - (d) working with the drivers to ensure that mechanical problems or breakdowns are communicated to the maintenance staff
 - (e) ensuring that all drivers have current route information (maps and narrative)
 - (f) maintaining routing information in the District's student information system including student rosters for each route.
 - (g)
- (6) The responsibilities of the maintenance staff shall include, but not necessarily be limited to:
- (a) completing preventative maintenance
 - (b) completing scheduled maintenance
 - (c) correcting items noted by drivers
 - (d) completing inspection of vehicles
 - (e) responding to breakdowns on the road
- (7) The responsibilities of the drivers and substitute or relief drivers shall include, but not necessarily be limited to:
- (a) safe operation of their vehicle
 - (b) maintaining a defensive driving attitude
 - (c) dealing effectively with student management problems
 - (d) dealing effectively with school officials and members of the community
 - (e) supporting principals' actions
 - (f) meeting with principals and parents when necessary
 - (g) monitoring times of scheduled pickups and stops
 - (h) communicating problems and successes to their supervisor
 - (i) following District policies
 - (j) noting and recording any problems with their vehicle
 - (k) completing bus citations, Daily Bus Reports (DBRs) and other reports as required by the District

C. MINIMUM REQUIREMENTS OF DRIVERS:

- (1) CONTRACTOR shall permit subject school buses to be operated only by well-trained and competent drivers who hold valid CDL licenses, an up to date medical card and school bus driver's certificate issued by the State of Idaho Department of Education, and otherwise meet all other pupil transportation requirements.
- (2) CONTRACTOR shall make its best effort to hire school bus drivers and other personnel with previous school bus driving or school transportation experience or having good aptitude for training. The most important person to the student riding to and from school is the individual driver.

- (3) CONTRACTOR shall provide a regularly assigned driver to each route. A regular driver, for the purpose of this contract shall be a driver assigned to a specific route(s) at the commencement of each school year and are normally expected to remain until the end of the school year. Drivers may be transferred among routes by the CONTRACTOR whenever the interest of the students may be served, but the District will be informed of the reason(s) for the replacement or transfer of drivers. The District reserves the right to request a replacement for transfer of a driver for good cause.
- (4) Prior to the beginning of each school year all drivers will have to satisfactorily pass a pre-trip inspection and behind the wheel test.

D. STAFFING HOURS:

The CONTRACTOR shall normally have resident at their facilities a competent manager between the hours of 7:00 a.m. and 5:00 p.m. The manager shall be authorized to act on behalf of the CONTRACTOR. CONTRACTOR shall provide sufficient support staff during the hours of 5:30 a.m. and 6:00 p.m. and at other times as required by activity trips.

E. EMERGENCY CONTACT:

One or more emergency phone numbers must be provided to the District where CONTRACTOR can be reached 24 hours a day, 7 days a week in case of emergency. The Contract Manager and Dispatcher must have a cellular phone.

4. OTHER ACTIVITIES

- A. The CONTRACTOR will, during the term of the contract, provide transportation for all students or authorized personnel as may be required by the District on field trips, excursions, athletic activities, or other purposes designated by the District.
- B. The CONTRACTOR shall assign athletic trips; field trips or other activity trips in conjunction with regular routes to minimize costs to the District whenever practicable. Where not practicable to do so, these trips will be assigned based on availability of equipment and least cost to the District.
 - (1) The CONTRACTOR shall assign any athletic, field or other activity trips within a 100-mile radius based on the least cost to the District. The District may have the bus return to the yard rather than pay wait time for an extended event.

5. REPORTS AND RECORDS

A. DISCIPLINE AND HEALTH:

CONTRACTOR shall provide the District in accordance with District policy, student incident reports of behavioral, disciplinary, or health problems that arise during bus trips. For urgent situations, phone contact with the District Office will be made immediately.

B. ACCIDENT:

CONTRACTOR shall notify the District's Superintendent immediately by telephone of any vehicle accident or injury. CONTRACTOR shall forward within twenty-four (24) hours of each accident where an injury is sustained a written report describing all details of such accident. All other accident reports shall be submitted within forty-eight (48) hours of each accident and filed according to State law and regulations.

C. DAILY BUS REPORT (DBR):

CONTRACTOR shall use and have drivers complete a Daily Bus Report (DBR) in a format agreed to. Reports shall be completed for each individual bus movement by date and route. These shall remain on file at the transportation facility and be available for District audit and review on request.

D. BUS DRIVER INFORMATION REPORTS / RECORDS AND REPORTS:

CONTRACTOR shall provide Bus Driver Information Reports to the District Business Office prior to the start of school and with quarterly updates, as required by the District. The reports shall contain such information as, but not be limited to, driver's names, dates of birth, dates of license issuance and expiration, bus to which assigned, and dates and types of training.

RECORDS

- (1) CONTRACTOR shall maintain and provide access to records, books, reports and accounts in connection with the services provided hereunder in a form that is consistent with District requirements and applicable law. District shall protect the confidentiality of CONTRACTOR's proprietary or confidential information included in the data provided, to the extent permitted by the Idaho Open Records Act.
- (2) CONTRACTOR shall submit reports to the District that the District deems necessary as negotiated between CONTRACTOR and District from time to time. All reports required by District will be submitted on forms that are mutually agreed upon by both parties. CONTRACTOR will be responsible for filing on behalf of District any state or regulatory reports concerning ridership or reimbursement. CONTRACTOR shall retain records for a minimum of three (3) years after the termination of this Agreement. This provision shall survive the termination of this Agreement.
- (3) CONTRACTOR shall permit the District to inspect the records, books, reports and accounts that it maintains for District within three (3) business days of a request for such inspection. CONTRACTOR acknowledges that District records, regardless of source of origin, are government documents subject to the Idaho Open Records Act, FERPA, records retention laws, and other applicable law. CONTRACTOR will maintain, retain, disclose, and withhold District records as may be required and in the manner required by law.
- (4) CONTRACTOR shall immediately notify the Superintendent of Schools, or his or her designated representative, by telephone and confirmed as soon as practicable in writing, of the occurrence of any incident involving student riders, or a traffic violation or accident reportable by law that involves a vehicle that is being used to provide transportation services pursuant to this Agreement. CONTRACTOR shall follow up with a written report within twenty-four (24) hours of the incident. Written notification shall contain a full and complete statement of all relative facts including police case number when available. The Superintendent of Schools, or designee, shall be the sole spokesperson with media regarding any accident.

E. REVIEW:

CONTRACTOR's On-Site Manager shall meet with District Liaison, upon request, to report on achievements, problems, activities performed in compliance with the Contract, and information of interest regarding news and changes in the school transportation industry.

F. MONTHLY SUMMARY REPORT:

The CONTRACTOR shall supply the District with a monthly summary report. The report will include, but not necessarily be limited to:

- (1) The number of open routes
- (2) Current roster of assigned drivers including photos of drivers
- (3) Current roster of substitute/cover drivers including photos of drivers
- (4) Number of drivers in training and estimated completion date
- (5) The number of accidents
- (6) The number of vehicle breakdowns
- (7) How many route/runs that had to be combined or covered by a different bus route, indicating date and time per incident
- (8) Late buses, indicating what school, route, date, day, time and reason

This report shall be presented at the monthly review.

G. DISTRICT MEETINGS:

CONTRACTOR's on-site Manager shall be available for attendance at District meetings and school board meetings as needed and requested by the District.

H. ANNUAL PRESENTATION:

CONTRACTOR shall be available to make a presentation annually to District designated personnel and/or the District Board of Directors summarizing the prior year's activities, latest developments within the field of pupil transportation, the CONTRACTOR's company, other items of interest to the District and plans for the year ahead. The date for the presentation will be selected by the District with a minimum of 30-day notice to the CONTRACTOR.

I. MONTHLY BILLING:

Accompanying the monthly billing, the CONTRACTOR will provide the District with a computer spreadsheet file in Microsoft Excel of the billing work up. The details will be defined by the District.

6. COOPERATION

Pupil transportation is highly visible in the community and plays a key role in the District's relationship with the community, and the community's perceptions of the District. It is crucial to the maintenance of a positive and cooperative community environment, an essential ingredient to the District's achievement of its educational goals, that the CONTRACTOR becomes a positive and supportive partner in communicating and conveying true interest and concern to the public. This need is so important that it constitutes a major factor by which CONTRACTOR performance will be judged by the District.

A. INQUIRIES ABOUT DRIVERS AND STUDENT PROBLEMS:

CONTRACTOR will be responsible for answering inquiries from the public regarding drivers and student problems, schedules and the various questions that arise daily regarding runs in progress. Serious problems or potentially sensitive issues or situations should be brought to the attention of the District.

B. INQUIRIES ABOUT ROUTES AND BUS STOPS:

CONTRACTOR will be responsible, as a back-up, for answering inquiries from the public regarding routes, schedules and the various questions that arise daily regarding runs in progress. Serious problems or potentially sensitive issues or situations should be brought to the attention of the District.

C. COURTESY AND PATIENCE:

The District is dedicated to its community role as a customer service organization. District patrons must find positive responsiveness in their contact with the CONTRACTOR and all of its personnel.

D. DRIVER MEETINGS:

Joint meetings for training and open exchange between District staff and Drivers may be held periodically. The CONTRACTOR and its drivers shall work in support of District policies and strategies regarding interaction with students and handling of behavioral problems. It is absolutely essential that the District and the CONTRACTOR establish open and constructive communications. This important relationship will also be a major factor in the District's evaluation of CONTRACTOR performance.

7. SAFETY PROGRAM

The absolutely critical aspect of any pupil transportation program is the safety of the students. The District expects a superior quality fleet, including accountability of drivers for the safe operation of their vehicles, communication with the terminal, high quality maintenance of buses, and support of District policy regarding rider behavior and behavioral problems.

- A. CONTRACTOR shall administer a satisfactory safety program, which shall conform to the requirements of the State of Idaho and includes but is not limited to a regularly scheduled safety meeting for CONTRACTOR's personnel. It shall also include a school bus safety and training program for students.
- B. Prior to the beginning of each school year all drivers will have to satisfactorily pass a pre-trip inspection and behind the wheel test. The CONTRACTOR will submit a report to the District listing all drivers and their test completion date.
- C. The CONTRACTOR will develop and maintain, with District approval, a written emergency crisis plan that addresses transportation emergencies in conjunction with the District's Emergency Plan. The CONTRACTOR will instruct all of its employees of the content of both the CONTRACTOR's and the District's emergency plans. The CONTRACTOR's plan shall be submitted with the Request for Proposal and requires District approval prior to implementation.
- D. CONTRACTOR shall be available to make bus safety presentations to District students in grades K-8 as advised and directed by the District. These presentations will be in addition to the Emergency Evacuation Drill sessions required by the State of Idaho. In addition, assemblies and large group presentations may be requested by individual principals.
- E. A driver supervisor shall ride with every certified bus driver twice annually for the purpose of observing and evaluating their driving practices with respect to safety, mechanical operation, and conformance with applicable laws, rules, regulations, adherence to specified route schedules and times, and method of student management. The CONTRACTOR will submit a report to the District listing all drivers and their completion date. In addition, the District may at any time have a representative ride with any driver of the CONTRACTOR for the purpose of observation to assure compliance with the terms and conditions of this agreement.

8. **INCLEMENT WEATHER**

The CONTRACTOR shall operate during inclement weather conditions unless routes are canceled by the District. CONTRACTOR shall provide in a timely manner appropriate equipment (chains and snow tires) and trained personnel, and shall implement District defined alternate routes as necessary to operate under such conditions. The District shall have the sole responsibility of altering bus routes to snow routes or canceling bus service for that day. To ensure that the District is able to make a sound decision pertaining to the cancellation or alteration of bus routes the CONTRACTOR is required to travel and inspect designated roads during inclement weather and consults with the District designee regarding road conditions prior to 5:00 AM. Should bus services be required, CONTRACTOR agrees that it will abide by the decision of the District and will operate the routes as normally as possible. During the fall of each year, CONTRACTOR shall meet with the District to determine any changes in routes that should be made during inclement weather so that the children and their parents may be notified in advance of such weather occurring.

9. **STUDENT BUS CONDUCT**

A. **DRIVER TRAINING AND CONSISTENCY:**

The District pursues diligently the consistent handling of student behavior issues so that our students know what is expected. It is important that our bus drivers also work for consistent treatment and expectations of students to jointly maintain sound District-wide codes of conduct. The District shall share District procedures and policies, and the CONTRACTOR will develop and share those procedures relative to student conduct, and shall provide adequate training to its drivers in these standards. The CONTRACTOR shall maintain a continuing program to assure and promote driver adherence to District procedures and standards.

B. **BEHAVIOR PROBLEMS:**

CONTRACTOR shall follow District procedures in reporting student behavior problems relative to the buses to the building principal or his/her office. All disciplinary matters will be handled in strict accordance with the District policy. It is the responsibility of the CONTRACTOR to implement and follow through with all student disciplinary action including but not limited to issuing misconduct citations, following through with revoked bus riding privileges, meeting with parents, and communicating with principals and school district personnel concerning student behavior. Drivers are responsible for filling out bus citations, communicating with principals, supporting

principals' actions and meeting with principals and parents when necessary. The successful bidder shall set forth in detail a proposed student discipline program. A procedure shall be developed, subject to the approval of the District, to report defined cases of student misbehavior on buses to the building principal or his office.

All disciplinary matters will be handled in accordance with the District policy, including acts of vandalism to the buses.

C. COMMUNICATIONS:

- (1) In addition to, and as an important supplement to other forms of communication between CONTRACTOR and the District, CONTRACTOR's drivers and District's principals shall establish direct communications to assure the most- timely awareness of and solution to problems.
- (2) CONTRACTOR shall be responsible for answering all calls related to drivers and student problems. CONTRACTOR is expected to work with building staff in individual school buildings in resolution of problems with students. Transportation Supervisor will be available for calls, which cannot be satisfactorily resolved by the CONTRACTOR.

D. STUDENT BEHAVIOR INCENTIVE PROGRAM:

CONTRACTOR will implement the District's incentive program – Positive Behavioral Interventions and Supports (PBIS) – to promote good student behavior on buses. The successful CONTRACTOR will be a member of the PBIS network and attend all training related to student transportation, bus related student management, and coaching of staff. CONTRACTOR will have at least one PBIS coach on staff during the term of the contract who is active NWPBIS events.

COSTS:

1. **DRIVER COMPENSATION**

A. **GENERAL:** It is essential to the District that the CONTRACTOR be able to attract and retain qualified drivers as long as possible. The volatility of the competitive labor market has forced the District to take an active role in defining driver compensation to achieve this objective. The District intends to work with the CONTRACTOR to establish driver pay scales. However, it is understood that the drivers are employees of the CONTRACTOR, and that final responsibility for establishing pay scales rests with the CONTRACTOR.

(1) **Pay Schedule:** CONTRACTOR shall include in their proposal its anticipated driver pay scale for the 2022-2023 school years.

(2) **Driver Labor peg** (Optional)

- i. The District is aware driver labor has been a dynamic transportation expense throughout the United States due to several factors including a robust economy and increased minimum wage. As such, the District understands the importance of working together to keep a full complement of drivers while controlling costs.
- ii. The intent of this plan is to include the right driver pay to insure on-going coverage of drivers crucial to the community, administration and parents. Instead of having contractors assume a higher wage up-front (and a higher cost per bus per day) the District has “pegged” driver labor at a reasonable wage with the understanding if wages need to increase to stay level with the driver labor market, the CONTRACTOR and the District will adjust the wages and rates per bus per day accordingly.
- iii. Justification of increases will be presented to the administration which will include, among other documentation, the Occupational Employment and Wage Survey for the appropriate area averaging mean hourly wage for the following categories: Bus Drivers, School or Special Client: Bus Drivers, Transit and Intercity; Heavy and Tractor-Trailer Drivers; Light Truck or Delivery Service Drivers; additional justification of an increase might also include unique circumstances impacting driver availability near the District (such as a major employer sets up a manufacturing plant nearby) or other unplanned circumstances such as the formation of a collective bargaining unit.
- iv. Contractor will provide appropriate GPS data to assure accurate payroll and billing. Any deviation from the normal schedule will be flagged as an exception. Upon request, CONTRACTOR will provide additional GPS reports to back up billing.

SECTION IV

COMPLAINTS AND REMEDIES:

The DISTRICT'S designated Contract Officer for this process is Superintendent David Carson, and Business Manager Dave Klug. The Contract Officer or designee will handle all objections, complaints, and inquiries regarding this RFP, and the selection of a CONTRACTOR. The contract officer may be contacted at the following address:

_Buhl Joint School District #412

920 Main Street

_Buhl , Idaho 83316__

Any protest of these proposal specifications must be presented to the Contract Officer in writing not less than seven (7) days prior to the proposal opening, and the envelope containing a protest shall be marked as follows:

**"PROPOSAL SPECIFICATIONS PROTEST
PUPIL TRANSPORTATION SERVICES"**

In response to such protest, an addendum may be issued, if deemed appropriate by the Contract Officer, or their designee.

Any PROPOSER who submits a Proposal to the DISTRICT and who is adversely affected by the DISTRICT'S award to another PROPOSER may protest the contract award to another PROPOSER by filing a written protest to the above reference contracting officer within seven days of issuance of the notice of intent to award the Contract. The protest must specify the grounds on which a protest is based. A PROPOSER is only adversely affected if it is next in line for the award as the best responsive and responsible proposal. Protests will be reviewed based upon written documents submitted by the protester, and the DISTRICT'S response will be in writing.

SECTION V

EVALUATION:

The proposals shall be subjectively evaluated by the committee with points assigned based upon desirable features. Those proposals submitted that do not meet mandatory requirements will not be rated.

The evaluation committee shall consist of at least:

1. One School Board Member
2. Superintendent
3. The Business Manager Officer
4. The Special Need Director
5. The Athletic Director

The role of the Evaluation Committee shall include a complete review of all documents submitted and may include on-site visitations to locations served, as well as, conferring with selected clients of the CONTRACTOR. It may also involve meeting with those CONTRACTORS selected to review their proposals. The District School Board will make the final decision on hiring a CONTRACTOR.

All proposals from qualified transportation companies that provide the entire minimum required qualifications and that pass the financial strength tests will be evaluated on the following criteria:

Evaluation Criteria			
1.	Financial strength of the transportation company.	15 Points	
2.	Proposal responsiveness to requirements, contained in the RFP and the creativity in proposing alternative transportation services to replace or enhance those outlined in this proposal. This would include, but is not limited to, new routing ideas, enhancements or service suggestions and overall ability to meet the requirements of the District.	20 Points	
3.	Cost is a key factor, however, selection will not be made on cost alone. Cost determination will be based on home to school runs, 5 hours per average route. Special needs will be based on 5.6 hours per average route.	30 Points	
4.	Experience and expertise of key personnel, quality of service and performance record.	10 Points	
5.	Proven history and demonstrated company posture may be provided and the history of new product in dealing with parents, community relations, and school staff (responses to references).	15 Points	
6.	Facility and fleet proposed. Type and quality of equipment and maintenance program.	20 Points	
7.	Safety program, history, and procedures.	10 Points	
8.	Company stability, service reputation, and length of time in business.	15 Points	
9.	Driver selection programs and training programs including Employee compensation package and ability to retain qualified employees.	15 Points	
10.	Student management training, monitoring, strategies, application of technology, parent access.	15 Points	
11.	Video recording equipment and student tracking solutions.	15 Points	
12.	Flexibility and timing for addition or reduction of equipment. A shorter, more responsive time would result in a higher score.	15 Points	

In addition to the above basic criteria, the following factors will be reviewed and considered:

- A. Professionalism
- B. Philosophy of Service
- C. Flexibility

In those cases where it is felt that a clearer understanding of the proposal is in order, Buhl School District, through the evaluation committee, reserves the right to invite one or more providers to present their proposals, in person, to the committee or School Board.

DISCLOSURE:

Proposals will not be made a part of the public record until after the evaluation process is completed. Said files including the evaluation report will then be available for public review.

DISCLOSURE OF INTEREST:

No employee or elected official of the District may own more than 5% of a business that is submitting a proposal on any awards with the District unless it is fully disclosed in the proposal documents.

Name of Firm: _____

Address: _____

The undersigned certifies and agrees:

The prices in this Offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer relating to (i) those prices (ii) the intention to submit an Offer, or (iii) the methods or factors used to calculate the prices Offered.

The prices in this Offer have not and will not knowingly be disclosed by the Proposer, directly or indirectly, to any other Proposer before the closing unless otherwise authorized by law.

That no attempt has been made or will be made by the Proposer to induce any concern to submit or not to submit an Offer for the purpose of restricting competition. If this offer is accepted, to furnish any or all items or services upon which prices are Offered at the price entered on this schedule, delivered at the designated point, within the time specified.

That the person signing this offer is fully authorized to sign on behalf of the provider listed and to fully bind the provider listed to all provisions and clauses thereof.

That the Provider (check one) will___/will not___ extend the terms, conditions and prices to any Participating Agency that intends on establishing a contract awarded to the Provider resulting from this Solicitation.

That the Provider acknowledges receipt of the following addenda: (List by number and date appearing on addenda.)

Addenda No.	Date	Addenda no.	Date
_____	_____	_____	_____
_____	_____	_____	_____

Respectfully submitted this____day of_____, 20_____.

Signature: _____

Name (please type or print): _____

Title: _____

Phone: _____ Ext _____

Fax: _____

Email: _____

APPENDIX B

REQUIRED SUPPLEMENTAL INFORMATION

The following information is required as part of your response to this RFP. The information required will provide a major basis for the Company evaluations that Buhl School District will conduct in analysis of proposals. Please respond by repeating the questions and answering after the appropriate section and subsection numbers/letters.

1. **COMPANY QUALIFICATIONS**

The company that transports students will be well established, and have a solid record of continuous high quality service.

- A. How many years has the company been in business? Have there been any name changes or changes in ownership? If so, please describe fully the changes that have occurred.
- B. List all transportation contracts currently held in Idaho, showing the number of routes and the number of students being transported for each contract or if company has not done business in Idaho, comparable information from one other state.
- C. Provide the name of the Districts, names, addresses and phone numbers of the appropriate contact persons of for up to three operations currently being served that are closest in size to the Greeley operation. Note: If the company is well established but relatively new to student transportation in Idaho, provide compatible districts in another state that are similar in size to Greeley.
- D. For the above measuring districts, provide the following:
 - (1) Length of the current contract
 - (2) Number of regular route buses
 - (3) Number of on-site employees at the end of 2021
 - (4) Total number of employees who quit or were terminated during the 2021-2022 school year
 - (5) Driver profile by years of experience/service in driving school bus and overall average years of experience for each measuring district
 - (6) Length of tenure of the on-site manager and other staff
 - (a) at this location
 - (b) with your company
 - (c) in the student transportation industry
- E. For the operation that is closest in size to this District, provide the following (one copy to be submitted with original):
 - (1) Driver's manual
 - (2) Driver training plan
 - (3) Employee incentive plans
 - (4) Job description of the on-site manager
 - (5) Management manual
- F. District you suggest we visit to help us evaluate your performance.

