



PARENT PORTAL

POWERSCHOOL

Creating An Account

1. Go to www.buhlschools.org
2. Choose "Parents"
3. Choose "PowerSchool"
4. Choose "Create Account"
5. Click "Create Account"
6. Under "Parent Account Details" Enter First Name, Last Name, Email, Desired Username and Password
 - a. ***IMPORTANT*** This information is for the parent/guardian creating the account. **DESIRED USER NAME AND PASSWORD ARE CHOSEN BY THE PARENT.** DO NOT enter the Guardian Web ID and Guardian Web Password that the school provides in this area.
7. Re-enter chosen password
8. Under "Link Students to Account", Enter Student Name, Access ID, Access Password and Relationship to student.
 - a. This is the section that the parent will enter the Guardian Web ID and Guardian Web Password given by the school.
9. The parent can then add other students to their account by entering each students Guardian Web ID and Guardian Web Password given by the school into Access ID and Access Password.
10. Enter
11. You can now sign into the Parent Portal on the website or into the Power School app. using your username and password (School code for the app is RBJH).

**Thank you,
Buhl School District**