2. **EFFICIENCY OF PERFORMANCE**

- A. Explain how you would determine at what point additional buses might be required to handle increased student enrollment/ridership or possible rerouting.
- B. How you would monitor adherence to route schedules?
- C. Give specific examples from the past of emergencies, such as school shut downs, emergency closures, school fires, etc., and how your company responded. Submit sample documents currently in use in a district served by your company for handling such emergencies.
- D. Describe how the District's facility would be managed and operated.
- E. It is in the District's interest that all employees have clear expectations as to the job they are performing (and to see that the job they are performing is in alignment with District service and quality expectations). All Proposers must submit complete and detailed job descriptions for each position and performance standards. All Proposers must submit a full description of the training program provided for their drivers.
- F. Proposer shall provide a Maintenance Supervisor, and other maintenance personnel experienced and knowledgeable in the area of school bus maintenance. Maintenance Supervisor will be required to understand maintenance requirements and standards applicable from the Idaho Department of Education. Provide the qualification requirements for your maintenance supervisors.
- G. Explain how your company will assure the District that substitute drivers will be available and prepared to perform reliably and safely.

3. **SAFETY OF OPERATIONS**

A critical aspect of any transportation program is the safety of students. The District expects a superior quality fleet, including accountability of drivers for the safe operation of their vehicle, communication with the terminal, and high quality maintenance of buses.

- A. Provide information regarding your established, continuing safety program, describe the operation, contents, and requirements of the program.
- B. Describe how your company meets Idaho's OSHA safety committee requirements including frequency, format and description of meetings.
- C. Each Proposer shall demonstrate the effectiveness of its ongoing safety programs by submitting its workers' compensation modification rate (if separate policies are in force, show the rate for the five comparable school districts listed).
- D. Submit a narrative description of how your company has handled a recent specific bus accident in one of your current contracts.
- E. Describe the preventive maintenance program for the vehicle fleets that your company manages. Include samples of records, checklists and a description of how you ensure that each vehicle actually receives the required maintenance within the scheduled interval.
- F. In addition to legally required bus checkout reports, submit any forms used to receive reports from drivers on the condition of their vehicle.
- G. Describe how you maintain records and evaluations of road failures.
- H. How many road failures per month based on the fleet size ratio did your company experience during the immediate past (2021-2022) school year?

- I. Describe your mechanic allotment schedule and the qualification and experience requirements that you have for mechanical personnel.
- J. List other emergency instructions and how your company has handled these situations.
- K. Describe your present procedures for inclement weather conditions.
- L. Describe your experience and procedures for transporting students with disabilities.
- M. Describe your training program for students.

4. **QUALIFICATIONS OF DRIVERS**

The most important person to the student riding to and from school is the individual driver. All drivers will be of high moral character and be positive role models for students.

- A. What programs do you use for enhancing employee morale and attitudes?
- B. Outline the methods you use for recognizing employee service. Give specific examples.
- C. What percentage of drivers has completed high school?
- D. Enclose a copy of the Proposer's drug policy procedures that may be implemented in this District. As part of this proposal, CONTRACTOR shall provide proof of having a program for mandatory drug testing/screening for all new hires, mandatory post-accident drug testing, and random testing of all employees, including providing the DISTRICT with the name and address of the CONTRACTOR's Medical Review Officer (MRO).
- E. Within your organization, what percentage of your drivers has been with the company for five, ten, fifteen and twenty years?
- F. Describe your process for the recruitment of drivers.
- G. Define the methods you use to screen and select drivers from among the applicants. Include the criteria/standards you use, and the reasons that you might use to reject an applicant.
- H. If you check references on drivers, submit a list of questions that are asked of references.
- I. Describe your training program for driver applicants who have no experience driving school buses. Describe the program components and content of your training program, and include an outline of the course of study.
- J. Describe your in-service training and retraining program for drivers. Describe the program components and content of your training program, and include an outline of the course of study. Define the amount of training provided to drivers in a twelve-month period.
- K. Describe in detail your current driver motivation, evaluation and discipline programs, including how you take into account safety, absences, tardiness, on-time route performance, tenure on the job, complaints, and driving practices.
- L. Describe how you monitor absentee rates. What was the average percentage of drivers that failed to report to work, for whatever reason, during the 2021-2022 school year in each of the measuring districts?
- M. What are your policies for driver interaction with students?
- N. Describe your experience and procedures for transporting students with disabilities.
- O. Explain your student management/relations program.

5. **QUALIFICATIONS OF MANAGEMENT**

The District strongly believes that the individuals in management positions are critical to the provision of consistent and high-quality transportation services. We expect the on-site manager to be a visible and participating member of our community, and to enhance the reputation of the District for sound management.

- A. Describe your company's structure in terms of the decisions that are made at each level. What decisions can be made by your local manager, and which areas require approval from the central office of your organization? What are the timelines involved?
- B. Identify, if you can, the person who will be the local manager and provide a resume.
- C. In the event of an extended absence of your local manager, what backup will be provided? If an individual, give his or her name and include a resume.
- D. Give examples of the documents that are submitted to your company by your local managers on a regular basis.
- E. For key personnel providing support for the on-site manager, including those individuals in direct supervisory positions over the on-site manager, provide the following information if you can:
 - (1) Name and proposed position the person may be selected to fill
 - (2) Tenure with your firm in years
 - (3) Experience in related positions within your firm or with other firms in years
 - (4) Current and two most recent previous positions, including the location/district of the position, the position's title, a description of responsibilities and authority, including the number of buses and/or drivers, and the dates between which the position was held.
- F. Provide the names and qualifications of those persons within your company who would have immediate authority over the on-site manager and those persons who would play an advisory role to the on-site manager in the areas of a) operations, b) training and personnel, c) safety and d) maintenance.

6. **RESPONSIVENESS TO DISTRICT NEEDS**

The company that provides transportation services will have adequate buses to guarantee service for all District student transportation needs.

- A. How does your company monitor early and late runs (arriving at a stop five minutes early or late)?
- B. In the event that there is a need for more than the number of buses specified in this Request for Proposals, would you be able to respond? If so, where would the additional buses be obtained and how much lead time will be required prior to availability for service? Would there be a difference between temporary and permanent vehicles?
- C. Provide information regarding strike provisions and past experience

7. **EVIDENCE OF POSITIVE INDIVIDUAL SCHOOL AND OVERALL SCHOOL DISTRICT RELATIONS**

- A. Give specific examples of the nature and frequency of presentations that you have made to school boards.
- B. Give examples of three (3) difficult situations faced in your current contracts that have risen to the level of school board concern, and describe how you handled them.
- C. Give examples of lesson plans and materials used in classroom presentations on bus safety and related matters.
- D. Describe in detail your complaint management procedures. Include documentation and samples of forms used.

- E. Describe how your company logs complaints and how the information is used.
- F. Provide a detailed explanation of how discipline and management of students is handled, including a description of the roles of the driver, transportation manager, principal, and parent and students.
- G. Describe in detail your proposed student discipline program.

8. **EVIDENCE OF POSITIVE COMMUNITY RELATIONS**

- A. As with all school programs, the transportation of students is an integral part of the community, and the District expects a strong, positive public relations program that earns the confidence of the public in the quality and safety of transportation.
- B. Describe procedures and policies in dealing with parents and the public.
- C. PROPOSER shall describe the ways in which its company has been involved in the communities it serves.

9. **DRIVER PERSONNEL – (Idaho Operations Only)**

- A. PROPOSER shall discuss its Employee Compensation package, provide details, e.g. (401K) Retirement Plan, Health Insurance Options, Vacation, Sick Leave, Family Leave, etc. and its ability to retain qualified employees in its response to this Request for Proposal. Describe:
- B. Driver Base Rate Schedule proposed in accordance with this contract for 2022-2023
- C. Total number of drivers now in your regular employ: _____

10. **FACILITIES**

A proposed facility lease.

11. **EQUIPMENT USED**

- A. List of Vehicles to be used in the performance of this service. Vehicles list shall include the date of manufacture, chassis/body manufacturer(s), rated passenger capacity, and engine type (gas or diesel).

12. **PREVENTATIVE MAINTENANCE AND MECHANICAL REPAIR**

- A. History of break downs: PROPOSER shall furnish a recap, for the previous twelve operating months, showing a history of equipment breakdowns or failures that occurred in at least one school district approximately the same size as the Greeley School District. Information should include the date breakdown occurred, part or equipment that failed, if breakdown resulted in late arrival to school or home and if so how late, and as a result of equipment breakdown or failure was a spare bus dispatched.

13. **OIL RECYCLE PROGRAM**

- A. Do you have an oil recycle program? Yes_____No_____
- B. Do you use industrial oil or lubricating oil that has a percentage of recycled oil? Yes_____No_____
- C. Describe briefly your program or why you don't have a program and/or use any recycled oil.

14. **INSURANCE DATA**

- A. Provide copies without omission or gaps of actual insurance policies cover pages “or similar document” covering worker’s compensation, commercial general liability, automobile liability, umbrella excess liability, additional insured working, and hold harmless wording.

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

- B. If your proposal is actively considered, and if requested by the school district, will you request and authorize your insurance carrier(s), as shown above, to furnish in writing your accident loss ratio or related information?

Yes_____No_____

15. **FINANCIAL STABILITY**

Has Company or Parent Company Filed Chapter 7 or 11 Bankruptcy in last 5 years?

Yes_____No_____

If yes, provide supporting documentation to the DISTRICT indicating that it has a minimum of 3-years of continuous successful financial recovery in its operations, since having filed for Bankruptcy or Bankruptcy Protection.

Signature Line for a Proposer's Questionnaire

The undersigned Proposer hereby submits the above Pupil Transportation Service Questionnaire pursuant to the terms of the Request for Proposals for Pupil Transportation Services. In submitting this questionnaire, Proposer hereby certifies the accuracy of the data submitted on the questionnaire and further certifies as to the accuracy of the materials submitted in Proposer's proposal. Proposer further acknowledges that it has complied with all the terms and conditions of the Request for Proposal.

The Proposer acknowledges that it has reviewed Addenda_____

Person to Receive Notices regarding this Request for Proposal:

Legal Name of Proposer

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Proposers State of Incorporation

Proposer's Employer Identification Number

E-Mail Address: _____

APPENDIX C – PRICE SHEET – RATES FOR YEAR ONE – 2023-2024

1. Home to school and regular service mileage rates:

Rates provided by Bidders on cost sheets are to be used only as information for the District in calculating and comparing the costs of the Proposals. Actual monthly invoices from the Contractor to the District will be calculated by using the rates provided and the total number of actual daily route buses in operation and the actual route miles being traveled for the 2022-2023 school years. **Please use as your Base price for Fuel \$4.85 per gallon for Diesel, 1.50 per gallon for Propane, \$4.15 for unleaded gas. (Base price for Twin Falls Area Nov. 2022 is to be used for bid purposes only.)**

HOME-TO-SCHOOL

Rate Per Mile

Min. Daily
Rate

A. Regular Home-to-School Routes:

Daily Miles (X) Cost/Mile \$_____ (X) 171 school days

= \$_____

= \$_____

Mid-Day Kindergarten Routes:

Daily Miles (X) Cost/Mile \$_____ (X) 171 school days

= \$_____

= \$_____

B. Pre-School:

Daily Miles (X) Cost/Mile \$_____ (X) 171 school days

= \$_____

= \$_____

C. Special Needs Busing:

Annual Miles (X) Cost/Mile \$_____

= \$_____

= \$_____

TOTAL YEARLY HOME-TO-SCHOOL (A+B+C)

= \$_____

= \$_____

D. Auto Tech School Shuttle Busing:

Annual Miles of 4,030 (X) Cost/Mile \$_____

= \$_____

= \$_____

E. Field/Activity Trips:

Annual Miles of 5,456 (X) Cost/Trip \$_____

= \$_____

= \$_____

Annual Standby Hours of 150 (X) Cost/Standby Hour \$_____

= \$_____

= \$_____

F. Out of Town Field/Athletic Trip:

Annual Miles of 13,050 (X) Cost/Mile \$_____

= \$_____

= \$_____

Annual Standby Hours of 600 (X) Cost/Standby Hour \$_____

= \$_____

= \$_____

TOTAL YEARLY SHUTTLE/IN-TOWN & OUT OF TOWN FIELD/ATHLETIC TRIPS (D+E+F)

= \$_____

= \$_____

TOTAL TRANSPORTATION COSTS (A-F)

= \$_____

= \$_____

APPENDIX D

Additional Information Provided

- **School District Transportation Policy**
- **Annual State Pupil Transportation Reports**
- **Copy of April 2021, May 2021, and July 2021 Transportation Invoice**
- **School Calendar– 2022-2023**
- **School Bell Times**
- **Current Contract**
- **2022-2023 Transportation Budget Sheet**

Suggested Questions to Answer and include with RFP

1. **Does the DISTRICT anticipate enrollment to increase, decrease or stay the same in the coming years and by what percent?**
 - a. **Buhl Joint School District anticipate growth in the foreseeable future.**
2. **Will the pricing pages be read aloud at the BID opening? Yes**
3. **Do all the current buses meet the age requirements of this RFP? Yes.**
4. **Does the DISTRICT own the current license for the routing software? No.**

Site of Contractor's Operations

Site Owner's Name	
Site Owner's Street Address Buhl, Idaho	
Site Owner's Telephone No.	

Reference: PG 7, 25. Facility. Contractor awarded this bid shall obtain a site within one (1) mile of Buhl city limits by the start of the 2023-2024 SY. In this regard, each bid shall be accompanied by the name, street address, and telephone number of the owner of such property, copy of the lease agreement or other confirmation from the owner of the real property that the owner will lease the property to the bidder in the event of the bid is awarded to the contractor. The District reserves the right to contact the owner of such property to verify and make inquires as to the nature of the relationship between the property owner and the contractor. Any bid submitted that does not include this information will be deemed to be in non-conformance with the bid specifications and will not be considered by the District. Should Contractor, for any reason, not obtain or retain a site as required herein, the District, in its sole discretion, may declare any offer and/or contract null and void.

Transportation

The Board of Trustees' primary concern in providing transportation services to students is the safety and protection of the health of students.

Requirements

The District shall provide transportation to and from school for a student who:

1. Resides at least 1½ miles from the nearest appropriate school, determined by the nearest and best route from the junction of the driveway of the student's home¹ and the nearest public road to the nearest door of the school the student attends or to a bus stop, whichever the case may be;
2. Is a student with a disability, whose IEP identifies transportation as a related service;
or
3. In the judgment of the Board, has another compelling and legally sufficient reason to receive transportation services, including the age, health, or safety of the student.

The type of transportation provided by the District may be by a school bus or other vehicle, or by such individual transportation as paying the parent or guardian for individually transporting the student. The Board may pay board and room reimbursements to a parent when a student resides within a non-transportation area (an area of a school district designated by the Board as impractical, by reason of scarcity of students, remoteness, or condition of roads) but is otherwise eligible for transportation and cannot be transported in any authorized manner. The Board may authorize children attending nonpublic schools to ride a school bus provided that space is available and a fee to cover the per-seat cost for such transportation is collected.

Homeless Students

Homeless students shall be transported in accordance with the McKinney-Vento Homeless Assistance Act and State law.

Foster Children

The Superintendent or designee shall implement the requirements for ensuring the educational stability for all children in foster care. Each of these provisions must emphasize the child's best interest determination. A written guideline must provide clarity to each school and staff member

¹ A day care center, family day care home, or a group day care facility may substitute for the student's residence for student transportation to and from school.

governing the transportation protocol for students in foster care. This includes the facilitation of transportation to the school of origin (when in the student's best interest). Transportation will be provided, arranged, and funded for the duration of time in foster care. These procedures must confirm the following:

1. Children in foster care needing transportation to the school of origin will promptly receive that transportation in a reasonable and cost effective manner. and;
2. Ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the District will provide transportation to the school of origin if:
 - A. The local child welfare agency agrees to reimburse the District for the cost of such transportation;
 - B. The District agrees to pay for the cost of such transportation; or
 - C. The District and the local child welfare agency agree to share the cost of such transportation.

Safety

The District shall provide each new school bus driver with a school bus driver training program before allowing him or her to drive a bus carrying students. The District shall provide all experienced school bus drivers with at least ten hours of refresher school bus driver training each fiscal year. Such training shall meet the requirements described in the *Standards for Idaho School Buses and Operations*. Documented training similar to that required by the District may be used to comply with new school bus driver training hours, unless the driver has a gap of more than four years in their previous driving experience.

The Superintendent or designee shall develop written rules establishing the procedures for bus safety and emergency exit drills, and for student conduct while riding on buses, including for students with special needs.

The District shall ensure that transportation personnel have access to a library of resources to assist them in operating safe and efficient transportation services. These resources shall include:

1. Applicable federal, State, and local laws, codes, and regulations;
2. Applicable manuals and guidelines;
3. Online access to internet and other resources; and
4. Applicable trade journals and organizations' publications.

Cross Reference: 3060 Education of Homeless Children
8110 Safety Busing
8120 Bus Routes, Stops and Non-Transportation Zones

Legal Reference: I.C. § 33-1501 Transportation Authorized
I.C. § 33-1503 Payments when Transportation Not Furnished
IDAPA 08.02.03.109 Special Education

20 USC § 6312(c)

Every Student Succeeds Act Standards for Idaho
School Buses and Operations

Other Reference: Federal Highway Safety Guideline 17
Idaho Department of Education, Idaho's School Bus Driver Training
Classroom Curriculum

Policy History:

Adopted on: 2-21-2017

Revised on: 8/22/2017

Revised on: July 16, 2018

NONINSTRUCTIONAL OPERATIONS

8105

Extracurricular Transportation

The term “extracurricular” refers to activities or events which are supplements to the regular instructional program and do not involve class credit, including, but not limited to athletics, speech, debate, music, band, student groups and/or organizations, and community activities.

The use of school buses is strictly limited to school activities. Buses may not be loaned or leased to non-school groups unless permission is specifically granted by the Board. On all activity runs, buses will be operated by a qualified bus driver, and only authorized activity participants, professional staff, and chaperones assigned by the administration may ride the bus.

The determination as to whether to provide transportation for students, spectators, or participants to and from extracurricular activities shall be made solely by the District. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

District employees wishing to undertake independent arrangement, scheduling, or coordination of transportation for extracurricular activities shall do so only when specifically directed or approved by the Superintendent or his or her designee. District employees will notify the Superintendent or designee of all transportation details and/or arrangements made after authorization. District employees shall not use a personal vehicle to transport students.

A duplicate copy of the passenger list will be made for all activity trips. One copy will remain with the professional staff member in charge on the bus and one copy will be given to the Activities Director before the bus departs.

All buses used to transport students on activity trips shall be in safe mechanical and good working condition.

At its discretion, the District may charge fees for transportation of students to and from extracurricular activities where attendance is optional.

Student Travel to/from Extracurricular or Co-Curricular Activity

Unless other travel arrangements are authorized, students will board the bus at the school designated as point of origin for the trip and will return to the point of origin in the bus. There will be no stops along the designated route to pick up or discharge students.

The only variation allowed in this regulation is the release of students to parents in a face-to-face

situation at the close of the activity before buses begin the return trip. Such release will require a signed, dated note from the parent.

Responsibility for extracurricular transportation, when not provided by the District, will remain with the parent, who will be required to sign a waiver and release of claims prior to the extracurricular activity or event. Such waiver and release of claims shall remain on file at the school.

The activity must provide at least one instructor, coach, or adult sponsor for each bus on a special trip who shall be familiar with or provided a copy of this policy. The bus driver will be responsible for the safe operation of the bus. The sponsor will be responsible for supervision of students and enforcement of bus rules. Any adult designated by the principal as a sponsor will have such authority.

Cross Reference: 3380 Extracurricular and Co-Curricular Participation Policy
8100 Transportation
8105F Extracurricular Transportation Liability Waiver

Legal Reference: I.C. § 33-1501 Transportation Authorized
I.C. § 33-512(12) Governance of Schools
IDAPA 08.02.02.190 Program Operations

Policy History:

Adopted on: 2/21/17

Revised on:

Extracurricular Transportation Liability Waiver

I, _____, parent or guardian of _____ (student) hereby have chosen to provide transportation for this child TO and FROM all extracurricular activities or events for which District transportation is not provided.

I understand that by signing this waiver, I take full responsibility for the transportation of this child TO and FROM all extracurricular activities and events during the 20___/20___ school year for which District transportation is not provided. I also understand that this waiver releases the District from any and all liability or claims regarding the transportation of this child TO and FROM extracurricular activities or events for which District transportation is not provided.

Signature of Parent/Guardian

Date

Buhl School District No. 412**NON-INSTRUCTIONAL OPERATIONS****8105F2**Exhibit 1 – Measuring Instrument for Walking Students

School District: _____ School: _____

Location of Area Rated: _____

Date Rated: _____

Rate the following by putting a circle around the appropriate number. The higher the number, the more hazardous the walking route.												Numeric Score
Vehicular:												
1. Average hourly traffic during school arrival & departure both morning & afternoon.	Over 1000	1000-901	900-801	800-701	700-601	600-501	500-401	400-301	300-201	200-101	100-0	
A.M.	10	9	8	7	6	5	4	3	2	1	0	
P.M.	10	9	8	7	6	5	4	3	2	1	0	
2. Truck traffic during school arrival & departure both morning & afternoon.	Over 100		100-75		75-51		50-25		25-1		0	
A.M.	5		4		3		2		1		0	
P.M.	5		4		3		2		1		0	
3. Posted traffic speed	55 mph 7	50 mph 6	45 mph 5	40 mph 4	35 mph 3	30 mph 2	25 mph 1	20 mph 0				
Pedestrian:												
1. Number of pupils	Over 225 10	225-201 9	200-176 8	175-151 7	150-126 6	125-101 5	100-76 4	75-51 3	50-26 2	25-1 1	0 0	
2. Grade level	Elementary 10			Middle School/Junior High 2				High School 0				

Roadway:													
Width of road	Multi-lane divided highway, raised or painted median		Multi-lane (two-way) or Single- lane w/left turn lane		Two-lane Two-way No- passing		Two-lane Two-way Passing		Two-way, no street markings				
Crossing	10	9	8	7	6	5	4	3	2	1	0		
Exposure time walking along (in minutes)	> 30	27-30	24- 27	21- 24	18-21	15- 18	12-15	9- 12	6-9	3-6	0-3		
	10	9	8	7	6	5	4	3	2	1	0		
Shoulder or sidewalk “Narrow” – under 3 feet “Wide – 3-8 feet	No shoulder or sidewalk		Narrow, unpaved shoulder, no sidewalk		Narrow, paved shoulder, no sidewalk		Wide, unpaved shoulder, no sidewalk		Wide, paved shoulder, no sidewalk		Sidewa lk all way with no breaks	Sidewalk all way with no breaks, shoulder or utility strip	
	10	9	8	7	6	5	4	3	2	1	0	0	-10
Accumulative walking area with no sidewalk	100% 10	90% 9	80% 8	70% 7	60% 6	50% 5	40% 4	30% 3	20% 2	10% 1	< 10% 0		
Traffic control signs & markings (score as many as applicable)	No school signs 2		No pavement markings 2		No traffic signals 2		No traffic lights – Elementary Only 2		No crossing guard – Elementary Only 2				
Environmental:													
Visual obstructions (trees, shrubs, hills, curves, buildings, etc.)	Comments:												
	Accumulative Exposure - % of Walking Route												
	100% 10	90% 9	80% 8	70% 7	60% 6	50% 5	40% 4	30% 3	20% 2	10% 1	< 10% 0		
Cross traffic pupil’s direction of travel (streets & driveways other than single family home)	Comments:												
	Accumulative Exposure - % of Walking Route												
	100% 10	90% 9	80% 8	70% 7	60% 6	50% 5	40% 4	30% 3	20% 2	10% 1	< 10% 0		

Special conditions (extraordinary factors, fences, open waterway, history of crime, etc.)	Comments:											
	Accumulative Exposure - % of Walking Route											
	100% 10	90% 9	80% 8	70% 7	60% 6	50% 5	40% 4	30% 3	20% 2	10% 1	< 10% 0	
Accident Rate:												
Accident rate (vehicle & pedestrian)	2 x Average for Facility		1.6 x Average for Facility		Average for Facility		.75 Average for Facility		5 Average for Facility			
	10	9	8	7	6	5	4	3	2	0		
TOTAL RATING:												
Contacted Agency or Individual Responsible for Making Improvements	Agency or Individual					Contact Person W/Phone Number						
	State Highway District											
	County Roads											
	City Streets											
	Canal Company											
	Developer											
	Property Owner											
Other:												
COMMENTS:												

Evaluator: _____

Date Evaluated: _____

Extracurricular Transportation Discipline

Before departure on each activity trip, all students provided with transportation by the District will be instructed on the location of all emergency exits and their operation. This instruction will include a general review of safe riding practices, rules, and procedures.

Students must follow all school bus rules with this exception: Food and drink not in glass containers will be allowed on the bus with permission of the principal. However, any debris must be cleaned up at the end of the trip and before students leave the bus.

If a student causes a disruption or hazard on the bus, a hearing will be held with the principal, driver, instructor, coach or adult sponsor, parent/guardian, and student. The driver, instructor, coach or adult sponsor, parent/guardian, and the student will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of bus rules, he or she will take the following action:

1. On the first infraction, the student will be warned that following any further infraction he or she will be declared ineligible for transportation to the extracurricular or co-curricular activities for one event;
2. On the second infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activity for one events; and
3. On the third infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activities for the remainder of the semester.

Based on the severity of the problem as it relates to respect and safety for others, the principal may bypass step #1 and/or step #2 above and immediately declare the student ineligible for transportation for two weeks or for the remainder of the semester.

Procedure History:

Promulgated on: 2/21/17

Revised on:

Guidelines for Transporting Students Less than the Minimum Distance (1½ Miles)

The “Rating Sheet for Walking Students” and “Safety Busing Request Forms” may be downloaded through the SDE Web site at www.sde.state.id.us/finance/transport/ Idaho Code 33-1501 states: “Primary requirements...are the safety and adequate protection of the health of the pupils.” Idaho Code 33-1006 further states: “transporting pupils less than one and one-half miles as provided in Section 33-1501, Idaho Code, when approved by the State Board of Education.” The following guidelines are suggested when reviewing and evaluating “Safety Busing” applications. New safety busing sites shall be reviewed with this guideline, and all safety busing sites shall be re-evaluated at intervals of at least every three years.

1. **Width of the shoulder of the road:** Children should not be expected to walk upon the traffic lanes of a highway. The speed, number, and type of vehicles traveling any of the roadways would indicate that traffic lanes are unsafe for pedestrians. Shoulder width on each side of the roadway should be at least three (3) feet and should be maintained free of snow and other obstructions.
2. **Traffic count:** There are usually more vehicles using main highways than using secondary roads. However, a traffic count can be misleading because of variations at different times of the day. Motorists hurrying to and from work during rush hours which coincide with school hours present a hazard to children. Traffic counts should be taken during times students would be required to travel the area in question.
3. **Lack of crossing guards:** Some districts provide school crossing guards at busy intersections; others provide no extra protection for youthful pedestrians.
4. **Lack of law enforcement:** Posted speed limits are often ignored unless adequate enforcement is provided. This can be hazardous to school children.
5. **Ages of children:** While certain conditions present a degree of hazard to people of all ages, older students can be expected to accept more responsibility and exercise better judgment than younger students.
6. **Railroad crossings:** Moving trains as well as trains stopped at crossings present hazards to young peoples on their way to school.
7. **Nature of traffic:** A concentration of heavy truck traffic increases the hazards of any road. Areas near large manufacturing plants or office buildings experience heavy traffic when work shifts change.
8. **Inadequate pedestrian safeguards near school areas:** Shortly before the start and close of the school day large numbers of vehicles converge on the school presenting extra

hazards to children who must walk.

9. **Temporary hazards:** Construction projects, street repairs, excavations, and similar projects present additional problems and temptations to children walking to and from school.
10. **Child molesters.** Where children must walk through parks and other secluded areas, child molesters may present a hazard. However, this category is difficult, if not impossible to assess.
11. **Inadequate protection around waterways:** Where children must walk along or across ditches, creeks, rivers, etc. without adequate protection, hazardous situations and temptations to children are present, causing unsafe conditions. Length of required exposure should be factored into assessment. Walking past versus walking along open waterways present very different hazards.
12. School district administrators shall develop an objective measuring instrument, which contains a scoring element for assessing hazards encountered by students while walking from home to school routes. Districts may use the sample measuring instrument provided by SDE, a sample of which is available through their Web site. School districts shall reevaluate all safety busing sites within district boundaries at intervals of at least every three years.
13. SDE recommends school district board of trustees annually approve the formation of an ad hoc supplemental transportation committee for the purpose of objectively evaluating all hazardous routes under 1.5 miles from the students' home to school, using a board approved measuring instrument. It is further recommended that the ad hoc supplemental committee be made up of transportation professionals and student advocate representatives, i.e., city, county, state traffic engineers, law enforcement professionals, district pupil transportation supervisory personnel, district or other safety professionals, district and/or region PTA representatives, etc. SDE further recommends that the chairman of the ad hoc supplemental transportation committee report its recommendations to the local board of trustees at a timely scheduled public school board meeting.
14. SDE recommends that school district administrators solicit route evaluation requests from all interested patrons via school administrators.
15. SDE recommends that the objective measuring instrument and the related scoring element be used in determining an appropriate "cut off" for safety busing purposes when the scoring element used indicates hazards that are "reasonable" for students to encounter during their walk to and from school. The philosophy for this recommendation is based on the assumption that all students must encounter "some hazards" during the course of their travel from home to school. The intent of the objective measuring instrument is to prioritize and/or weight hazards.
16. SDE recommends that each local school district evaluate and implement a pedestrian safety program. This program should teach students of all ages how to deal with hazards to

use existing pedestrian facilities, and follow safe walking practices. This should be a continuing program with positive reinforcement throughout the school year.

17. SDE encourages each school district and local governmental agency to upgrade their school zones as changing hazards suggest and to employ crossing guards, install signing, and upgrade pavement markings where appropriate.
18. SDE recommends that each school create or update a school route plan to provide for an orderly review of the school area traffic control needs. The plan should consist of a simple map showing streets accessing the school, existing traffic controls, established school routes, and crossings. The number of school crossings should be limited to the fewest possible required to safely accommodate the demand.

Procedure History:

Promulgated on: 2/21/17

Revised on:

NONINSTRUCTIONAL OPERATIONS

8110

Safety Busing

Safety busing is the transportation of a student who lives less than 1½ miles from school when, in the judgment of the Board of Trustees, the age, health, and/or safety of the students warrants such action.

The Board of Trustees will only consider requests for safety busing for students living less than 1½ miles from school when a student walking to school would entail one or more of the following:

1. Unsupervised crossing of a heavily traveled multi-lane roadway requiring beyond-age-level comprehension of complex traffic hazards;
2. Walking along an arterial road and highway permitting 50 mile per hour speeds;
3. Crossing an intersection in competition with a high volume of right-turning vehicles without the benefit of adult supervised crossing;
4. Walking in the traffic lane of an arterial or collector street because of the absence of sidewalks or usable shoulders which are at least three feet wide;
5. Walking beside or over unprotected waterways;
6. Walking routes which are temporarily interrupted by major road construction, building construction, or utility construction;
7. Walking routes interrupted by numerous high traffic volume business driveways; or
8. Other unique circumstances or extraordinary factors.

The existence of any of the above criteria does not automatically qualify an area for safety busing. The Board may also consider evaluation factors including but not limited to traffic count, traffic gap times, posted speed, width of roadway, width of walking area, length of time students would be exposed to area of concern, age of pupils, number of pupils, and traffic control signs and markings as well as written comments from parents, patrons, and school personnel prior to a vote on the issue. Further, the Board shall consider the criteria set out in its measuring and scoring instrument, with a an appropriate “cut off” for safety busing purposes when the scoring element used indicates hazards that are “reasonable” for students to encounter during their walk to and from school, which by this reference is incorporated and attached to this policy as Exhibit 1.

Each year, no later than the regular Board meeting in August, the Board shall review and vote on all requests for new safety busing locations. The Board may annually approve the formation of an ad hoc supplemental transportation committee for the purpose of objectively evaluating all hazardous routes less than 1.5 miles from the students’ home to school, using the Board approved measuring instrument. The Superintendent or his or her designee is directed to review all existing safety busing locations at intervals of no more than three years.

Cross Reference: 8100 Transportation
8120 Bus Routes, Stops and Non-Transportation Zones

Legal Reference: I.C. § 33-1501 Transportation Authorized

Other Reference:
<http://www.sde.idaho.gov/student-transportation/files/forms-lists/regulations/SISBO-Manual.pdf>
Standards for Idaho School Buses and Operations

Policy History:

Adopted on: 2/21/17

Revised on:

Exhibit 1 is the measuring instrument form used by the District.

NONINSTRUCTIONAL OPERATIONS

8115

Hours of Service of Drivers

The maximum driving time for passenger-carrying vehicles shall be as follows, subject to the exceptions and exemptions provided by law. The District shall not permit or require any driver to drive a passenger-carrying commercial motor vehicle:

1. For more than ten hours following eight consecutive hours off duty; or
2. For any period after having been on duty 15 hours following eight consecutive hours off duty.

Additionally, the District shall not permit or require a driver of a passenger-carrying commercial motor vehicle to drive for any period after:

1. Having been on duty 60 hours in any seven consecutive days if the employing motor carrier does not operate commercial motor vehicles every day of the week; or
2. Having been on duty 70 hours in any period of eight consecutive days if the employing motor carrier operates commercial motor vehicles every day of the week.

Drivers shall use Federal Motor Carrier Safety Administration (FMCSA) over-the-road hours-of-service trip logs, a trip agenda, or other trip documentation validating applicable driving hours on all out-of-District trips.

Cross Reference: 8100 Transportation

Legal Reference: FMCSA: § 395.5: Maximum driving time for passenger-carrying vehicles

Other Reference: Idaho Department of Education, Idaho's School Bus Driver Training Classroom Curriculum

Policy History:

Adopted on: 2/21/17

Revised on:

NONINSTRUCTIONAL OPERATIONS

8120

Bus Routes, Stops, and Non-Transportation Zones

Each year, no later than the regular Board meeting in August, the Superintendent or designee shall present their recommendation for bus routes, school safety busing zones, and non-transportation zones to the Board of Trustees. The Board shall consider student health and safety in considering the recommendations of the Superintendent or designee.

Definitions

“Safety Busing Zone” shall mean the transportation of a student who lives less than 1½ miles from school when, in the judgment of the Board, the age, health, or safety of the student warrants such action. See Policy 8110 Safety Busing.

“Non-Transportation Zone” shall mean an area of the District designated by the Board which is not served by District transportation because of scarcity of students or remoteness, or because the condition of roads makes such service impractical.

Establishing Bus Routes

In order to operate the transportation system as safely and efficiently as possible, the following factors shall be considered in establishing bus routes:

1. School bus routes shall be established with due consideration of the sum total of local conditions affecting the safety, economic soundness, and convenience of its operation including road conditions, condition of bridges and culverts, hazardous crossings, presence of railroad tracks and arterial highways, extreme weather conditions and variations, length of route, number of families and children to be serviced, availability of turn-around points, capacity of bus, and other related factors. Further, the Board of Trustees shall consider the criteria set out in its measuring and scoring instrument. See Policy 8110 Safety Busing, Exhibit 1.
2. School bus drivers are encouraged to make recommendations in regard to establishing or changing routes.
3. Parents should be referred to the Superintendent or designee for any request of change in routes, stops, or schedules.
4. At least once each year, the transportation supervisor or the District’s school bus driver trainer shall evaluate each route for the purpose of assessing the safety of routes and bus stops. Documentation of the route evaluation shall be retained by the District.

Bus Stops

Buses should stop only at designated places approved by school authorities. Exceptions should be made only in cases of emergency and inclement weather conditions. Bus stops shall be chosen with safety and protection of the health of the student in mind.

School loading and unloading zones are to be established and marked to provide safe and orderly loading and unloading of students. The principal of each building is responsible for the conduct of students waiting in loading zones.

Delay in Schedule

The schedule for pickup and delivery of children shall be followed as accurately as possible. The driver is to notify the administration of a delay in schedule. The administration will notify parents on routes and radio stations, if necessary.

Responsibilities - Pupils

Pupils must realize that safety is based on group conduct. Talk should be in conversational tones at all times. There should be no shouting or loud talking which may distract the bus driver. There should be no shouting at passersby. Pupils should instantly obey any command or suggestions from the driver and/or his or her assistants.

A pupil may be denied transportation upon a showing of good cause. The reason for the denial of transportation services shall be provided to the parent(s)/guardian(s) in writing.

Responsibilities - Parents

The interest and assistance of each parent is a valued asset to the transportation program. Parents' efforts towards making each bus trip a safe and pleasant experience are requested and appreciated. The following suggestions are only three of the many ways parents can assist:

1. Ensure that students are at the bus stop in sufficient time to efficiently meet the bus;
2. Properly prepare children for weather conditions; and
3. Encourage school bus safety at home. Caution children regarding safe behavior and conduct while riding on the school bus.

Safety

The Superintendent or designee shall develop written rules establishing the procedures for bus safety and emergency exit drills which comply with State law and Federal Highway Safety Guideline 17 for student conduct while riding on buses.

If the bus and driver are present, the driver is responsible for the safety of his or her passengers, particularly for those who must cross a roadway prior to loading or after leaving the bus. Except

in emergencies, no bus driver shall order or allow a student to board or disembark at other than his or her assigned stop unless so authorized by the Superintendent. In order to assure the safety of all, the bus driver may hold students accountable for their conduct during the course of transportation and may recommend corrective action against a student. Bus drivers are expressly prohibited from using corporal punishment.

Further, the Board shall consider the criteria set out in its measuring and scoring instrument which, by this reference, is incorporated and attached to this policy.

The bus driver is responsible for the use of the warning and stop signaling systems and the consequent protection of his or her passengers. Failure to use the system constitutes negligence on the part of the driver.

Inclement Weather

The Board recognizes the unpredictability and resulting dangers associated with the weather in Idaho. To achieve the maximum safety for children and efficiency of operation, the Superintendent is empowered to make decisions as to the emergency operation of buses, the cancellation of bus routes, and the closing of schools in accordance with his or her best judgment. The Board may develop guidelines in cooperation with the Superintendent to assist him or her in making such decisions.

Cross Reference: 8110 Safety Busing

Legal Reference: I.C. § 33-1501 Transportation Authorized
I.C. § 33-1502 Bus Routes—Non-Transportation Zones
I.C. § 49-1422 Overtaking and Passing a School Bus

Other Reference: Standards for Idaho School Buses and Operations
Idaho Department of Education, Idaho's School Bus Driver Training
Classroom Curriculum

Policy History:

Adopted on: 2/21/17

Revised on:

Transportation of Students with Disabilities

Transportation shall be provided as a related service when a student with a disability requires special transportation in order to benefit from special education or to have access to an appropriate education placement. Transportation needs may include, but are not limited to, the following:

1. Travel to and from school and between schools;
2. Travel in and around school buildings or to those activities which are a regular part of the student's instructional program;
3. Specialized equipment (such as special or adapted buses, lifts, and ramps) if required to provide special transportation for a student with disabilities; and
4. Other services that support the student's use of transportation, such as:
 - A. Special assistance, such as an aide on the bus and assistance getting on and off the bus;
 - B. Safety restraints, wheelchair restraints, and child safety seats;
 - C. Accommodations, such as preferential seating, a positive behavioral support plan for the student on the bus, and altering the bus route; or
 - D. Training for the bus driver regarding the student's disability or special health-related needs.

The Child Study Team that develops the disabled student's Individualized Education Program will determine on an individual basis when a student with a disability requires this related service. Such recommendations must be specified on the student's IEP. Only those children with disabilities who qualify for transportation as a related service under the provisions of the IDEA shall be entitled to special transportation. All other children with disabilities in the District have access to the District's regular transportation system under policies and procedures applicable to all students of the District. Utilizing the District's regular transportation service shall be viewed as a "least restrictive environment."

Mode of Transportation

One of the District's special education buses will be the preferred mode of transportation. Exceptions may be made in situations where buses are prohibited from entering certain subdivisions due to inadequate turning space or where distance from school may seriously impact bus scheduling. In such situations, other arrangements such as an individual transportation contract, may be arranged with the parents. Such voluntary agreement shall stipulate in writing the terms of reimbursement.

Cross Reference: 3340 Corrective Actions and Punishment
8140 Student Conduct on Buses

Legal Reference: 20 U.S.C. § 1400 et seq. Individuals with Disabilities in Education Act
(IDEA)
IDAPA 08.02.03.109 Special Education
Idaho Special Education Manual

Policy History:

Adopted on: 2/21/17

Revised on:

Student Conduct on Buses

Riding the school bus is a privilege for students, not a right. Students are expected to follow the same behavioral standards while riding School District vehicles as are expected on school property and at school activities, functions, and events and additional specific transportation safety rules. All school rules are in effect while a student is riding a District vehicle or at a school bus stop.

The Superintendent or designee shall establish written rules of conduct for students riding school buses. Such rules shall be reviewed annually by the Superintendent and revised if necessary. If the rules are substantially revised, they shall be submitted to the Board for approval.

A copy of the rules of conduct for students riding buses shall be provided to students at the beginning of the year. The classroom teacher and bus driver shall review the rules with the students at the beginning of each school year. A copy of the rules shall be posted in each bus and shall be available upon request at the District office and in each building principal's office.

The bus driver shall be responsible for enforcing the rules, and shall work closely with the parent and the building principal to modify a student's behavior. The rules shall include consistent consequences for student misbehavior.

Recommendations for permanent termination of bus privileges will be referred to the Superintendent for final determination. The termination may be appealed to the Board. No further appeal shall be allowed.

A recommendation to terminate bus privileges shall be accompanied by a written record of the incident(s) that led to the recommendation. Said written record shall be provided to the parent/guardian of the student whose bus privileges are being revoked.

Discipline of Students with Disabilities

If a student's IEP team determines that special transportation is required and documents it on the IEP, all procedures under the IDEA 2004 must be followed with regard to the student and transportation. A suspension from bus transportation depends on whether bus transportation is identified on the IEP:

1. If bus transportation is on the IEP, a suspension from the bus would be treated as a suspension from school. An exception to this is if the District provides transportation in some other way, such as transportation in lieu of, because transportation is necessary.
2. If bus transportation is not on the IEP, a suspension from the bus would not be counted as

suspension from school. In this situation, the student and the parent would have the same obligation to get to and from school as a student without a disability who had been suspended from the bus.

Cross Reference:	3330	Student Discipline
	8130	Transportation of Students with Disabilities
Legal Reference:	I.C. § 33-205	Denial of School Attendance
	I.C. § 33-1501	Transportation Authorized

Policy History:

Adopted on: 2/21/17

Revised on:

NONINSTRUCTIONAL OPERATIONS

8160

Contracting for Transportation Services

If the Board enters into a contract for transportation services, the contractor shall operate such equipment according to District policy and the rules and regulations of the State Board of Education. All contracts for the transportation of students shall be in writing in a form approved by the Superintendent of Public Instruction. The contract shall be in effect for not more than five years. Prior to entering into a contract for transportation services, the District must advertise and bid for such services. The contract shall be awarded to the lowest responsible bidder. In determining what bid is the lowest responsible bidder, in addition to other enumerated specifications, the District will not only take into consideration the amount of the bid. The District will also consider the skill, ability, and integrity of a contractor to do faithful and conscientious work and promptly fulfill the contract according to the letter and spirit. References may be contacted.

A copy of the contract for transportation services will be filed with the Supervisor of Pupil Transportation in the Department of Education

Legal Reference: I.C. § 33-1501 Transportation Authorized
I.C. § 33-1510 Contracts for Transportation Service
IDAPA 08.02.02.190.05 Contract for Transportation Services

Policy History:

Adopted on: 2/21/17

Revised on:

BUHL JOINT DISTRICT

Claim for 2020-2021

Schedule: **Contracted Operation**

Status: **Archived**

Prepared By: **dklug@buhlschools.org** on 8/25/2021 12:00:00 AM

Submitted By: **dklug@buhlschools.org** on 8/25/2021 12:00:00 AM

Reviewed By: **akennedy@edu.id** on 5/2/2022 12:00:00 AM

[View Audit Report](#)

Show All Detail

Schedule A/B Show/Hide Details	Cost	Adjustment	Adjusted Amount
Schedule A/B Total	0	0	0

Contract Busing Operations Show/Hide Details	Cost	Adjustment	Adjusted Amount
Contract Busing Operations Total	536,942	1,067	538,009

Reimbursements Received Show/Hide Details	Cost	Adjustment	Adjusted Amount
Reimbursements Received Total	36,941	0	36,941

Other Direct Costs Show/Hide Details	Cost	Adjustment	Adjusted Amount
Other Direct Costs Total	1,947	0	1,947

Questionnaire Show/Hide Details	
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Mileage Show/Hide Details	Mileage	Adjustment	Adjusted Mileage
Mileage (R) Total	90,900	6,831	97,731
Mileage (NR) Total	19,103	-4,974	14,129

Adjusted Cost Show/Hide Details			
Total Adjusted Cost	-36,941	0	-36,941

Reimbursement Calculation Show/Hide Details	Cost	Adjustment	Adjusted Amount
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Reimbursement Total Show/Hide Details	Amount	Adjustment	Adjusted Amount
Total Reimbursement Amount	344,114	649	344,763

AGREEMENT

Buhl Joint School District No. 412, Transportation Services

AGREEMENT

This agreement is entered into on July, 1 2018, between the Board of Education of Buhl Joint School District No. 412, Twin Falls and Gooding Counties, Buhl, Idaho 83316, hereinafter "Board", and Mid-Columbia Bus Company, Inc. (MIDCO), of 21326A Highway 30, Twin Falls, Idaho 83328 hereinafter "Contractor".

RECITALS

The Board is interested in entering into a contract for the purpose of providing adequate transportation services for the school children of the Buhl Joint School District in conformity with local policies and legal requirement for a period of five (5) years.

Contractor has bid for the services sought by the Board, and Contractor's bid has been found by the board to be acceptable.

In consideration of the foregoing and for other valuable consideration, the Board and Contractor hereby mutually agree as follows:

SCOPE OF CONTRACT

The following shall be deemed to be part of this contract:

- a. The advertisement for bids;
- b. The bid by contractor;
- c. The performance bond;
- d. The notice of award;
- e. The agreements contained in this contract and recited;
- f. All provisions required by law to be inserted in this contract, whether actually inserted or not.

All of the above taken as a whole shall constitute the contract document.

TERM

This contract shall be effective from, July 1, 2018, to June 30, 2023, and shall continue for a total period of five years, and shall end on June 30, 2023, unless sooner terminated in accordance with the provisions of this contract. The Board may renew the contract one time only if the Board, after renegotiation with the contractor determines that the terms are satisfactory to the Board.

GENERAL UNDERSTANDING AND PERFORMANCE OF WORK

Contractor shall perform the services and furnish the equipment and personnel as provided in the specifications, and shall do all things necessary or proper for the performance and completion of the work required by this contract, in the manner and at the times provided in the bid and specifications.

DELEGATION OF AUTHORITY

The Board hereby delegates to Contractor the necessary authority to supervise and control students on the buses operated by Contractor while they are in-route under such rules as are adopted by the Board. However, this authorization shall not include the right to administer corporal punishment, or the right to eject any offender under circumstances that may or are likely to result in injury or danger to the offender.

AGREEMENT

Buhl Joint School District No. 412, Transportation Services

General Conditions

E..01 Vendors are hereby invited to submit a bid for transportation of Pupils for Buhl Joint School District No. 412.

E..02 **Sealed bids will be received by the District on or before 9:00 a.m. (MST) on February 26, 2018 at the Office of the Superintendent (920 Main, Buhl, Idaho 83316).** To ensure proper identification and handling, Offers shall be submitted in an 8 ½" x 11", sealed envelope clearly marked with "TRANSPORTATION BID" (in large block numbers), Proposal Name and the name and address of the bidder. via USPS, UPS, FEDEX, other delivery service, or by hand, not later than the stated deadline. Facsimile Offers will NOT be accepted. The District is not responsible for Offers submitted in any manner, format or to any delivery point other than as required. Bidders are solely responsible for ensuring that the District receives their Offers at the required delivery point prior to closing. Offers received after the deadline will be refused and returned unopened at the Bidder's expense. At the stated time and place, bids will be publicly opened and read aloud.

E..03 All envelopes containing bids are to be clearly marked "TRANSPORTATION BID" on the face of the envelope.
The envelope itself is to be addressed to:

**Ron Anthony, Supt.
Buhl Joint School
District No. 412 920
Main Street
Buhl, Idaho 83316**

E..04 All bids or proposals must be made on the forms supplied by the District and must be signed by the Vendor in pen and ink. The District shall time stamp each Offer and any modification upon receipt. The District shall not be responsible for the premature opening or failure to open an Offer that is not properly addressed and/or identified. The District shall publicly open Offers including modifications made to the Offer.

E..05 **Modification or Withdrawal:** A bidder may modify or withdraw its offer in writing only prior to closing. Modification or withdrawal must be marked and delivered as described above. Bidders are responsible for ensuring that the District receives its modification or withdrawal. Modifications or withdrawal must be prepared and submitted on the Bidder's letterhead, signed by an authorized representative of the Bidder.

- A. Modifications: Shall state that the modification amends and supersedes the prior offer.
- B. Withdrawals: The Bidder may withdraw its offer in person prior to the closing, upon presentation of appropriate identification and evidence of authority satisfactory to the District. The District shall void any date and time stamp mark.
- C. No bid may be withdrawn after the time of opening.

E..06 Bids are to be held firm for ninety (90) days after the due date of submissions.

E..07 The Board reserves the right to accept or reject any and/or all bids, or portions thereof, and waive any informality which is deemed to be in the best interest of the District.

E..08 Bids submitted after the due date and time will not be accepted.

E..09 The successful Vendor/Contractor will be required to submit a performance bond in the amount of one-hundred percent (100%) of the estimated operating expenses for each year of the Contract. The performance bond may be in the form of an actual bond issued by a surety company certified to do business in the State of Idaho, a certified or cashier's check, or a certificate of deposit at a bank. The performance bond for the first year of the contract is to be included with the Vendor's bid package. Subsequent performance bonds are to be submitted to the District's business manager on or before August 1st preceding each school year. The bond shall be forfeited by the bidder in event of failure to fulfill provisions of the Contract on which the award is based.

AGREEMENT

Buhl Joint School District No. 412, Transportation Services

E..10 The Contractor and all his/her employees or agents shall secure and maintain in force such licenses and permits as required by law for furnishing the services herein specified, and comply with and observe all provisions of the Idaho Motor Vehicle Code, State Department of Education Transportation Codes, and District policies relating to the transportation of pupils.

E-3 Contractual Responsibilities

E.11 The Contractor will be expected to act as an independent contractor in providing, managing and operating the district's school transportation system. The Contractor will be expected to manage the day-to-day operation of the system to assure safe, on-time, convenient service. The contractor will be asked to annually plan and evaluate routes to assure optimal use of District resources and safety for Pupils. The Contractor will manage maintenance of equipment and facilities to assure safety, efficiency, and to maintain a positive public image for the District. The Contractor will be required to provide all labor to meet the Contract.

E.12 The Contractor shall be responsible for maintenance, including the cost thereof, of all Buses used for the purpose of transporting Pupils under the Contract.

E.13 The Contractor will be expected to cooperate closely with District personnel with planning, administering, evaluating, and supporting the school bus transportation system.

E.14 The contractual requirements included in the request for bid proposals are intended to describe the responsibilities of the successful Contractor. However, the needs and operating parameters of the District may change quickly; the Contractor may have to demonstrate a strong capacity for change in operating conditions when requested.

E.15 During the term of this Contract, the Contractor shall provide and maintain for the District the number of Buses with qualified Drivers and aides to transport conveniently, safely, and legally any and all pupils and other persons as designated by the District.

E.16 The Contractor shall not assign, transfer, or subcontract any of its rights, burdens, duties, or obligations under this Contract without prior written permission of the District.

E.17 The Contractor must comply with all relevant (1) Federal and State Statutes, Codes, and Rules and Regulations and (2) District Rules and Regulations pertaining to school transportation (all of which are expressly made a part of the Contract). The Contractor of its own warranty acknowledges that it is in possession of applicable (1) federal laws, rules, and regulations and (2) State of Idaho statutes, rules, and regulations. The District's Rules, Regulations, and Policies are on file at the District Office (920 Main Street, Buhl, Idaho 83316). See **Attachment B**.

E.18 The Contractor agrees to transport to and from the school, such Pupils as shall be authorized by the District; and over and above such Bus routes as have been or will be designated by the District, and on such time schedules as are from time to time designated by the District.

E.19 The Contractor will employ only Drivers who are fully qualified as prescribed by State law. The Drivers will be held responsible for the welfare and conduct of the Pupils under his/her supervision in accordance with state law and as set forth in State and District rules and regulations. The Contractor shall not allow or permit any Bus Transporting Pupils to be driven by any person who does not have or possess the qualifications and requirements prescribed by Section 33-1509, Idaho Code, or amendments thereto, and the Contractor upon good cause shown, shall release from duty any Driver not desirable when requested to do so by the District.

E.20 The Contractor shall operate during inclement weather conditions unless routes are canceled by the Superintendent. The Contractor shall provide, in a timely manner, appropriate equipment and trained personnel, and shall Implement district defined alternate routes as necessary to operate under such conditions.

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E.21 The Contractor shall immediately notify the District in the event of any impending delays in providing scheduled service.

E.22 CONTRACTOR shall provide a digital video surveillance system for use on the school buses provided under this Agreement. Each bus shall have a box constructed as required for safe use, wired with the capacity to contain video cameras. CONTRACTOR shall supply digital, camera systems for each bus. CONTRACTOR shall retain ownership of the video monitoring equipment and will be responsible for supplying all recorded video, repair and replacement of the equipment. In addition, CONTRACTOR and District will develop and update as necessary guidelines and procedures for handling, reviewing and disclosure of videos and the information they may contain. All video will be stored and maintained for a period of fourteen (14) days. District will be provided at-will access. The buses will have all camera in operation at all times.

The system will include multiple cameras (Minimum of __ (2) __ – sufficient to cover all seating – which may include two ceiling mounted wide angle lenses stairwell and aisle views), Digital Recording (DVD or DVR), and microphone. System components to be approved by the District.

Proposer will specify the system proposed and identify the costs to the District for supplying the system. The cost will be broken out by unit cost per component and added to the rate per hour for each bus type.

E.23 The Contractor shall provide, in a timely manner, appropriate equipment (e.g., chains and/or snow tires) as necessary to safely operate during inclement weather.

E.24 The Contractor shall employ a competent manager between the hours of 8am and 5pm. The manager shall be authorized to act on behalf of the Contractor.

E.25 The Contractor agrees to and will furnish and provide, at his or her own expense, and will have available for use at all necessary times such Bus or Buses, including Spares, as are required to properly and safely transport Pupils as aforesaid. Throughout the terms of the Contract, the Contractor shall utilize only Buses of various ages as described below. No Bus shall be older than a manufactured date of June 2004 at the inception of this Contract and have a fleet average age of Fourteen (14) years or less by body manufacture date during the duration of current vehicle standards approved by the State, which standards are known to the Contractor and which are incorporated herein by reference thereto. Buses older than the previously describe benchmarks shall not be changed by the Contractor without the written consent of the District or its representative, except in the case of an emergency (e.g., when a Bus breaks down and the use of a different Bus is necessary to complete a trip); in the event of an emergency situation, the Contractor must notify the Superintendent within 24 hours.

CONTRACTOR shall during the period aforementioned, provide and maintain the required number of school buses and bus drivers to transport conveniently, safely and reliably, all students designated by the District to be served under the provisions of the contract. Such transportation shall be provided for regular home-to-school and special education (including school-to-school) transportation service for each and every day that the school is convened and, in addition, CONTRACTOR shall during the period of this agreement provide transportation for all students or other authorized personnel as may be required by the District for field trips, excursions, athletic activities, extended school year, summer school. The current school year is based generally on __ (172) __ days of school in which transportation is required.

E.26 MAXIMUM ALLOWABLE BUS/VEHICLE AGE:

No Bus shall be older than a manufactured date of June 2004 at the inception of this Contract and have a fleet Average age of all buses shall not exceed 14 years. Vehicles that exceed the following maximum age limits shall be replaced by new equivalent or better equipment throughout the term of the contract:

- (1) Conventional gas buses fourteen (14) years.
- (2) Conventional diesel buses fourteen (14) years.
- (3) District approved heavy-duty transit buses fifteen (15) years. *
- (4) All other transit buses fourteen (14) years.
- (5) Conventional small bus or van fourteen (14) years

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* District approved heavy-duty transit buses: Approval will be based on transmission, engine, brake size and type, axle rating and frame configurations.

E.27 By August 1st of each contracted year, the Contractor agrees to provide to the District a list of Buses to be used in that contract year by manufacture model year, date, Bus number, student capacity, and type of Bus as required by the State of Idaho.

E.28 Contractor shall keep ample Spare Buses and other equipment available to ensure that Contractor can provide uninterrupted Pupil transportation service. Contractor shall provide Spare Buses of such vehicle capacity and equipment necessary to provide backup support in cases of breakdowns, emergencies, field trips, activities, etc. Spare Buses shall meet the same requirements for Buses and equipment as set forth elsewhere in these specifications.

E.29 Pupils to be transported are all those residing 1.5 miles or more from school or the nearest Bus stop and/or those who reside less than 1.5 miles from the school whose free transportation has been authorized by the Board because of a handicap or unusual safety hazard (see § 33-1501 of Idaho Code); an exception will be made for those Pupils living in a non-transportation zone which is approved by the Board because of a disability or due to safety and/or health concerns.

E.30 The Contractor shall also provide Bus(s) with special handicap equipment to meet the needs of the District that are in compliance with the requirements of the applicable Federal, State, and Idaho State Board of Education's laws, rule, and regulations.

E.31 The Contractor will use loading and unloading zones at the school and on the routes as established by the District.

E.32 The Contractor shall observe and enforce all Bus load limits as set forth by the State of Idaho.

E.33 The Contractor, its agents and employees, shall not be entitled to any rights or privileges of District employees and shall not be considered in any manner to be District employees.

E.34 District officials shall be permitted to monitor the activities of the Contractor at any time to determine compliance with the terms of this Contract.

Support Facilities, Equipment, and Personnel

E.35 The District places upon the Contractor full responsibility for Pupil transportation as a specialized function, the essence of which is for Pupils to be transported regularly, promptly, safely and without interruption or incident, and that the interest of the Pupils takes precedence over the interest of the Contractor, the Contractor's Drivers and other personnel. Drivers and all other persons coming in contact with Pupils shall be of stable personality and of high moral character. The District places upon the Contractor full responsibility to ensure such qualities in those persons.

E.36 To the best of its ability, the Contractor shall not allow any Driver to drive a Bus whose behavior might expose a Pupil to impropriety of work or conduct whatsoever, nor shall the Contractor allow any Driver to drive a Bus who is not, at the time, in a condition of mental and emotional stability, physically fit, and qualified to perform such service or any person who is unable to pass any drug testing program authorized, required, or in compliance with federal law. The Contractor shall not allow any Driver to use or be under the influence of mood altering drugs, including alcohol or tobacco while on duty. Contractor shall require physical examinations of all Drivers in accordance with applicable federal and/or state laws, rules, and regulations. Contractor shall further conduct random urinalysis screening of all Drivers in accordance with applicable federal and/or state regulations.

The Contractor shall cause a criminal history check of all Drivers in compliance with Sections 33-1509 and 33-512.15 of Idaho Code in advance of employing such Driver.

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E.37 Personnel employed by the Contractor shall satisfy all requirements for Drivers. These include but are not limited to licensing, certifications, requirements of the State and/or District policies and/or requirements that apply to persons engaging in transporting Pupils. Persons employed as substitutes or standby Drivers or aides shall fully comply with all requirements pertaining to regular Drivers.

E.38 The District requires the completion of annual bus inspection reports on or before August 1st of each year of the Contract and at least every sixty (60) days thereafter, in compliance with State of Idaho Codes.

E39 When required, the Contractor shall provide qualified support aides to assist with the special needs of Pupils. The Contractor shall make every effort to hire individuals demonstrating high moral standards and strong affinity for children.

E. 40 Contractor shall provide on or before August 1st of each contract year written documentation of location of the Contractor's parking, shop, and other support facilities and equipment. Location of this facility shall be within one (1) mile of the city limits of the City of Buhl.

E.41 Each bid-package shall include proof that the Contractor has obtained a site or has the authority to operate from a site within one (1) mile of Buhl city limits throughout the life of the Contract. In this regard, each bid shall be accompanied by the name, street address, and telephone number of the owner of such property, copy of the lease agreement or other confirmation from the owner of the real property that the owner will lease the property to the bidder in the event of the bid is awarded to the contractor. The District reserves the right to contact the owner of such property to verify and make inquiries as to the nature of the relationship between the property owner and the contractor. Any bid submitted that does not include this information will be deemed to be in non-conformance with the bid specifications and will not be considered by the District. Should Contractor, for any reason, not obtain or retain a site as required herein, the District, in its sole discretion, may declare any offer and/or contract null and void.

See Attachment A-3.

E.42 The Contractor shall be required to operate only those buses that meet or exceed the safety requirements as provided by state and federal law. Should it be necessary for the Contractor to utilize or lease buses from other Contractor's usual fleet, Contractor will only utilize or lease buses that meet such safety requirements.

Pupil Management and Discipline

E.43 Refer to the District's Policy Manual and the State's Transportation Manual on file at the District Office.

See Attachment B.

School Board's Rights and Responsibilities

E.44 The Board, or designee, in cooperation with the Contractor, will establish the routes each year that will comply with Idaho State Code and District regulations. The Superintendent reserves the right to change any Bus routes and under no circumstances are established routes to be changed without the consent of the Superintendent. Copies of existing Bus routes will be on file with the Superintendent. The Superintendent reserves the right to alter or add additional routes during a school year.

E.45 The Superintendent reserves the right to modify its transportation needs at any time during the term of this Agreement. The Parties understand and agree that CONTRACTOR's ability to provide the services under this Agreement at the rates set forth in Section A-4 is dependent upon the expectation that the District's transportation needs will remain unchanged during the term of this Agreement. In the event that a modification in District's transportation needs results in a material change in services under this Agreement (hereafter "Schedule

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Readjustment"), the Parties shall negotiate in good faith an adjustment in CONTRACTOR's then existing rates. For purposes of this Agreement, the following shall be Schedule Readjustments:

An increase or decrease in the number of vehicles required under the Agreement by more than five percent (5%) from the average number of vehicles in use;

An increase or decrease in the length of the school day by more than thirty minutes;

An increase or decrease in the number of days by greater than 5% in the school year for which transportation is to be provided;

An increase or decrease in miles by greater than 5% in a single Contract Year or at any time by greater than 10% from the first day of the Contract Year; or

Adding or deleting programs qualifying for school bus transportation which increases or decreases five percent (5%) or more, the scheduled routes run by CONTRACTOR.

E.46 The Superintendent or his designee reserves the right to change arrival and departure time for special days and events.

E.47 It shall be the responsibility of the Contractor to furnish the District with the necessary reports as prescribed by the State. The Contractor shall also be responsible for providing all necessary and required reports to the State Department of Education School Transportation.

E.48 The Superintendent will provide the Contractor with the actual number of school days on or before August 1st of each year.

E.49 The Board reserves the right to use its own buses, private contractor, and/or other vehicles to transport Pupils for field trips, activity trips and/or extra-curricular trips.

E.50 All Buses operated under the terms of the proposal shall be identified with black lettering (minimum 4" high) on both sides of the school bus using the official District name and number as listed in the Idaho Educational Directory.

E.51 The District shall not be obligated to pay for any services on those days when the schools and classes of the District are closed to ensure the health and safety of its Pupils (e.g., snow days), provided the District has notified the Contractor.

Insurance

E.52 CONTRACTOR shall, at its expense, procure and keep in force during the entire term of this Agreement for claims arising under this Agreement, General Liability and Automobile Liability Insurance to protect CONTRACTOR, its drivers and other personnel. CONTRACTOR shall provide General Liability limits of not less than \$5,000,000.00 each occurrence and aggregate bodily injury and property damage and \$5,000,000.00 Personal Injury each occurrence and aggregate; Automobile Liability limits of not less than \$5,000,000.00 combined single limit for bodily injury and damage to property for all owned, hired and non-owned autos; Upon request, CONTRACTOR agrees to provide to District a certificate of insurance evidencing such coverage and designating District as an additional insured for claims specifically arising under this Agreement as its interest may appear for both the General and Automobile Liability programs, such certificate to be provided by July 1st of each Contract Year, or on renewal of such policies. All insurance policies shall provide that no coverage shall be canceled except by thirty (30) days' written notice to CONTRACTOR and District. Insurer shall maintain a minimum A.M. Best's & Company rating of A or CONTRACTOR shall obtain insurance from a company mutually agreed upon between CONTRACTOR and District. Upon request, CONTRACTOR shall provide District with a certificate of insurance as evidence of having statutory workers' compensation coverage at levels and in forms required by the laws in which CONTRACTOR shall operate for this Agreement.

E.53 The Contractor shall name the District as an additional insured on the Certificate of insurance Holder and

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provide verification that all premiums have been paid on a timely basis for Workman's Compensation, Comprehensive General Liability, Property, and Automobile Liability Insurance [naming the District as an Additional Insured] with the District on or before August 1 of each Contract year.

E.54 Documents related to required forms of insurance must be on file with the District's business manager on or before August 1 of each school year.

E.55 The Contractor shall also purchase for "personal injury" claims including, but not limited to, discrimination claims, slander, libel, invasion of property, assault, battery, and false imprisonment in the amount of no less than \$500,000 per person, with an aggregate of \$3 million.

Accidents

E.56 Any accident involving student transportation shall be reported to the Superintendent as soon as possible and not later than twenty-four (24) hours from the time of the accident. A detailed written report must be submitted to the Superintendent not later than two (2) working days after the date of the accident.

Tentative Route Schedule Times / Home-to-School-to-Home

E.57 Estimated morning arrival time at school: 7:30
a.m. until 7:45 a.m.

E.58 Estimated afternoon departure time from school: 3:15 p.m.

Route Descriptions

E.59 **DAILY TRANSPORTATION SERVICE.** Transportation of eligible Pupils will be on routes as presented on **Attachment C** attached hereto [Routes 1-09]. Payment will be made to the Contractor for days' school is in session, as defined by the district's official school year calendar. The Superintendent will review routes monthly and may propose new or modify routes to the contractor when considered appropriate by the District. The Superintendent reserves the right to modify the calendar at any time (i.e., snow days and make-up days). Total mileage for SY17 was 100,176. **Vendor shall submit their bid on a cost-per-mile basis.**

E.60 **ARTEC SERVICE.** The Contractor will provide Bus service for ARTEC Pupils from Buhl High School to the Buhl Armory on a daily basis when classes are scheduled. Currently one Bus transports approximately 15-20 Pupils per period [two consecutive periods per day]. Round trip mileage is estimated to be 12 miles (one round trip). The district reserves the right to modify or cancel these routes at any time. Vendors are required to submit their minimum daily rate on the bid form. Payment will be made for only those days' school is in session. Total mileage for SY17 was 2,077 **Vendor shall submit their bid on a cost-per-mile and minimum daily rate basis.**

E.61 **SPECIAL NEEDS SERVICE.** The Contractor will provide Bus service for special needs Pupils on an as-needed basis (Route 10). The district scheduled one (1) special needs school Bus for SY17. Typically, the schedule calls for one morning route to school and one afternoon route from school. Appropriate assistive equipment for handicapped Pupils may be required. Mileage averages 20-27 miles per day for SY 17. The CONTRACTOR shall be responsible for developing and coordinating Special Education routes. The district reserves the right to modify or cancel this route at any time. The CONTRACTOR will assist the District in communicating routing information to both parents and schools. The CONTRACTOR shall pick up and drop off Special Education students on the same side of the street where they reside. CONTRACTOR shall deliver the students to emergency locations whenever directed by the District. The District shall provide the CONTRACTOR with names, addresses, number of students, start and end times and receiving schools for Special Education students who are to be picked up and returned. CONTRACTOR shall maintain updated records as furnished by District on each Special Education student by name, attending school, home address and phone, parent data, emergency information, and annotations on unique problems pertaining to each student, such as behavior, disability, or health. Each driver shall have the above appropriate information for any given route with him/her at all times when driving and shall maintain current information. This information shall be guarded as confidential according to Federal and State guidelines. Vendors are required to submit both their minimum daily rate (20 miles per day or less) and cost per mile (greater than 20

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miles per day) on the bid form (see B.06). Actual route times (morning and afternoon) and mileage may be adjusted on a daily basis to meet Pupils' needs, including the need for additional Buses. One adult aide for each Bus is required. Payment will be made for only those days' school is in session. Total mileage SY17 was 8,955
Vendor shall submit their bid on a cost-per-mile and minimum daily rate basis.

E.62 PRE-SCHOOL SERVICE. The Contractor will provide Bus service for pre-school handicap Pupils on an as-needed basis (Route 11). This route operates approximately 150 days a school year. The current pre-school schedule requires one (1) bus taking Pupils to the Popplewell School, arriving at 12:30 pm. Pre-school Pupils will normally ride home on the regularly scheduled Buses. Current mileage range is between 20 and 27 miles per day for each route. Vendors are required to submit both their minimum daily rate (20 miles per day or less) and cost per mile (greater than 20 miles per day) on the bid form (see B.06). Actual delivery times (morning and afternoon) and mileage may be adjusted on a daily basis to meet Pupils' needs, including the need for additional Buses. One adult aide for each Bus is required. Payment will be made for only those days' school is in session. **Vendor shall submit their bid on a cost-per-mile and minimum daily rate basis.**

E.63 EXTRA-CURRICULAR ACTIVITIES AND FIELD TRIPS. The Contractor will provide Buses for extra-curricular activities and field trips. All requirements as set forth herein in the bid process for routes shall apply to extracurricular bus transportation. District policies as published shall also govern the conduct of passengers on field trips or activities trips of any kind. The Superintendent or his designee will provide the Contractor with extra-curricular schedules of events and field trips on a form supplied by the district. Mileage for Extra-Curricular Activities for the 2016-2017 school year was 22,773 miles, There were approximately 208 athletic trips and approximately 23 activity trips; average mileage per year for the past three years was between 22,555 and 29,473 miles per school year. The district reserves the right to independently contract for coach-style buses. **Vendor shall submit their bid on a cost-per-mile and minimum daily rate basis.**

E.64 SPECIAL AFTER-SCHOOL PROGRAMS. Special after-school programs are defined as transportation service from school to home at a time later than normal after-school transportation services. Currently, such transportation services are provided by means of a State-sponsored grant school Pupils. Vendors are not asked to provide a bid for these services at this time. The Contractor may negotiate a per-mile rate with the District/Superintendent at a later date. There is no guarantee the grant will be in effect for subsequent school years.

E.65 OTHER EXTRA-CURRICULAR ACTIVITIES. Extra-curricular activities sponsored by community groups and/or individuals are not included in this bid package (e.g., ski trips). Those rates will be negotiated privately and are in no way associated with the District.

E.66 Summary. Vendors will submit bids based on the following schedule for every day school is in session or an extra-curricular event is scheduled.

- Routes 1-9 will be bid on a per mile basis.
- Routes 10 and 11 will be bid on a per mile basis, a minimum daily rate basis and attendant rate.
- ARTEC will be bid both on a minimum daily rate basis and cost per mile basis.
- Extra-curricular activities will be bid both on a per mile basis and minimum charge basis and stand by rate charge (when events are scheduled).

E.67 Bid Forms. The bid forms summarizing the Vendor's bid for Sections E-59, E-60, E-61, E-62, and E-63 are found in **Appendix A**.

Payment

E.68 Settlement and payment of said compensation shall be made by the District by the 15th day of each month District shall pay to CONTRACTOR all undisputed sums due and owing in accordance with the rates set forth in the attached Pricing Forms, as may be adjusted from time to time as provided herein. CONTRACTOR will submit to Customer a monthly statement of its services rendered during the prior period. After verification of the statement, Customer shall pay the full amount due to CONTRACTOR on or before the 15th day following the date on which the statement has been submitted. Reflecting the approved costs of the previous month.

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E.69 The District will pay the Contractor for only days in which school is in session and the Buses are required to transport Pupils to-and-from school.

Contract Duration

E.70 The Contract shall be for five (5) year, from July 1, 2018 to June 30, 2023. Upon mutual written agreement of the parties, the District may choose to renew the Contract for an additional five (5) years pursuant to Idaho Code 33-1510(2).

Adjustment in Compensation

E.71 It is the responsibility of the CONTRACTOR to provide for procurement of fuel for use within the scope of the Contract. Fuel used by the CONTRACTOR will be subject to a fuel cap determined by both the District and Contractor of:

_____ per gallon of diesel fuel _____ per gallon of Propane Fuel _____ per gallon of Gasoline
(or alternative fuel and corresponding cap).

If the purchase price of fuel used exceeds the price identified as the fuel cap, the DISTRICT will reimburse the CONTRACTOR on a dollar-for-dollar basis the actual amount paid over the cap or bill the CONTRACTOR for such per gallon fuel cap costs if conditions warrant. If the purchase price of any fuel used falls below the price identified as the fuel cap the CONTRACTOR will reimburse the DISTRICT on a dollar-for-dollar basis the total actual amount paid under the cap. Any credits or funds received by the CONTRACTOR for refund of state or federal taxes will be credited to the DISTRICT.

Adjustments for fuel purchases will be included in the CONTRACTOR's monthly billing as a separate item or on a separate invoice in calendar month increments or reimburse the DISTRICT via invoice credit or check if appropriate. CONTRACTOR will provide a detailed listing of purchases of fuel including number of gallons purchased and price paid with full purchase price extended as part of the billing. The CONTRACTOR will maintain and have available for DISTRICT inspection invoices and other supporting documents as proof of fuel purchase volumes, prices and amounts. It will also be the CONTRACTOR'S responsibility to keep accurate records as to the use of fuel in each bus and provide this information to the DISTRICT if requested.

As part of the adjustment process, each billing or credit for fuel adjustment shall include an item listing fuel used by the CONTRACTOR for private and non-district charter trips and other non-district mileage. A credit shall be given to the DISTRICT calculated by multiplying the number of miles traveled in such trips divided by the average fleet miles per gallon times the average price paid during the calendar month

E.72 District and CONTRACTOR recognize that certain of CONTRACTOR's costs are subject to change during the term of this Agreement. As such, the Parties agree that the compensation for the services described herein shall be examined for possible increase on a year-to year basis. The CONTRACTOR shall submit to the District a new adjusted rate schedule by the first week of March, along with documentation justifying the rate changes submitted. The increase shall not be greater than the percentage increase as measured by the US City Average Consumer Price Index (CPI-W) for all items for Denver, CO for the preceding calendar year, unless agreed upon in writing by the District. In no case shall the increase be less than 1% or greater than 5%. Any agreed upon cost adjustment shall take effect on July 1st 2019 the first year, and every July 1st through the remaining term of the Agreement, including any extensions.

E.73 The Board may consider possible adjustment of compensation if any new regulations, state or federal, or otherwise mandated for the Contractor, impact the cost of the bus contract. District and CONTRACTOR recognize that certain of CONTRACTOR's costs are subject to change during the term of this Agreement. As such, District and CONTRACTOR will negotiate escalation amounts set forth in Exhibit A-4. In the event of unusual circumstances, such as changes in state or federal taxes, laws or specifications, increased insurance or surety premiums, driver shortage or any other condition which causes any of the CONTRACTOR's operating costs hereunder to increase at a rate in excess of any negotiated escalation, then the parties shall determine a reasonable and just amount to cover such increase, and rates of CONTRACTOR compensation set forth in Exhibit A-4 shall be adjusted to reflect such increase.

E.74 Contractor will be required to maintain its annual operating costs at or less than the statewide average as

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predicated by state law (see Section 33-1006.5 of Idaho Code). This cost will be measured on either a cost-per-student basis or cost-per-mile basis. Failure to operate and perform within the tenets of this statute may result in declaration of default and subsequent termination of the Contract.

Contractor

CONTRACTOR shall be an independent CONTRACTOR employed to provide transportation services only. Neither CONTRACTOR nor any of its employees shall be held or deemed in any way to be an agent, employee or official of District. CONTRACTOR shall be responsible for, and hold District harmless from any liability for unemployment taxes or contributions, payroll taxes or other federal or state employment taxes.

E.75 Contractor shall comply with all applicable federal and state laws, rules, and regulations (including federal and state anti-discrimination laws) and all District policies, rules, and regulations.

E.76 Should Contractor violate or fail to comply with any of the foregoing, with the result that any penalty is imposed against the Contractor or the District, or there is a reduction of payment to District of any state transportation reimbursement, or of State Basic School Support, or any state or federal financial support or other aid of any kind, then Contractor shall be liable to District for any penalty charges or reimbursement reduction imposed upon the District, and shall compensate District in full for any loss.

E.77 Should Contractor fail to comply with any of the terms or conditions of this Contract, federal laws, rules, and regulations (including federal and state anti-discrimination laws), laws, rules, and regulations of the State of Idaho, rules and regulations set out in the State's and District's transportation manuals, or should District determine from Contractor's total performance that Contractor is unfit, unqualified or unable to meet the student transportation needs of District as required by this agreement, then this agreement may be canceled in its entirety by the Board as set forth in the provisions below.

E.78 In the event that the Contractor or Contractor's agents or employees shall breach or fail to perform any of the terms of this Contract, the District shall have the right to terminate this Contract upon giving the Contractor ten (10) work days' written notice, setting forth the nature of the alleged default or breach. The Contractor shall have ten (10) work days to remedy or substantially remedy said default or breach and, in this event, the Contract shall continue as if no default or breach had occurred. In the event that the Contractor fails to remedy or substantially remedy the defaults of breach within said ten (10) work day period, then the District, by a majority voted of the Board, may terminate this Contract and may at that time take such action as deemed appropriate against the Contractor in order to recover any losses or damages incurred and/or other legal remedies available to the district.

Public Relations

E.79 Contractor shall cooperate with the District to establish and maintain positive public relations with the community and news media. The District reserves the right of prior approval of news media releases regarding pertinent matters affecting the transportation services or patrons of the District.

Non-Discrimination

E.80 The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, or age, in accordance with federal and state laws and District policies. The Contractor will ensure that applicants are employed without regard to their race, creed, color, national origin, sex or age. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation and selection for training.

Driver In-service Training/Safety Program

E.81 The Contractor shall administer a satisfactory in-service driver safety program which shall conform to the requirement of the State and the District.

E.82 The Contractor will provide all Drivers with initial and on-going training student management skills to Drivers. Such training shall be in concert with the District's student management policies.

E.83 The Contractor shall also provide appropriate training regarding avoidance of gender, disability, race, and

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religious discrimination in the treatment of Pupils of the District.

E.84 The Board will delegate to the Contractor the necessary authority to supervise and control Pupils on the buses operated by the Contractor while such Pupils are being transported on the Buses for any reason. This authorization does not include the right to administer corporal punishment or any other actions likely to injure or danger the Pupil.

Preventative Maintenance and Mechanic In-service

E.85 The Contractor shall administer a satisfactory preventative maintenance program which shall conform to the requirements of the State and District.

Clerical Services

E.86 Contractor shall keep for the duration of this Contract and for a period of five (5) years upon termination of the Contract and provide to the District on request a record of the Pupils riding each bus trip.

E.87 Contractor shall develop and maintain updated Pupil lists for each route. The Contractor is responsible to update these lists as soon as information is provided by school administrators. Route stops shall be established by the Contractor, subject to approval by the Superintendent. Updated Pupil lists for all routes shall be provided to the Superintendent on or before October 1, January 1, and March 1 of each Contract year.

E.88 Master and individual route maps shall be provided by the Contractor following consultation with the Superintendent and review of Pupil registration forms.

E.89 Contractor shall provide the Superintendent with a monthly odometer reading on all vehicles used in the performance of contractual duties, such forms to be provided by the Contractor.

E.90 Contractor shall provide the Superintendent with a monthly summary of all extracurricular and field trips on a form approved by the Superintendent. The Superintendent shall provide the Contractor with a form used to schedule extracurricular and field trips.

E.91 Contractor shall provide to the Superintendent and/or the Board such reports and information as requested or as may be necessary to comply with state and District policies as they pertain to safety, discipline, and risk protection in the regular operation of the buses.

E.92 Contractor shall complete the State's School Bus Inspection Report(s) and maintain the District's School Bus Inventory Report and provide any and all information to the District that is necessary for the District to complete other reports required by the State.

E.93 The Contractor is to provide the Superintendent with an outline of their organizational plan starting with the date the contract is signed through first day of transporting Pupils and by August 1 of each Contract year.

E.94 The Contractor shall immediately notify the Superintendent of any current and/or future threatened/pending litigation affecting any of the Contractor's operations. The Contractor shall also immediately inform the District of any violations of federal and state statutes and/or district policies affecting the District, and shall keep the Superintendent updated with respect to the status and/or remedy thereof.

Section F

EVALUATION PROCESS

F.01 The District will award the Contract to the lowest responsible bidder. Calculation of overall annual cost of service Student Transportation bids will be evaluated using, but not limited to, the following criterion:

- Budget costs
- Contractor's organizational efficiencies and effectiveness
- Contractor's personnel policy and history
- Contractor's demonstrated skills and ability to maintain terms of contract
- Contractor's integrity and service reputation

AGREEMENT

Buhl Joint School District No. 412, Transportation Services

- Contractor's reference checks
- Contractor's financial stability and solvency
- Contractor's driver safety and training programs
- Any other criteria (ion) deemed appropriate by the District

In witness whereof, the Board of Education of Buhl Joint School District, Twin Falls and Gooding Counties, Idaho, acting by Jim Barker its Chairman, duly authorized, and contractor has set their signatures and seals at Buhl, Idaho, the day and year first above written.

Jim Barker, Board Chair
Buhl Joint School District No. 412

Date

Authorized Signature
Mid-Columbia Bus Company, Inc.

Date

				INVOICE #	BHL 04 22
PLEASE REMIT TO :		MID COLUMBIA BUS CO., INC.			
		PO BOX 1108			
		PENDLETON, OR 97801			
BILL TO :		BUHL JOINT SCHOOL DISTRICT #412			
		920 MAIN			
		BUHL, IDAHO 83316			
TRANSPORTATION INVOICE					
MONTH					
APR, 22				TOTAL	
A. HOME TO SCHOOL ROUTES					
ROUTES	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
DOC	1733.80	\$5.03	\$100.58	20.00	\$8,721.01
HUEY	10.13	\$5.03	\$100.58	20.00	\$2,011.60
MARIO	1014.00	\$5.03	\$100.58	18.00	\$5,100.42
MO	755.30	\$5.03	\$100.58	20.00	\$3,799.16
NEMO	944.70	\$5.03	\$100.58	16.00	\$4,751.84
SHREK	1328.70	\$5.03	\$100.58	20.00	\$6,683.36
TWEETY	1174.70	\$5.03	\$100.58	20.00	\$5,908.74
	6961.33				\$36,976.13
B. PRE-SCHOOL ROUTE - SPECIAL NEEDS					
ROUTE		MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	701.70	\$5.03	\$100.58	17.00	\$3,529.55
C. SPECIAL NEED ROUTES					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	1,095.00	\$5.03	\$100.58	20.00	\$5,507.85
D. ARTEC ROUTE					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
ARTEC 1	336.10	\$5.03	\$100.58	20.00	\$2,011.60
ARTEC 2	149.70	\$5.03	\$100.58	20.00	\$2,011.60
SUBTOTAL HOME TO SCHOOL					\$50,036.73
E. ACTIVITIES (SEE ATTACHED WORKSHEET)					
	HIGH SCHOOL				\$5,363.76
	MIDDLE SCHOOL				\$784.49
	GRADE SCHOOL				\$333.06
SUBTOTAL ACTIVITIES					\$6,481.31
F. MISCELLANEOUS ITEMS (OTHER CHARGES/CREDITS)					
FUEL - SEE ATTACHED WORKSHEET					325.45
ATTENDANTS	108.67 HOURS @ \$18.77/HOUR				2,039.74
SUBTOTAL MISC.					\$2,365.19
TOTAL BILLING FOR:				APR, 22	\$58,883.23

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

				ACTIVITY BILLING RECAP								
APR, 22							INVOICE #		BHL 04 22			
BILLING CLASSES:												
A. MILEAGE RATE PER MILE				\$2.11 PER MILE								
B. STANDBY RATE				\$17.04 PER HOUR								
C. MINIMUM DAILY RATE				\$34.46 PER DAY								
HIGH SCHOOL ACTIVITY TRIPS												
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS			TOTAL CHARGE		
4/6	A TO B	35-251	BHS	CSI	FFA	40.00	0.25					
										\$88.66		
4/18	CHUCK	35-264	BHS	JEROME COUNTRY CLUB	GOLF	23.60	0.75					
										\$62.58		
4/19	CHUCK	35-267	BHS	BURLEY	BASEBALL	119.90	0.83					
										\$267.13		
4/21	MARK	35-270	BHS	KIMBERLY	BASEBALL	49.00	3.50					
										\$163.03		
4/26	BREEANNA	35-274	BHS	WENDELL	BASEBALL	32.60	4.75					
										\$149.73		
4/1	BREEANNA	35-247	BHS	KIMBERLY	SOFTBALL	55.00	1.25					
										\$137.35		
4/2	MARKE	35-248	BHS	KIMBERLY	SOFTBALL	50.20	7.47					
										\$233.21		
4/4	KERM	35-279	BHS	MINICO	JAZZ FESTIVAL	120.80	3.50					
										\$314.53		
4/21	A TO B	35-269A	BHS	DECLO	TRACK	66.80	6.00					
										\$243.19		
4/21	A TO B	35-269B	BHS	DECLO	TRACK	66.80	6.00					
										\$243.19		
4/6	BENITO	35-254	BHS	KIMBERLY	SOFTBALL	48.80	2.22					
										\$140.80		
4/7	LIZ	35-250	BHS	CSI	FFA	42.40	12.60					
										\$304.17		
4/7	MARKE	35-256	BHS	FILER HS	TRACK	25.10	0.57					
										\$62.67		
4/9	BREEANNA	35-257	BHS	WEISER	BASEBALL & SOFTBALL	391.90	5.45					
										\$919.78		
4/14	BREEANNA	35-263	BHS	FILER HS	BASEBALL	28.10	0.50					
										\$67.81		
4/14	SHAWNA	35-262	BHS	RUPERT COUNTRY CLUB	GOLF	73.10	0.25					
										\$158.50		
4/19	SHAWNA	35-265	BHS	PHEASANT VALLEY GC	GOLF	60.10	1.25					
										\$148.11		
4/20	CHUCK	35-258A	BHS	BURLEY	BAND	140.50	4.50					
										\$373.14		
4/20	MARKE	35-258B	BHS	BURLEY	BAND	139.60	4.53					
										\$371.75		
4/26	PAULA	35-272	BHS	BURLEY	SOFTBALL	145.00	2.48					
										\$348.21		
4/27	LESLIE	35-236	BHS	GOODING	BASEBALL	54.30	3.75					
										\$178.47		
SUBTOTAL HIGH SCHOOL ACTIVITY TRIPS						1,773.60	72.40	\$4,976.01				
										Continued on Page 2		

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

ACTIVITY BILLING RECAP									
APR, 22							INVOICE #		BHL 04 22
BILLING CLASSES:									
A. MILEAGE RATE PER MILE			\$2.11		PER MILE				
B. STANDBY RATE			\$17.04		PER HOUR				
C. MINIMUM DAILY RATE			\$34.46		PER DAY				
HIGH SCHOOL ACTIVITY TRIPS									
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS	TOTAL CHARGE	
4/28	WENDY	35-259	BHS	FILER	SOFTBALL	20.90	1.50		\$69.66
4/8	PIROOZ	35-249	BHS	CSI	FFA	38.10	4.66		\$159.80
4/13	CHUCK	35-237	BHS	GOODING	SOFTBALL	56.20	2.33		\$158.29
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
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									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
Any controversy, dispute, or claim arising out of or relating in any way to this contract or the breach thereof, shall be finally resolved by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules. The arbitration will be conducted in the English language in the city and state in which the sellers nearest facility is located. Each party shall be responsible for its share of the arbitration fees in accordance with the applicable Rules of Arbitration. In the event a party fails to proceed with arbitration, unsuccessfully challenges the arbitrators award, or fails to comply with the arbitrators award, the other party is entitled to costs of suit, including a reasonable attorneys fee for having to compel arbitration or defend or enforce the award. THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION WHICH AFFECTS YOUR LEGAL RIGHTS AND MAY BE ENFORCED BY THE PARTIES.									
									\$0.00
SUBTOTAL HIGH SCHOOL ACTIVITY TRIPS						115.20	8.49	\$387.75	
								Continued on Page 2	

ACTIVITY BILLING RECAP									
APR, 22							INVOICE #	BHL 04 22	
HIGH SCHOOL FIELD TRIPS-NON REIMB									
NAME OF DATE	TRIP # DRIVER	BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS		TOTAL CHARGE
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
SUBTOTAL HIGH SCHOOL FIELD TRIPS-NON REIMB						0.00	0.00		\$0.00
HIGH SCHOOL FIELD TRIPS									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
TOTAL HIGH SCHOOL FIELD TRIPS						0.00	0.00		\$0.00
								Continued on Page 3	

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

[illegible]

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

				ACTIVITY BILLING RECAP				
APR, 22							INVOICE #	BHL 04 22
ACTIVITY RECAP FOR SCHOOL BUSES, CONT.								
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS	TOTAL CHARGE
JR. HIGH ACTIVITY TRIPS								
4/21	SHAWNA	35-260	BMS	GOODING	G SOCCER	63.50	2.75	
								\$180.85
4/6	LESLIE	35-255	BMS	FILER	G SOCCER	22.20	1.08	
								\$65.25
4/19	MARKE	35-266	BMS	FILER	TRACK	25.20	1.33	
								\$75.84
4/20	JITTER	35-268	BMS	KIMBERLY	SOCCER	46.00	2.00	
								\$131.14
4/26	CHUCK	35-273	BMS	GOODING	TRACK	60.50	1.25	
								\$148.96
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
SUBTOTAL JR. HIGH SCHOOL ACTIVITY TRIPS						217.40	8.41	\$602.04
WAKAPA								
4/20	LESLIE	35-245	WAKAPA	CSI-CHALLENGE COURSE		43.10	5.37	
								\$182.45
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
SUBTOTAL WAKAPA ACTIVITY TRIPS						43.10	5.37	\$182.45
	ACTIVITY							
	BILLING SUMMARY					MILES	STANDBY HOURS	TOTAL COST
	HIGH SCHOOL ACTIVITY TRIPS-NONREIMB.					1888.80	80.89	\$5,363.76
	HIGH SCHOOL FIELD TRIPS-NON-REIMB.					0.00	0.00	\$0.00
	HIGH SCHOOL FIELD TRIPS-REIMB.					0.00	0.00	\$0.00
	JR. HIGH ACTIVITY TRIPS-NONREIMB.					217.40	8.41	\$602.04
	WAKAPA TRIPS-NONREIMB					43.10	5.37	\$182.45
	GRADE SCHOOL TRIPS-NONREIMB.					88.40	8.60	\$333.06
	GRADE SCHOOL TRIPS-REIMB.					0.00	0.00	\$0.00
	TOTAL FIELD TRIP & ACTIVITY BILLING				APR, 22	2237.70	103.27	\$6,481.31

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

				INVOICE #	BHL 05 22
PLEASE REMIT TO :		MID COLUMBIA BUS CO., INC.			
		PO BOX 1108			
		PENDLETON, OR 97801			
BILL TO :		BUHL JOINT SCHOOL DISTRICT #412			
		920 MAIN			
		BUHL, IDAHO 83316			
TRANSPORTATION INVOICE					
MONTH					
MAY , 22					TOTAL
A. HOME TO SCHOOL ROUTES					
ROUTES	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
DOC	1585.80	\$5.03	\$100.58	19.00	\$7,976.57
HUEY	1121.10	\$5.03	\$100.58	19.00	\$5,639.13
MARIO	1143.60	\$5.03	\$100.58	19.00	\$5,752.31
MO	775.60	\$5.03	\$100.58	19.00	\$3,901.27
NEMO	491.00	\$5.03	\$100.58	9.00	\$2,469.73
SHREK	1261.80	\$5.03	\$100.58	19.00	\$6,346.85
TWEETY	1195.00	\$5.03	\$100.58	19.00	\$6,010.85
	7573.90				\$38,096.71
B. PRE-SCHOOL ROUTE - SPECIAL NEEDS					
ROUTE		MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	613.60	\$5.03	\$100.58	16.00	\$3,086.41
C. SPECIAL NEED ROUTES					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	916.30	\$5.03	\$100.58	19.00	\$4,608.99
D. ARTEC ROUTE					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
ARTEC 1	268.80	\$5.03	\$100.58	17.00	\$1,709.86
ARTEC 2	112.10	\$5.03	\$100.58	15.00	\$1,508.70
SUBTOTAL HOME TO SCHOOL					\$49,010.67
E. ACTIVITIES (SEE ATTACHED WORKSHEET)					
	HIGH SCHOOL				\$3,910.12
	MIDDLE SCHOOL				\$1,853.86
	GRADE SCHOOL				\$3,032.47
SUBTOTAL ACTIVITIES					\$8,796.45
F. MISCELLANEOUS ITEMS (OTHER CHARGES/CREDITS)					
FUEL - SEE ATTACHED WORKSHEET					290.04
ATTENDANTS	92.85 HOURS @ \$18.77/HOUR				1,742.79
SUBTOTAL MISC.					\$2,032.83
TOTAL BILLING FOR:				MAY , 22	\$59,839.95

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

ACTIVITY BILLING RECAP									
MAY , 22							INVOICE #		BHL 05 22
BILLING CLASSES:									
A. MILEAGE RATE PER MILE			\$2.11		PER MILE				
B. STANDBY RATE			\$17.04		PER HOUR				
C. MINIMUM DAILY RATE			\$34.46		PER DAY				
HIGH SCHOOL ACTIVITY TRIPS									
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS	TOTAL CHARGE	
5/17	BRENDA	35-303	BHS	BANBURYS	SPED	22.60	4.28		
								\$120.62	
5/14	BENITO	35-305	BHS	MOUNTAIN HOME	SOFTBALL	153.80	5.22		
								\$413.47	
5/12	MARKE	35-286	BHS	FILER HS	TRACK	26.00	0.84		
								\$69.17	
5/11	MARKE	35-285	BHS	FILER HS	TRACK	26.00	0.84		
								\$69.17	
5/11	A TO B	35-302	BHS	FILER HS	SOFTBALL	21.00	0.50		
								\$52.83	
5/10	A TO B	35-299	BHS	FILER HS	BASEBALL	22.00	2.25		
								\$84.76	
5/10	MARKE	35-298	BHS	CANYON SPRINGS	GOLF	39.80	2.92		
								\$133.73	
5/4	SHAWNA	35-282	BHS	JACKPOT GC	GOLF	116.20	0.63		
								\$255.92	
5/6	A TO B	35-284	BHS	NEW PLYMOUTH HS	TRACK	331.00	5.00		
								\$783.61	
5/4	A TO B	35-289	BHS	FILER	SOFTBALL	20.80	2.13		
								\$80.18	
5/4	A TO B	35-288	BHS	FILER	BASEBALL	20.80	1.75		
								\$73.71	
4/28	MARKE	35-276	BHS	WENDELL	TRACK	28.00	5.25		
								\$148.54	
4/28	CHUCK	35-275	BHS	GOODING COUNTRY CLUB-GC	GOLF	53.70	1.45		
								\$138.02	
5/19	LESLIE	35-306	BHS	MIDDLETON HS	TRACK	187.70	4.47		
					OVERNIGHT			\$472.22	
5/20	LESLIE	35-306	BHS	MIDDLETON HS	TRACK	144.60	6.95		
					OVERNIGHT			\$423.53	
5/21	LESLIE	35-306	BHS	MIDDLETON HS	TRACK	241.00	4.82		
								\$590.64	
5/26	BREEANA	35-291A	BHS	BHS	SENIORS	5.20	1.20		
				FOOTBALL FIELD	DONATED TRIP			\$0.00	
5/26	KAT	35-291B	BHS	BHS	SENIORS	5.00	1.48		
				FOOTBALL FIELD	DONATED TRIP			\$0.00	
								\$0.00	
								\$0.00	
								\$0.00	
SUBTOTAL HIGH SCHOOL ACTIVITY TRIPS						1,465.20	51.98	\$3,910.12	
								Continued on Page 2	
						2.11	17.04		

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

[illegible]

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

ACTIVITY BILLING RECAP									
MAY , 22							INVOICE #	BHL 05 22	
HIGH SCHOOL FIELD TRIPS-NON REIMB									
NAME OF	TRIP #				TYPE OF	TOTAL	STANDBY		TOTAL
DATE	DRIVER	BUS #	ORIGIN	DESTINATION	ACTIVITY	MILEAGE	HOURS		CHARGE
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
SUBTOTAL HIGH SCHOOL FIELD TRIPS-NON REIMB						0.00	0.00		\$0.00
HIGH SCHOOL FIELD TRIPS									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
TOTAL HIGH SCHOOL FIELD TRIPS						0.00	0.00		\$0.00
									Continued on Page 3

All past due invoices are subject to a late fee of 1 1/2% per month. If payment is made with a credit card, a convenience fee of 2.95% (with a minimum of \$3.00 per transaction) will be included in the total transaction amount.

ACTIVITY BILLING RECAP									
MAY , 22						INVOICE #		BHL 05 22	
GRADE SCHOOL (GRADES K-5) - ACTIVITY & FIELD TRIPS - NON-REIMB									
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS		TOTAL CHARGE
5/13	GAIL	35-295A	POPPLEWELL	BOISE ZOO	3RD GRADE	240.60	5.34		
									\$598.66
5/13	LESLIE	35-295B	POPPLEWELL	BOISE ZOO	3RD GRADE	247.50	4.50		
									\$598.91
5/16	BRENDA	35-297A	POPPLEWELL	HERRETT CENTER	2ND GRADE	36.80	4.62		
									\$156.37
5/16	LESLIE	35-297B	POPPLEWELL	HERRETT CENTER	2ND GRADE	36.20	4.82		
									\$158.51
5/19	KAT	35-292A	POPPLEWELL	BRUNEAU SAND DUNES	5TH GRADE	157.20	2.17		
									\$368.67
5/19	BREEANA	35-292B	POPPLEWELL	BRUNEAU SAND DUNES	5TH GRADE	156.90	2.20		
									\$368.55
5/19	MARKE	35-292C	POPPLEWELL	BRUNEAU SAND DUNES	5TH GRADE	158.50	2.08		
									\$369.88
5/20	BREEANA	35-294A	POPPLEWELL	STRICKER RANCH	4TH GRADE	63.00	4.28		
				TF COUNTY MUSEUM					\$205.86
5/20	SHAWNA	35-294B	POPPLEWELL	STRICKER RANCH	4TH GRADE	67.20	3.83		
				TF COUNTY MUSEUM					\$207.06
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
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									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
SUBTOTAL GRADE SCHOOL FIELD TRIPS - REIMB						1,163.90	33.84	0.00	\$3,032.47
								Continued on Page 4	
						2.11	17.04		

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				ACTIVITY BILLING RECAP				
	MAY , 22						INVOICE #	BHL 05 22
ACTIVITY RECAP FOR SCHOOL BUSES, CONT.								
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS	TOTAL CHARGE
JR. HIGH ACTIVITY TRIPS								
5/11	CHUCK	35-296	BMS	CSI	FUN FRIDAY	62.80	0.84	
								\$146.82
5/10	A TO B	35-301	BMS	WENDELL	SOCCER	33.80	1.83	
								\$102.50
5/9	CHUCK	35-300	BMS	WENDELL	SOCCER	33.30	0.85	
								\$84.75
5/4	MARKE	35-287A	BMS	JEROME	BAND/CHOIR	51.40	2.95	
								\$158.72
5/4	LESLIE	35-287B	BMS	JEROME	BAND/CHOIR	54.00	1.58	
								\$140.86
5/4	A TO B	35-283	BMS	DELCO	SOCCER	134.00	2.00	
								\$316.82
5/2	A TO B	35-281	BMS	WENDELL	SOCCER	32.50	1.83	
								\$99.76
5/19	CHUCK	35-290A	BMS	RILEY POND HAGERMAN	8TH GRADE	38.30	4.57	
								\$158.69
5/19	SHAWNA	35-290B	BMS	RILEY POND HAGERMAN	8TH GRADE	36.70	4.33	
								\$151.22
5/20	KAT	35-293A	BMS	TF CITY POOL HERRETT CENTER	6TH GRADE	37.00	4.65	
								\$157.31
5/20	MARKE	35-293B	BMS	TF CITY POOL HERRETT CENTER	6TH GRADE	37.30	4.67	
								\$158.28
								\$0.00
SUBTOTAL JR. HIGH SCHOOL ACTIVITY TRIPS						551.10	30.10	\$1,675.73
WAKAPA								
5/24	CHUCK	35-304	WAKAPA	BOX CANYON		24.50	7.42	
								\$178.13
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
SUBTOTAL WAKAPA ACTIVITY TRIPS						24.50	7.42	\$178.13
	ACTIVITY						STANDBY	TOTAL
	BILLING SUMMARY					MILES	HOURS	COST
	HIGH SCHOOL ACTIVITY TRIPS-NONREIMB.					1465.20	51.98	\$3,910.12
	HIGH SCHOOL FIELD TRIPS-NON-REIMB.					0.00	0.00	\$0.00
	HIGH SCHOOL FIELD TRIPS-REIMB.					0.00	0.00	\$0.00
	JR. HIGH ACTIVITY TRIPS-NONREIMB.					551.10	30.10	\$1,675.73
	WAKAPA TRIPS-NONREIMB					24.50	7.42	\$178.13
	GRADE SCHOOL TRIPS-NONREIMB.					1163.90	33.84	\$3,032.47
	GRADE SCHOOL TRIPS-REIMB.					0.00	0.00	\$0.00
	TOTAL FIELD TRIP & ACTIVITY BILLING					3204.70	123.34	\$8,796.45
						2.11	17.04	

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				INVOICE #	BHL 07 22
PLEASE REMIT TO :		MID COLUMBIA BUS CO., INC.			
		PO BOX 1108			
		PENDLETON, OR 97801			
BILL TO :		BUHL JOINT SCHOOL DISTRICT #412			
		920 MAIN			
		BUHL, IDAHO 83316			
TRANSPORTATION INVOICE					
MONTH					
JUL , 22					TOTAL
A. HOME TO SCHOOL ROUTES					
ROUTES	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
EASTSIDE	520.50	\$5.40	\$108.02	10.00	\$2,810.70
WESTSIDE	420.30	\$5.40	\$108.02	10.00	\$2,269.62
	940.80				\$5,080.32
B. PRE-SCHOOL ROUTE - SPECIAL NEEDS					
ROUTE		MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	0.00	\$5.40	\$108.02	0.00	\$0.00
C. SPECIAL NEED ROUTES					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
1.00	0.00	\$5.40	\$108.02	0.00	\$0.00
D. ARTEC ROUTE					
ROUTE	TOTAL MILES	MILEAGE RATE	MINIMUM DAILY RATE	NO. OF DAYS	
ARTEC 1	0.00	\$5.40	\$108.02	0.00	\$0.00
ARTEC 2	0.00	\$5.40	\$108.02	0.00	\$0.00
SUBTOTAL HOME TO SCHOOL					\$5,080.32
E. ACTIVITIES (SEE ATTACHED WORKSHEET)					
	HIGH SCHOOL				\$734.83
	MIDDLE SCHOOL				\$0.00
	GRADE SCHOOL				\$0.00
SUBTOTAL ACTIVITIES					\$734.83
F. MISCELLANEOUS ITEMS (OTHER CHARGES/CREDITS)					
FUEL - SEE ATTACHED WORKSHEET					0.00
ATTENDANTS	0.00 HOURS @ \$20.16/HOUR				0.00
SUBTOTAL MISC.					\$0.00
TOTAL BILLING FOR:				JUL , 22	\$5,815.15

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[illegible]

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[illegible]

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ACTIVITY BILLING RECAP									
JUL , 22					INVOICE #		BHL 07 22		
HIGH SCHOOL FIELD TRIPS-NON REIMB									
NAME OF	TRIP #				TYPE OF	TOTAL	STANDBY		TOTAL
DATE	DRIVER	BUS #	ORIGIN	DESTINATION	ACTIVITY	MILEAGE	HOURS		CHARGE
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
SUBTOTAL HIGH SCHOOL FIELD TRIPS-NON REIMB						0.00	0.00		\$0.00
HIGH SCHOOL FIELD TRIPS									
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
TOTAL HIGH SCHOOL FIELD TRIPS						0.00	0.00		\$0.00
								Continued on Page 3	

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[illegible]

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				ACTIVITY BILLING RECAP				
	JUL , 22						INVOICE #	BHL 07 22
ACTIVITY RECAP FOR SCHOOL BUSES, CONT.								
DATE	NAME OF DRIVER	TRIP # BUS #	ORIGIN	DESTINATION	TYPE OF ACTIVITY	TOTAL MILEAGE	STANDBY HOURS	TOTAL CHARGE
JR. HIGH ACTIVITY TRIPS								
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
SUBTOTAL JR. HIGH SCHOOL ACTIVITY TRIPS						0.00	0.00	\$0.00
WAKAPA								
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
SUBTOTAL WAKAPA ACTIVITY TRIPS						0.00	0.00	\$0.00
	ACTIVITY						STANDBY	TOTAL
	BILLING SUMMARY					MILES	HOURS	COST
	HIGH SCHOOL ACTIVITY TRIPS-NONREIMB.					280.10	5.00	\$734.83
	HIGH SCHOOL FIELD TRIPS-NON-REIMB.					0.00	0.00	\$0.00
	HIGH SCHOOL FIELD TRIPS-REIMB.					0.00	0.00	\$0.00
	JR. HIGH ACTIVITY TRIPS-NONREIMB.					0.00	0.00	\$0.00
	WAKAPA TRIPS-NONREIMB					0.00	0.00	\$0.00
	GRADE SCHOOL TRIPS-NONREIMB.					0.00	0.00	\$0.00
	GRADE SCHOOL TRIPS-REIMB.					0.00	0.00	\$0.00
	TOTAL FIELD TRIP & ACTIVITY BILLING					280.10	5.00	\$734.83

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FY22-23 Budget Worksheet
General Fund Budget

Function: Transportation
Budget Manager: David Carson/Dave Klug

Budget No.	Object	FTE	Sub-Total	Total
681-310	Contracted Services			2,100
	Printing Services [Forms]		500	
	SDE Transportation Assessment Fee		1,600	
681-340	Contracted Services			482,680
	Daily Transportation Service		417,626	
	Pre-School Transportation Service		10,750	
	Special Education Transportation Service		26,875	
	ARTEC		27,429	
681-341	In-Lieu Transportation Payments		4,000	4,000
682-310	Contracted Services -- School Activities; Non-Reimbursable			48,912
	HS Athletics		37,625	
	HS Activities		8,062	
	MS Athletics		3,225	
	MS Activities		-	
	EL Activities		-	
682-311	Contracted Services -- Field Trips; Non-reimbursable			-
	HS		-	
	MS		-	
	EL		-	
Sub-Total X				537,692

Route Name	TimeOfDay	Contractor	SpecialNeeds	# Days	Miles				Monday Riders				Tuesday Riders				Wednesday Riders				Thursday Riders				Friday Riders			
					Paved	Unpaved	>= 5% slope	Shuttle	Safety	Regular	Ineligible	Shuttle	Safety	Regular	Ineligible	Shuttle	Safety	Regular	Ineligible	Shuttle	Safety	Regular	Ineligible	Shuttle	Safety	Regular	Ineligible	Shuttle
Doc	AM	Yes	No	4	27.6	3.3	11.7	0	0	28	0	0	0	30	0	0	0	32	0	0	0	25	0	0	0	0	0	0
Doc	PM	Yes	No	4	35.1	3.3	11.7	0	0	41	0	0	0	43	0	0	0	44	0	0	0	41	0	0	0	0	0	0
Doc	Midday	Yes	No	4	19.5	1.5	0	0	0	5	0	0	0	4	0	0	0	5	0	0	0	4	0	0	0	0	0	0
Huey	AM	Yes	No	4	24.3	0	0.5	0	6	15	0	0	6	14	0	0	7	12	0	0	8	9	0	0	0	0	0	0
Huey	PM	Yes	No	4	23.9	0	0.5	0	8	17	0	0	8	18	0	0	7	17	0	0	7	21	0	0	0	0	0	0
McQueen	AM	Yes	Yes	4	15.8	0	0.5	0	8	0	0	0	8	0	0	0	8	0	0	0	0	8	0	0	0	0	0	0
McQueen	PM	Yes	Yes	4	29.5	0	0.5	0	10	0	0	0	9	0	0	0	9	0	0	0	0	10	0	0	0	0	0	0
Mo	AM	Yes	No	4	31.2	0	0	0	25	16	0	0	26	20	0	0	0	0	0	0	24	17	0	0	0	0	0	0
Mo	PM	Yes	No	4	27.1	0	0	0	27	43	0	0	28	40	0	0	0	0	0	0	26	37	0	0	0	0	0	0
Nemo	AM	Yes	No	4	30.1	0	0.5	0	12	29	0	0	13	25	0	0	14	23	0	0	14	24	0	0	0	0	0	0
Nemo	PM	Yes	No	4	43	0	1.5	0	14	27	0	0	13	32	0	0	12	34	0	0	12	32	0	0	0	0	0	0
Shrek	AM	Yes	No	4	31.3	0	0	0	18	15	0	0	22	18	0	0	25	17	0	0	15	11	0	0	0	0	0	0
Shrek	PM	Yes	No	4	24.1	0	0	0	22	19	0	0	18	16	0	0	24	18	0	0	21	22	0	0	0	0	0	0
Tweety	AM	Yes	No	4	23.1	0	5	0	8	20	0	0	7	23	0	0	8	16	0	0	6	20	0	0	0	0	0	0
Tweety	PM	Yes	No	4	16	0	5	0	7	20	0	0	7	20	0	0	7	17	0	0	6	11	0	0	0	0	0	0
ISDB Prek	Midday	Yes	Yes	4	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ISDB	AM	Yes	Yes	4	56	0	0	0	0	3	0	0	0	2	0	0	0	4	0	0	0	3	0	0	0	0	0	0
ISDB	PM	Yes	Yes	4	51	0	0	0	0	2	0	0	0	3	0	0	0	3	0	0	0	3	0	0	0	0	0	0

**BUHL SCHOOL
DRIVER DIRECTIONS FOR TWEETY AM
PAGE 1 OF 2**

**ROUTE: TWEETY
BUS: 486
DRIVER: LESLIE
DRIVER SIGN ON: 625**

**START TIME: 635
END TIME: 755
DISTANCE: 32 MI
DRIVER SIGN OFF: 805**

- 0635* LEAVE BUS YARD**
L—1400 E (MELON VALLEY ROAD)
ROAD CURVES INTO 4300 N
L—1500 E (CLEAR LAKES RD)
GO UP THE GRADE
L—3600 N (**1st Road @ top of grade to Left**)
- 0649* 1600 E 3600 S (1st mile intersection) (Sonner)**
FOLLOW ROAD TO TURN AROUND AT THE END OF 3600 N
- 0653* 1425 E 3600 S in turn around**
Follow back out to Clear lakes
R—CLEAR LAKES RD (HWY 55)
R—RIVER ROAD
- 0700* KANAKA RAPIDS (MAIN GATE-RIGHT SIDE)**
- 0701* CREEKSIDE KANAKA Left side**
- 0702* 4531 N 1250 E Kanaka Bluff**
R—RIVER ROAD
R---into greenhouses, pull thru
L---between 1st & 2nd greenhouse on left
- 0710* 4794 RIVER RD. Flints**
R---on RIVER Rd
- 0711* Banbury Entrance Wont start til Mid Sept**
R – 1115 E Turn around in culdesac at end
L – River rd
Straight at the “Y” ROAD TURNS INTO 1280 E
L —4400 N

**BUHL SCHOOL
DRIVER DIRECTIONS FOR TWEETY AM
PAGE 2 OF 2**

0724* 1285 E 4400 N

0724* 1294 E 4400 N Kada, Westyn, & Kaiden Tverdy

0725* 1346 E 4400 N

0726* 1381 E 4400 N

ROAD CURVES INTO 1400 E

0728* 4340 N 1400 E (SPRING RD)

R @ TOP OF HILL

0731* 4293 N 1400 E

0732* 4272 N 1400 E

0732* 4265 N 1400 E

0733* 4254 N 1400 E

0734* 4206 N 1400 E

L—SAWTOOTH AVE (4200 N)

0736* BUHL MIDDLE SCHOOL

R—SAWTOOTH AVE

R—CLEAR LAKES ROAD

R—MAIN ST

R—MAPLE ST

0746* POPPLEWELL ELEMENTARY

STRAIGHT ON MAPLE ST

R—BROADWAY (HWY 30)

R—1400 E (MELON VALLEY RD.)

0755* BUS YARD

**BUHL SCHOOL
DRIVER DIRECTIONS FOR TWEETY PM
PAGE 1 OF 2**

**ROUTE: TWEETY
BUS: 486
DRIVER: LESLIE
DRIVER SIGN ON: 1433**

**START TIME: 1443
END TIME: 1643
DISTANCE: 28.3 MI
DRIVER SIGNOFF 1655**

- 1443* LEAVE BUS YARD**
R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
R—8TH ST
R—MAPLE ST
- 1453* POPPLEWELL SCHOOL (DEPART 1508)**
R—8TH ST
R—POPLAR
L—7TH ST
R—SAWTOOTH AVE **Have Hailey**
- 1515* BUHL MIDDLE SCHOOL (DEPART 1528) sit up front and help.**
L – Sawtooth
R—1400 E
- 1531* 4208 N 1400 E**
- 1532* 4250 N 1400 E**
- 1541* 4293 N 1400 E**
L—1400 E (STOP SIGN)
- 1546* 4340 N 1400 E (SPRING RD)**
ROAD CURVES TO L INTO 4400N
- 1551* 1355 E 4400 N Lily Womack**
- 1552* 1298 E 4400 N serna**
- 1553* 1285 E 4400 N Kaiden**
- 1552* 1225 E 4400 N Hailey(Have June come help now)**
- 1551* 1202 E 4400 N (CORNER OF 1200 E 4400 N) Lexi Brown**
- 1551* 4367 N 1200 E Zariah & Austin**
- 1549* 4356 N 1200 E Zane & Zachary**
- 1548* 4331 N 1200 E Noah & Elijah**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR TWEETY PM
PAGE 2 OF 2**

L—4325

L—1250

R – 4400

L -- 1280

R—1280 E (RIVER ROAD)

Go straight at bottom of hill

1618* 4595 River Rd (KG Jaylinn) cross over

Follow down to green house on right

1613* 4794 RIVER RD (Greenhouses) Flints

**Pull into greenhouse drop kiddos then go on around to
river rd. head back toward Buhl**

AFTER BRIDGE TURN

L- RIVER ROAD

1619* Kanaka Bluffs Twins

1621* CREEKSIDE KANAKA Right side

1622* KANAKA RAPIDS (MAIN GATE on L) Amalia

L—1500 E

GO UP THE GRADE

L—3600 N (1st Road @ top of grade to Left)

1635* 1600 E 3600 S (1st mile intersection) Kinsley

1637* 1548 E 3600 S

FOLLOW ROAD TO TURN AROUND AT THE END OF 3600 N

1639* 1425 E 3600 S Boone

R—CLEAR LAKES RD (HWY 55)

R—4300 N

ROAD CURVES LEFT INTO 1400 E

R—BUS YARD

1653* BUS YARD..

**BUHL SCHOOL
DRIVER DIRECTIONS FOR DOC AM
PAGE 1 OF 2**

**ROUTE: DOC
BUS: 478
DRIVER: CHUCK
DRIVER SIGN ON: 605**

**START TIME: 615
END TIME: 755
DISTANCE: 50 MI
DRIVER SIGN OFF: 805**

615*

LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)
R—HWY 30 (After Sign For Miracle Hot Springs)
L—MAGIC WATER ROAD (4800 N)
Road curves to R (3 mi.)
Stay straight onto (4700 N) Follow when it turns south
Becomes 400 E
R—500 E RD (road curves to right)
TURN AROUND AT SILO TANKS (DON'T GO DOWN GRAVEL LANE)

643*

**500 E 4700 N Joslyn
(Student meets @ turn around)**

L—400 N
Continue on 400
Road curves to L (800 E)
R—4800 N (Magic Water Road)
R—HWY 30

653*

Miracle Hot Springs Daryn

R—4500 N
R—900 E

703*

4500 N 900 E Brody (KG) & London

R—4600 N

707*

19319 Hwy 30 (4600 intersection) Ali & Maddie

R—HWY 30

708*

19366 Hwy 30 Wyatt

710*

19419 HWY 30 Adolfo & KG

717*

19623 HWY 30 Gracelynn (KG)

**BUHL SCHOOL
DRIVER DIRECTIONS FOR DOC AM
PAGE 2 OF 2**

- GO STRAIGHT AT CURVE
L—1100 E
- 717*** **4325 N 1100 E**
ROAD CURVES INTO 4325 N
- 720*** **1224-D E 4325 N Wade & Roan**
- 723*** **4319 N 1325 E Fiona & hunter**
- 725*** **4252 N 1325 E**
L—Hwy 30
L—SAWTOOTH (4200)
L – Mistilynn
- 729*** **MISTILYN & PARNELL**
- 730*** **MISTILYN & 4225 N**
L—4225 N
- 732*** **4225 N 1425 E (Barsness)**
- 733*** **1420 E 4225 N Torin Wright**
- 734*** **1410 E 4225 N**
L—PEEK AVE
- 735*** **4210 N 1410 E**
- 735*** **4204 N 1410 E**
L – Sawtooth Ave
- 738*** **BUHL MIDDLE SCHOOL**
L—SAWTOOTH (4200 N)
L—8TH ST
L—MAPLE ST
- 745*** **POPPLEWELL ELEMENTARY**
R—BROADWAY
R—1400 E (MELLON VALLEY RD)
L—BUS YARD
- 755*** **BUS YARD**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR DOC PM
PAGE 1 OF 3**

**ROUTE: DOC
BUS: 478
DRIVER: CHUCK
DRIVER SIGN ON: 1433**

**START TIME: 1443
END TIME: 1730
DISTANCE: 42.5 MI
DRIVER SIGNOFF 1708**

1443* LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
L—8TH ST
L—MAPLE ST

1455* POPPLEWELL ELEMENTARY (DEPART 1508)

R—8TH ST
R—POPLAR ST
L—7TH ST
R-- Sawtooth

1511* MISTILYN & PARNELL

1512* MISTILYN & 4225 N

L—4225 N

1513* 4225 N 1425 E (Barsness)

1514* 1420 E 4225 N Torin

1515* 1410 E 4225 N

L—PEEK AVE

1517* 4210 N 1410 E

1518* 4204 N 1410 E

L -- Sawtooth

1523* BUHL MIDDLE SCHOOL (DEPART 1528)

L—SAWTOOTH

R-- MistiLyn

1530* MISTILYN & PARNELL

1531* MISTILYN & 4225 N

L—4225 N

1532* 4225 N 1425 E (Barsness)

1533* 1420 E 4225 N

BUHL SCHOOL
DRIVER DIRECTIONS FOR Doc PM
PAGE 2 OF 3

- 1534*** **1410 E 4225 N**
L—PEEK AVE
- 1536*** **4210 N 1410 E**
- 1537*** **4204 N 1410 E**
R – Sawtooth
Straight onto Hwy 30
R—1325 E (CARTER PACK RD)
- 1542*** **4252 N 1325 E**
- 1544*** **4319 N 1325 E Fiona & Hunter**
ROAD CURVES INTO 4325 N
- 1546*** **1224-D E 4325 N Wade**
- 1549*** **1100 & 4325 N**
L—1100 E
R—4300 N
STRAIGHT ONTO HWY 30
Straight at corner
- 1558*** **985 E 4300 N Elizabeth & Blakely**
R – 900
- 1600*** **4360 N 900 E Kanoa, Kaika, Keanu**
- 1602*** **4500 N 900 E Brody (KG) & London**
R—4600
Continue to corner before Hwy 30
- 1606*** **19319 Hwy 30 (4600 intersection) Ali & Maddie**
R—HWY 30
- 1610*** **19419 HWY 30 Adolfo & Daleysa (KG)**
Go straight at corner and circle back onto Hwy 30 North
R—4500 N
Follow to the end; turn around in circle
- 1620*** **4565 N 1100 E Kada (occa)**
Go Back to Hwy 30
R—HWY 30

**BUHL SCHOOL
DRIVER DIRECTIONS FOR DOC PM
PAGE 3 OF 3**

1625* 19366 HWY 30 Austyn & Wade

1635* Historical Marker Daryn

L—MAGIC WATER RD (4800 N)

Road curves into 800 E

R-- 400 N (Magic Water Rd)

R – 500 E

1646* 500 E 4700 N Joslyn

(STUDENT MEETS @ TURN AROUND)

TURN AROUND @ SILO TANKS (DON'T GO DOWN GRAVEL ROAD)

L—400 N (Magic Water Rd.) Main paved Road

Continue back down to Hwy 30

R—HWY 30 (follow hwy back to town)

L—1 400 E (MELON VALLEY ROAD)

1720* BUS YARD

**BUHL SCHOOL
DRIVER DIRECTIONS FOR HUEY AM
PAGE 1 OF 2**

**ROUTE: HUEY
BUS: 479
DRIVER: Kat
DRIVER SIGN ON: 632**

**START TIME: 642
END TIME: 755
DISTANCE: 22.4 MI
DRIVER SIGN OFF: 805**

- 0642* LEAVE YARD**
R—1400 E (MELON VALLEY RD)
R—4150 N
- 0645* 1385 E 4150 N** 1st house on left
- 0646* 1365 E 4150 N** White fence on left
- 0648* 1248 E 4150 N** white solid fence on right
- 0649* 1223 E 4150 N**
R—1200 E
L—Hwy 30
Go around first curve
Go Straight at next curve
Turn left and turn around in gravel lot, go back toward Buhl
Straight onto Hwy 30
- 0659* 19714 U.S. 30—** house on left
Follow Hwy around corner
- 0704* 20016 US-30** (Rock House on L) after 45 mph sign
- 0705* 20047 US-30** (white house on right, white rail fence
L—1360 E (Mt. View). Pick-up all students on this street
- 0707* 4205 N 1360 E**
- 0708* 4238 N 1360 E** manufactured home
TURN AROUND
- 0709* In turn around**
- 0710* 4229 N 1360 E** (Green/Yellow mailbox)
L—HWY 30
- 0711* 20062 Hwy 30**
- 0712* 20076 US-30** after Train Pizza Left side

**BUHL SCHOOL
DRIVER DIRECTIONS FOR HUEY AM
PAGE 2 OF 2**

- L—1400 E
R—4300 N
- 0718* 1455 E 4300 N Keenai & Daisee**
R—1500 E (CLEAR LAKES)
- 0720* 4275 N 1500 E Henry & Braylon**
- 0721* 4257 N 1500 E**
L - 4250 N (Applegate Subdivision)
- 0723* 1522 E 4250 N** (where road splits and bends to right)
- 0724* 1533 E 4250 N**
TURNAROUND at Cul-de-sac, GO BACK Toward 1500
L—CLEAR LAKES RD (1500 E)
- 0726* 4257 N 1500 E**
- 0728* 340 CLEAR LAKES KG**
- 0730* 315 CLEAR LAKES**
R—ELM ST
R—6TH ST
R—MAIN ST
L—CLEAR LAKES ROAD
L-- Sawtooth
- 0738* BUHL MIDDLE SCHOOL**
R—SAWTOOTH AVE
R—CLEAR LAKES ROAD
R—MAIN ST
R—MAPLE ST
- 0746* POPPLEWELL ELEMENTARY**
STRAIGHT ON MAPLE ST
R—BROADWAY (HWY 30)
R—1400 E (MELON VALLEY RD.)
L—BUS YARD
- 755* BUS YARD**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR HEUY PM
PAGE 1 OF 2**

**ROUTE: HUEY
BUS: 479
DRIVER: Kat
DRIVER SIGN ON: 1433**

**START TIME: 1443
END TIME: 1634
DISTANCE: 22.9 MI
DRIVER SIGNOFF 1644**

- 1443* LEAVE BUS YARD**
R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
R—8TH ST
R—MAPLE ST
- 1453* POPPLEWELL SCHOOL (DEPART 1508)**
R—8TH ST
R—POPLAR
L—7TH ST
R—SAWTOOTH AVE
- 1515* BUHL MIDDLE SCHOOL (DEPART 1528)**
R - Sawtooth
R—CLEAR LAKES RD (1500 E)
- 1532* 315 CLEAR LAKES**
R—ELM ST
R—6TH ST
R—MAIN ST
L—CLEAR LAKES ROAD
- 1537* 4257 N 1500 E**
R - 4250 N (Applegate Subdivision)
- 1538* 1522 E 4250 N Tasha**
STOP AT THE CORNER BEFORE CURVE
- 1539* 1533 E 4250 N Thea**
- 1539* Applegate retirement home**
Turn Around in culdesac
R—CLEAR LAKES RD (1500 E)
- 1541* 4257 N 1500 E Leaum, Donovan**
- 1542* 4275 N 1500 E Braylon & Henry KG**

Buhl Schools
DRIVER DIRECTIONS FOR HEUY PM
PAGE 2 OF 2

- 1544*** L—4300 N
1457 E 4300
Road curves onto 1400
R—HWY 30
- 1550*** **20076 US-30 Rocio**
- 1552*** **20062 US 30 Jenna, Caiden, Keira**
R—1360 E (Mt. View).
- 1553*** **4205 N 1360 E Kaylee**
- 1555*** **4238 N 1360 E Alorra**
TURN AROUND
- 1556*** **IN TURN AROUND Lily**
- 1556*** **4229 N 1360 E Garrett**
R—HWY 30
- 1557*** **20047 US-30 Fernando & Sergio**
- 1558*** **20016 US 30 thomas**
- 1605*** **1200 E & US-30 Sophie & Jacob**
- 1606*** **19862 US 30 Dairy on right Iker**
- 1611*** **19714 U.S. 30 HOUSE ON RIGHT**
Straight at curve left into gravel turn around
Go back toward Buhl On Hwy 30
R – 1200 E
L – 4150 N
- 1622*** **1202 E 4150 N (Dairy) Anthony**
- 1623*** **1223 E 4150 N (Makenna & Riley)**
- 1625*** **1335 E 4150 N Macy & Marissa**
- 1627*** **1353 E 4150 N**
- 1628*** **1365 E 4150 N Adrianna**
- 1630*** **1385 E 4150 N Milla**
L—1400 E (MELON VALLEY RD)
L—BUS YARD
- 1634* BUS YARD..6.0**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MARIO AM
PAGE 1 OF 2**

**ROUTE: MARIO
BUS: 477
DRIVER: Gail
DRIVER SIGN ON: 640**

**START TIME: 650
END TIME: 755
DISTANCE: 38.2 MI
DRIVER SIGN OFF: 805**

- 0650* LEAVE BUS YARD**
R – 1400 (Melon Valley Rd)
L – 4100
R—3900 N
- 0659* 1212 E 3900 N Brian & Jose**
R—1100 E
- 0704* 3966 N 1100 E Allen**
L—4000 N
R – 1000 E
- 0707* 4039 N 1000 E Garrett**
(GO straight at the corner)
L – 4100
R---1000
L—4200
L—950 E
- 0715* 4103 N 950 E Victor**
L—4100 N
- 0718* 1012 E 4100 N Dominguez**
- 0719* 1021 E 4100 N Ulisses**
- 0720* 1000 & 4100 Thompsons**
- 0723* 1271 E 4100 N Lily**
R – 1300 E
L – 4000 N
L – 1400 E
- 0728* 4012 N 1400 E Alejandra**
L – 4100 Deep Creek
R---1400 E/ Fruitland Ave

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MARIO AM
PAGE 2 OF 2**

**ROUTE: MARIO
BUS: 477
DRIVER: Gail
DRIVER SIGN ON: 640**

**START TIME: 650
END TIME: 755
DISTANCE: 38.2 MI
DRIVER SIGN OFF: 805**

0731* 309 Fruitland Ave
0732* 321 Fruitland Ave
0733* Floral Ave & Fruitland Ave
L—SAWTOOTH AVE
R—BUHL MIDDLE SCHOOL
0737* BUHL MIDDLE SCHOOL
R – Sawtooth Ave
R—CLEAR LAKES RD
R—MAIN ST
R—7TH AVE N
R—MAPLE ST
R—6TH AVE N
L—BUHL ELEMENTARY SCHOOL
0745* BUHL ELEMENTARY SCHOOL
STRAIGHT ON MAPLE ST
R—BROADWAY AVE N
R—1400 E
L—BUS YARD
0755* END ROUTE

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MARIO PM
PAGE 1 OF 2**

**ROUTE: MARIO
BUS: 477
DRIVER: Gail
DRIVER SIGN ON:1433**

**START TIME: 1443
END TIME: 1627
DISTANCE: 39.6 MI
DRIVER SIGNOFF1637**

1443* LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
R—8TH ST
R—MAPLE ST

1453* POPPLEWELL SCHOOL (DEPART 1508)

R—8TH ST
R—POPLAR
L—7TH ST
R—SAWTOOTH AVE

1515* BUHL MIDDLE SCHOOL (DEPART 1528)

L – Sawtooth
L—1400 E/ Fruitland Ave

1531* Floral & Fruitland Ave

1532* 321 Fruitland Ave

1533* 309 Fruitland Ave

L-- 4100 N
R--`1400

1537* 4012 N 1400 E

R – 4000 N
L -- 1300 E

1540* 3950 N 1300 E Paulo

R—3900 N

1543* 1212 E 3900 N Brian & Jose

R – 1100

1547* 3966 N 1100 E Allen

L – 4000 N

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MARIO PM
PAGE 2 OF 2**

**ROUTE: MARIO
BUS: 477
DRIVER: Gail
DRIVER SIGN ON:1433**

**START TIME: 1443
END TIME: 1627
DISTANCE: 39.6 MI
DRIVER SIGNOFF1637**

**1551* R – 1000 E
4039 N 1000 E Garrett
(GO straight at the corner)
L – 4100
R---1000
L—4200
L—950 E**

**1558* 4103 N 950 E Victor
L—4100 N**

1600* 1012 E 4100 N

1601* 1021 E 4100 N

1603* 1100 E 4100 N

1604* 1143 E 4100 N

**1606* 1271 E 4100 N
L – 1300
R – Hwy 30
L -- 1400
L—BUS YARD**

1613* BUS YARD..

BUHL SCHOOL
DRIVER DIRECTIONS FOR McQueen AM
PAGE 1 OF 2
Updated 8/1/22

ROUTE: McQueen
BUS: 959
DRIVER/ATT: BRENDA/DEBBIE
DRIVER SIGN ON: 0620

START TIME: 0630
END TIME: 0810
DISTANCE:
DRIVER SIGN OFF: 0820

0632* LEAVE BUS YARD

R – 1400 N
Cross over Hwy 30 on 1400 E
R – 4100 N
Road curves to L, Go straight
R – 950 E

0643* 4103 N 950 E (Lorenzo=208-537-8352)

R – 4300 N
Straight onto Hwy 30
Follow Hwy in towards Buhl
L – onto Sawtooth (4200)
L—Mistylinn
R – Old Farm Rd

701-706* 547 Old Farm Rd. (w/c=Jolie =208-358-2940)

L – Orchard Way
L – 4225
L – Mistylinn
L – Sawtooth (4200)
R – Clear lakes Rd (1500)

RXR

L – Hwy 30
R – 1600
R – 3900

0719* 1522 E 3900 N (Alissa = 208-751-4306, 208-421-5863)

R – 1500

0724* Kacy Meadows Apts (Elias=208-293-2100, Kaysen=208-320-0505)

L – Hwy 30
R – ClearLakes Rd (1500)

RXR

R – 4200 (sawtooth)

0730* 1563 E 4200 N (d/c=Destiny= 208-731-8443)

(Turnaround in Circular driveway)

L – 4200 N
R – 1500 E (Clear Lakes Rd.)

**BUHL SCHOOL
DRIVER DIRECTIONS FOR McQueen AM
PAGE 2 OF 2**

- 0733* 4242 N 1500 E (Jerimiah=208-404-6361)**
R – 4250 N (Applegate)
- 0735* 1537 E 4250 N (Creed Daley)**
Turnaround @ end of road, go back out to 1500 E
L – 1500
R – Main
R – 9th Ave
- 0742* 114 9th Ave (Rockie=208-283-6635)**
R – Maple
R – into Popplewell Circle
- 0746* POPPLEWELL ELEMENTARY (0752)**
Straight out on Maple St.
R - 8th Ave
R – Sawtooth Ave
R - BMS
- 0756* Buhl Middle School**
L - Sawtooth
L – BHS
- 0800* Buhl High School**
L - Sawtooth
R – 1400 E
L – Bus Yard
- 0810* BUS YARD**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO AM
PAGE 1 OF 3**

ROUTE: MO

BUS: 480

DRIVER:

DRIVER SIGN ON: 623

START TIME: 633

END TIME: 755

DISTANCE: 17.1 MI

DRIVER SIGN OFF: 805

0618*

LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)

L—4100 N

R—1400 E

06:24*

4012

0642*

3713 N 1400 E

0644*

1340 E 3700 N Evelyn & Edgar, Sophia

L – 1300

0646*

3663 N 1300 E Talia

Go down to Dairy on the left and turn around

L—3700

0650*

1272 E 3700 N Brianna

R – 1200

0654*

1200 E & 3800 N Angel

R – 3800 N

0655*

1233 E 3800 N Leah KG

0656*

1255 E 3800 N Hurst & Speidels

0657*

1300 E & 3800 N On corner Oliver

R – 1300 E

0658*

3768 N 1300 E Brayden

L – 3700

L – 1500

0702*

1500 & 3800 (corner) KG Brantley

0706*

3886 N 1500 E Denise Gomez

0708*

3922 N 1500 E Wyatt

0709*

3938 N 1500 E Dalesya, Brian, Juan

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO AM
PAGE 2 OF 3**

- 0711* 3948 N 1500 E Jose**
- 0712* 3984 N 1500 E Wren & Alex**
L – 4000 N
- 0714* 1495 E 4000 N Abigail**
R – 1450 E
- 0717* 4050 N 1450 E Elio**
- 0718* 1024 Clear Creek rd**
L—APPLEWOOD DR.
R—FIRST ROAD WITH THE PARK
L—MILNER ST.
- 0720* MILNER ST. & CRAVEN AVE At the Park Corner**
- 0721* 949 MILNER STREET**
- 0722* 920 MILNER ST**
- 0723* Milner & Aiken**
R – Aiken
- 0724* Robertson & Aiken**
L – Fair (3700)
- 0726* Kacy Meadows Apts.**
L – Sprague
R – Robertson
L – Burley Ave
- 0729* 1021 Burley Ave**
- 0731* Burley & Big Dipper**
- 0732* 1227 Burley Ave**
- 0733* Burley & Brown**
R – 1400
R – sawtooth

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO AM
PAGE 3 OF 3**

0737* BUHL MIDDLE SCHOOL

R—CLEAR LAKES RD
R—MAIN ST
R—7TH AVE N
R—MAPLE ST
R—6TH AVE N
L—BUHL ELEMENTARY SCHOOL

0745* BUHL ELEMENTARY SCHOOL

STRAIGHT ON MAPLE ST
R—BROADWAY AVE N
R—1400 E
L—BUS YARD

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO PM
PAGE 1 OF 3**

**ROUTE: MO
BUS: 480
DRIVER:
DRIVER SIGN ON: 620**

**START TIME: 630
END TIME: 755
DISTANCE: 17.1 MI
DRIVER SIGN OFF: 805**

1443* LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
R—8TH AVE N
L—MAPLE ST

1455* POPPLEWELL ELEMENTARY SCHOOL (DEPART 1508)

Straight onto Maple St
L---Broadway
RXR Crossing
R---Warren (Calvery Chapel Sign)

1513* Drop At Calvery Chapel Daycare

L---Burley Ave
Left across and onto Clear Lakes
RXR crossing
L—SAWTOOTH AVE

1520* BUHL MIDDLE SCHOOL (DEPART 1528)

L—SAWTOOTH AVE
L—1400 E
L—BURLEY AVE

1535* BROWN DR. & BURLEY AVE

1535* 1227 BURLEY AVE SKYLAR & John

1536* BIG DIPPER & BURLEY AVE

1537* 1021 BURLEY AVE Zayne

1538* Calvery Chapel (On the road)

R – Fair (1500)

1540* Kacy Meadows

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO PM
PAGE 2 OF 3**

- R – Aiken
1542* Robertson & Aiken
L – Milner
1545* MILNER ST. & AIKEN AVE.
1546* 920 MILNER STREET
1547* 949 MILNER STREET
1548* MILNER ST. & CRAVEN AVE. At the Park
R – At the Park
L – Applewood dr
R – Clear Creek Dr
1551* ORCHARD & CLEAR CREEK
L – 1450 E
1550* 4050 N 1450 E
L – 4000 N
1554* 1495 E 4000 N Abigail
R – 1500 E
1555* 3984 N 1500 E (Aguilar-Rameriz,Hernandez,Boling)
1556* 3948 N 1500 E (Lopez)
1558* 3938 N 1500 E (Huerta)
1559* 3922 N 1500 E (Wyatt)
1601* 3886 N 1500 E (Gomez)
1602* 3869 N 1500 E (Ochoa)
1604* 1500 E & 3800 N (Corner)
R—3800 N
L – 1400 E
1606* 3713 N 1400 E Arredondos
R – 3700
1608* 1340 E 3700 N Evelyn & Edgar
L – 1300
1610* 3663 N 1300 E Talia

Go down to Dairy on the left and turn around

**BUHL SCHOOL
DRIVER DIRECTIONS FOR MO PM
PAGE 3 OF 3**

- L—3700
- 1614* 1272 E 3700 N Brianna**
- 1615* 1223 E 3700 N Reno**
- R – 1200
- 1618* 1200 E & 3800 N Allen & Angel**
- R – 3800 N
- 1619* 1233 E 3800 N Leah (KG)**
- 1620* 1255 E 3800 N Hurst & Speidels**
- 1621* 1300 & 3800 Corner Oliver**
- R – 1300 E
- 1623* 3768 N 1300 E Brayden**
- L – 3700
- L – 1400 E
- L – 4100 (Deep Creek/Burley)
- R – 1400 E
- 1635* Arrive at bus barn**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR NEMO AM
PAGE 1 OF 2**

**ROUTE: NEMO
BUS: 934
DRIVER: Bree
DRIVER SIGN ON: 620**

**START TIME: 630
END TIME: 755
DISTANCE: 30.7 MI
DRIVER SIGN OFF: 805**

- 630* LEAVE BUS YARD**
L—1400 E (MELON VALLEY ROAD)
ROAD CURVES INTO 4300 N
L—Clear Lakes
R – 4400
- 631* 1515 E 4400 N Bryn, Kloe, Toni, Weston**
R – 1600
L-- 4300
- 639* 1750 E 4300 N Sam & Melissa**
L----1800 E
- 643* 4486 N 1800 E Quincy & Tucker**
R – 4500 N
- 645* 1808 E 4500 N J.D**
- 646* 1876 E 4500 N Tyler**
Road curves and becomes 1900
- 645* 4489 N 1900 E Brenden (Wishing Well)**
- 650* 4255 N 1900 E Vanessa (large 2 story White rail fence)**
R—4200 N
- 654* 1758 E 4200 N Rainwaters (Blue House Rt Side)**
- 655* 1738 E 4200 N Melany & Axel Lane (down from Rainwaters)**
L—1700 E
- 657* 4138 N 1700 E Zamyra (Grey Manufactured home)**
L—HWY 30
R—1700 E
L –4000
- 705* 1703 E & 4000 N (Castillo)**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR NEMO AM
PAGE 2 OF 2**

- R -- 1800
R -- 3900
- 710* 1731 E 3900 N {Copus Cove Arena } (Fiegel)**
R -- 1700
L -- 4000
R -- 1600
- 715* 1600 E & 4000 N (Kliegl) waiting on corner lives to the west**
- 716* 4088 N 1600 E (Miramontes) house before hwy 30 on right**
L -- Hwy 30
- 718* 20280 US-30 Kailer & * over (KG) Killian**
- 719* 20268 US-30 Aiden**
R - CLEAR LAKES RD
- 721* 105 Clear Lakes & MANOR DR
RXR CROSSING**
R—4150 N (Cemetery Rd)
- 723* 1512 E 4150 N**
L—1600 E
L—4200 N
- 728* 1563 E 4200 N – Who's the Boss Daycare**
- 729* 1515 E 4200 N Flag Pole**
- 733* BUHL MIDDLE SCHOOL - DO NOT DROP-OFF BEFORE 0735**
R—SAWTOOTH AVE
R—CLEAR LAKES
R—MAIN ST
R—8TH AVE N
R—MAPLE ST
R—6TH AVE
- 746* BUHL ELEMENTARY SCH. – DO NOT DROP OFF BEFORE 0745**
EXIT SCHOOL YARD ONTO MAPLE ST.
R—BROADWAY AVE
R—1400 E (MELON VALLEY ROAD)

L—BUS Yard

**BUHL SCHOOL
DRIVER DIRECTIONS FOR Nemo PM
PAGE 1 OF 3**

ROUTE: Nemo

BUS: 934

DRIVER: Bree

DRIVER SIGN ON: 1433

START TIME: 1443

END TIME: 1635

DISTANCE: 30.3 MI

DRIVER SIGNOFF 1652

1443*

LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)

L—SAWTOOTH AVE

R—8TH ST

R—MAPLE ST

1453*

POPPELWELL SCHOOL (DEPART 1508)

L—7TH ST

R—Clear Lakes Rd

RXR CROSSINGS -

1511*

105 CLEAR LAKES & MANOR DR

L—Turn around in Car wash parking lot.

R--- Clear Lakes Rd

RXR CROSSING

R—4150 N (Cemetery Road)

L---1600 E

L---4200 N

1521*

1563 E 4200 N – Who's the Boss Daycare

1522*

1515 E 4200 N_ Flag pole

1525*

BUHL MIDDLE (DEPART 1528)

R—SAWTOOTH AVE

1534*

1515 E 4200 N flag pole (KG)

R—1700 E

1539*

4138 N 1700 E Zamyra (Grey Manufactured home)

L—HWY 30

R—1700 E

1545*

4076 N 1700 E (3rd place on left) Dutts

L -4000

**BUHL SCHOOL
DRIVER DIRECTIONS FOR Nemo PM
PAGE 2 OF 3**

- 1547* 1703 E & 4000 N (Castillo)**
R -- 1800
R – 3900
- 1552* 1731 E 3900 N {Copus Cove Arena } (Fiegel)**
R – 1700
L – 4000
R – 1600
- 1557* 1600 E & 4000 N (Kliegl) waiting on corner lives to the west**
1558* 4088 N 1600 E (Miramontes) house before hwy 30 on right
L – Hwy 30
-
- 1600* 20323 U.S. 30 Adie**
1601* 20280 US-30 Kailer
1602* 20268 US-30 Aiden
R - CLEAR LAKES RD
- 1605* 105 Clear LAKES & MANOR DR**
RXR CROSSING
R—4200 N
- 1612* 1738 E 4200 N Axel & Melany Lopez**
1613* 1758 E 4200 N Rainwaters Kate & Jake
L—1800 E
L – 4300 N
- 1618* 1750 E 4300 N Sam & Melissa Lopez**
1619* 1661 E 4300 N Ryker KG
1621* 1558 E 4300 N
R – 1500
R – 4400
- 1626* 1515 E 4400 N Bryn, Kloe, Toni, Weston**
L – 1900
- 1634* 4489 N 1900 E Brenden Wishing well**
L---4500 N (Road curves)

**BUHL SCHOOL
DRIVER DIRECTIONS FOR Nemo PM
PAGE 3 OF 3**

- 1635* 1876 E 4500 N Tyler**
- 1637* 1800 E 4500 N Quincy & Tucker**
- 1639* 1765 E 4500 N Bonar**
- 1641* 1750 E rd Palos kids & Pre K Michael**
R -- 1600
- 1643* 4525 N 1600 E Pierson's**
Go Around corner becomes 4600
Proceed til houses on Left to turn Around in circle
Go Back the way you came
DO NOT GO DOWN HILL!!!!
- 1647* 1499 E 4600 N (Jerke) Logan & Conrad**
R—4500 N
- 1652* 1522 E 4500 N (in first corner) Alexis**
L—1500 E (Clear Lakes Rd)
L---4400 N
R—1600
R—4300 (Crosses clearlakes)
Go around corner to become 1400
R—BUS YARD

**BUHL SCHOOL
DRIVER DIRECTIONS FOR PK MIDDAY**

Pg 1 Of 2

**ROUTE: PK-MID
BUS: 959
DRIVER/ATT: Chuck
DRIVER S/ON: 1110**

**START TIME: 1120
END TIME: 1243
DISTANCE:
DRIVER S/OFF: 1253**

1120* LEAVE BUS YARD
L – 1400 E
Road curves to become 4300
L – 1800
L -- 4500 N

1135* 1750 E 4500 N (Michael)
L – 1700 E
R – 4300
L – 1500 E / Clear Lakes Rd
R—Burley Ave across the stop light
L – 1400
R -- 3700

1200* 1340 E 3700 N (Evelyn)
R -1300 E
R -4150 N

1208* 1340 E 4150 N (Owen)
L- 1400 E
R – Sawtooth
L—1410 E

1211* 4210 N 1410 E (d/c-Joshua=208-410-0545)
L – 4225 N

BUHL SCHOOL
DRIVER DIRECTIONS FOR PK MIDDAY

Pg 2 Of 2

L – 1400 E

L—Broadway

R – Main str

1217* Head Start (Jessiah=208-358-7462)

R – 13th Ave

L – Birch St

R – 14th Ave

1222* 720 14th Ave (Spencer=208-410-3395)

R – 1400/Fruitland

R – Sawtooth Ave

R – 8th Ave

L – Maple

Straight across to school

1230* Popplewell Circle 1235*

Go out straight onto Maple St.

R – 8th Ave

L – Sawtooth (4200 N)

R – 1400 E (Melon Valley Rd.

L – Bus Yard

1243* BUS YARD

**BUHL SCHOOL
DRIVER DIRECTIONS FOR SHREK AM
PAGE 1 OF 2**

**ROUTE: SHREK
BUS: 476
DRIVER:
DRIVER SIGN ON: 615**

**START TIME: 625
END TIME: 755
DISTANCE: 38.2 MI
DRIVER SIGN OFF: 805**

- 6:25* Leave Bus Barn**
R – 1400 E (Melon Valley Rd)
Continue Across Hwy 30
L – 4100 (Deep Creek)
R – 1400 E
L – 3700
R – 1500 E
- 640* 3606 N 1500 E Sierra & Dakota**
L – 3600 N
- 641* 1500 E 3600 N (Diaz) Corner house on right**
- 645* 1657 E 3600 N Tverdy**
L – 1700
- 647* 3650 N 1700 E**
- 650* 3798 N 1700 E Andrea & Fernanda**
R – 3800
- 651* 1780 E 3800 N Dyana**
- 652* 1751 E 3800 N Verduzco**
R – 1800
- 654* 3788 N 1800 E Siriaba**
R – 3700
- 659* 1685 E 3700 N Kramer**
- 700* 1679 E 3700 N Leon**
R – 1600
- 702* 3729 N 1600 E Winmills**
L – 3800
R – 1400
R – 3900

**BUHL SCHOOL
DRIVER DIRECTIONS FOR SHREK AM
PAGE 2 OF 2**

**ROUTE: SHREK
BUS: 476**

**START TIME: 625
END TIME: 755**

- 710* 1455 E 3900 N (Sandbom) 2 story on right**
- 712* 1544 E 3900 N Mendez,Campa & Watkins) over canal**
R -- 1600
- 715* 3865 N 1600 E (Izaac & Eva) second house on right**
R -- 3800
R—1500
- 725* 4036 N 1500 E Martha**
- 726* FAIR & BOULDER DR**
- 727* FAIR & CRAVEN AVE**
- 728* FAIR & SMALLEY CIRCLE**
- 729* FAIR & AIKEN**
L – Hwy 30 (Broadway)
R – Clear Lakes
RXR
L – Sawtooth Ave
L – Middle School
- 735* BUHL MIDDLE SCHOOL**
L—SAWTOOTH AVE
L—8TH ST
L—MAPLE ST
- 745* POPPLEWELL ELEMENTARY SCHOOL**
STRAIGHT ON MAPLE ST
R—BROADWAY AVE N
R—1400 E (MELON VALLEY ROAD)
L—BUS YARD
- 755* BUS YARD**

**BUHL SCHOOL
DRIVER DIRECTIONS FOR SHREK PM
PAGE 1 OF 2**

**ROUTE: SHREK
BUS: 476
DRIVER:
DRIVER SIGN ON: 233**

**START TIME: 243
lineup = After Doc
DISTANCE: 38.2 MI
DRIVER SIGN OFF:**

1443* LEAVE BUS YARD

R—1400 E (MELON VALLEY ROAD)
L—SAWTOOTH AVE
R—8TH ST
R—MAPLE ST

1453* POPPLEWELL SCHOOL (DEPART 1508)

Out onto Maple st
R – 8th Ave
R – Poplar
L – 7th Ave
R – Sawtooth

1512* Buhl Middle School (Depart 1528)

R – Sawtooth
R – Clear Lakes rd
RXR
L – Hwy 30 (The light)
R – Fair Ave (1500)

1534* FAIR & AIKEN

1535* FAIR & SMALLEY CIRCLE

1536* FAIR & CRAVEN AVE

1537* FAIR AVE. & BOULDER DR.

1538* 4036 N 1500 E Martha

R – 4000 N
L – 1400
L -- 3900

1542* 1455 E 3900 N (Sanbom)

1545* 1544 E 3900 N (Watkins,Mendez,Rameriz,Campa)

**BUHL SCHOOL
DRIVER DIRECTIONS FOR SHREK PM
PAGE 2 OF 2**

- 1546* 1567 E 3900 N Monica & Michelle Maya**
R – 1600
- 1549* 3865 N 1600 E Eva & Isaac**
- 1551* 3729 N 1600 E (Winmills)**
L – 3700
- 1556* 1679 E 3700 N (Leon)**
- 1557* 1685 E 3700 N (Kramer)**
L -- 1700
- 1603* 3798 N 1700 E Andrea & Fernando**
R – 3800
- 1604* 1780 E 3800 N Serrano**
- 1605* 1751 E 3800 N Verduzco**
R – 1800
- 1607* 3799 N 1800 E**
R – 3700
L – 1700
- 1612* 3650 N 1700 E**
R – 3600
- 1614* 1657 E 3600 N (Zamora, Tverdy)**
- 1617* 1500 E 3600 N (Diaz)**
R – 1500
- 1618* 3606 N 1500 E Sierra & Dakota**
L – 3700
R – 1400
L – Deep Creek
R – 1400
- 1635* L -- into bus barn**

BELL SCHEDULE

Elementary School

Regular Bell Schedule

7:45	Playground
8:00	Entry Bell from morning recess
8:05	Tardy Bell
9:50	Recess for K-2-3
10:05	End of Recess K-2-3
10:15	Recess for 4-5
10:30	End of Recess 4-5
11:45	Lunch K-1
11:55	Lunch 2
12:00	Lunch 3
12:15	Lunch 4
12:25	Lunch 5
12:55	Recess K-3
1:10	End of Recess for K-1-2-3
3:00	Dismissal (5th grade buddies 2:55 1/bus)
3:06	Bus Depart

BELL SCHEDULE

Middle School

Regular Bell Schedule

1st - Advisory	8:00 - 8:30
2nd	8:34 - 9:24
3rd	9:28 - 10:18
4th	10:22 - 11:12
Lunch	11:12 - 11:48
5th	11:48 - 12:38
6th	12:42 - 1:32
7th	1:36 - 2:26
8th	2:30 - 3:20

BELL SCHEDULE

High School

Regular Day

1st	8:00 - 8:54
Nutrition Break	8:54 - 9:02
2nd	9:02 - 9:56
3rd	10:00 - 10:54
4th	10:58 - 11:52
Lunch	11:52 - 12:30
5th	12:30 - 1:24
6th	1:28 - 2:22
7th	2:26 - 3:20

Advisory Day

1st	8:00 - 8:50
Advisory	8:54 - 9:19
2nd	9:23 - 10:13
3rd	10:17 - 11:07
4th	11:11 - 12:01
Lunch	12:01 - 12:42
5th	12:42 - 1:32
6th	1:36 - 2:26
7th	2:30 - 3:20

Tuesdays

1st	8:00 - 8:50
Advisory	8:54 - 9:19
2nd	9:23 - 10:13
3rd	10:17 - 11:07
4th	11:11 - 12:01
Lunch	12:01 - 12:42
5th	12:42 - 1:32
6th	1:36 - 2:26
7th	2:30 - 3:20

2022-2023 School Calendar

Buhl Joint School District No. 412

920 Main Street

(208) 543-6436

Buhl, ID 83316

Aug 1-2,8

Student Registration

Aug 9-12

Professional Development (PD) Days

Aug 15

First Day of School for Students

Aug 15

Elementary Open House 8am - 6pm

Aug 31, Sep 1-2

No School

Sep 5

Labor Day

Sep 15

Wakapa Parent/Teacher Conference

Sep 30

PD - No School for Students

Oct 14

End 1st Qtr

Oct 19,20,21

PES/BMS/BHS Parent/Teacher Conference

Oct 21

No School for students

Oct 28

PD - No School for Students

Nov 17

Wakapa Parent/Teacher Conference

Nov 23-25

Thanksgiving Vacation

Dec 16

End 2nd Qtr/1st Sem

Dec 19-Jan 2

Winter Break

Jan 6

PD - No School for Students

Jan 16

Martin Luther King Day

Feb 2

Wakapa Parent/Teacher Conference

Feb 10

PD - No School for Students

Feb 20

President's Day

Mar 10

PD - End 3rd Qtr - No School for Students

Mar 15,16,17

PES/BMS Parent/Teacher Conference

Mar 17

No School for Students

Mar 20-24

Spring Break

Apr 12,13

BHS Parent/Teacher Conference

Apr 13

Wakapa Parent/Teacher Conference

Apr 14

No School

May 24

Wakapa Academy Graduation

May 25

Buhl High School Graduation

May 25

End 4th Qtr/2nd Sem / Last Day for Students

May 26

Professional Development - No Students

Registration

Aug 1 Elementary

12:00-6:00

Aug 2 Elementary

9:00-2:00

Aug 1 Middle School

9:00-1:00 | 5:00-7:00

Aug 2 Middle School

9:00-12:00

Aug 1 High School

9:00-12:00 (Seniors)

1:00-4:00 (Juniors)

Aug 2 High School

9:00-12:00 (Sophomores)

1:00-4:00 (Freshmen)

Aug 8 Wakapa

9:00-3:00

Professional Development (PD)

Aug 9 - 12

Jan 6

Sep 30

Feb 10

Oct 28

Mar 10

May 26

Parent Teacher Conferences

First & Last Day of School

February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
T-19		S-18				

March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
T-18		S-16				

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		T-19		S-19		

May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
T-20		S-19				

June 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Total Days

Teachers	183
Students	171
School Improvement Full Days	10

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
T-16		S-12				

September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
T-19		S-18				

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	T-21		S-19		

November 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
T-19		S-19				

December 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
T-12		S-12				

January 2023

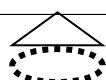
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
T-20		S-19				

Parent / Teacher Conferences

Oct 19	PES/BMS/BHS	4pm-8pm
Oct 20	PES/BMS/BHS	4pm-8pm
Mar 15	PES/BMS	4pm-8pm
Mar 16	PES/BMS	4pm-8pm
Apr 12	BHS	4pm-8pm
Apr 13	BHS/WA	4pm-8pm

— School Closed

— Early Release



Parent Teacher Conferences

First & Last Day of School



Professional Development/School Im